

**FAIRFIELD CITY COUNCIL  
REGULAR MEETING AGENDA  
FAIRFIELD MUNICIPAL BUILDING  
5350 PLEASANT AVENUE  
FAIRFIELD, OHIO 45014**

**Monday, March 14, 2016**

**7:00 PM**

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MAYOR.....STEVE MILLER  
COUNCILMEMBER 1<sup>ST</sup> WARD.....ADAM B. JONES  
COUNCILMEMBER 2<sup>ND</sup> WARD.....CRAIG W. KELLER  
COUNCILMEMBER 3<sup>RD</sup> WARD.....DEBBIE PENNINGTON  
COUNCILMEMBER 4<sup>TH</sup> WARD.....TIM ABBOTT

COUNCILMEMBER AT-LARGE...CHAD OBERSON  
COUNCILMEMBER AT-LARGE...MIKE SNYDER  
COUNCILMEMBER AT-LARGE...BILL WOESTE  
CITY MANAGER.....MARK WENDLING  
CLERK OF COUNCIL.....ALISHA WILSON  
LAW DIRECTOR.....JOHN H. CLEMMONS

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Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

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**1. Call to Order**

**2. Prayer/Pledge of Allegiance**

**3. Roll Call**

**4. Agenda Modifications**

**5. Executive Session Requests**

**6. Special Presentations and Citizen Comments**

- a) Debra Neyer, Coalition for Safe and Drug-Free Fairfield, re: Upcoming Initiative – Project Sticker-Shock
- b) Chamber of Commerce Update

**7. Public Hearing(s)**

**8. Mayor/Council Reports**

**9. Approval of Minutes**

- a) Regular Meeting Minutes of February 22, 2016

**10. OLD BUSINESS**

**(A) PUBLIC WORKS COMMITTEE**

**Chad Oberson, Chairman;** Mike Snyder, Vice Chairman; Bill Woeste, Member

- (1)  Ordinance to authorize the City Manager to enter into a one (1) year contract with options for years two (2) and three (3) with Prus Construction of Cincinnati, Ohio for the 2016 Sidewalk/Apron Replacement Program.

- Ordinance – Third Reading
- Motion – Adoption

(B) **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman;** Adam Jones, Vice Chairman; Mike Snyder, Member

- (1)  Ordinance to amend Chapter 735, Equal Housing Opportunity, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.
  - Ordinance – Third Reading
  - Motion – Adoption
  
- (2)  Ordinance to authorize the City Manager to enter into a Professional Services Contract with the Fairfield Chamber of Commerce.
  - Ordinance – Second Reading

(C) **PUBLIC SAFETY COMMITTEE**

**Craig Keller, Chairman;** Tim Abbott, Vice Chairman; Chad Oberson, Member

- (1)  Ordinance declaring twenty (20) high band portable radios from the Fairfield Fire Department to be surplus and authorizing the City Manager to transfer the radios to the Gratis Fire Department in Preble County, Ohio.
  - Ordinance – Third Reading
  - Motion – Adoption
  
- (2)  Ordinance declaring thirty (30) sets of personal protective equipment from the Fairfield Fire Department to be surplus and authorizing the City Manager to transfer the equipment to area vocational schools.
  - Ordinance – Third Reading
  - Motion – Adoption

11. NEW BUSINESS

(A) **COMMUNITY & PUBLIC RELATIONS COMMITTEE**

**Adam Jones, Chairman;** Bill Woeste, Vice Chairman; Debbie Pennington, Member

- (1) Simple Motion: Motion to appoint the Clerk of Council as designee for mandatory training required by House Bill 9, Ohio's Public Records Act.
  
- (2) Simple Motion: Boards & Commissions Appointments appoint the following residents to serve on Fairfield's boards and commissions **effective April 1, 2016**:

Donna Faulk – Board of Building Appeals (Term expires 3/31/2020)  
Joseph Koczeniak – Board of Zoning Appeals (Term expires 3/31/2021)  
Kari Russo – Civil Service Commission (Term expires 3/31/2019)  
Bert Huffer – Design Review Committee (Term expires 3/31/2018)  
Arvind Kochar – Design Review Committee (Term expires 3/31/2018)  
Mardia Shands – Design Review Committee (Term expires 3/31/2018)  
Bob Myron – Parks & Recreation Board (Term expires 3/31/2019)  
Dale Paullus – Parks & Recreation Board (Term expires 3/31/2018)  
Dennis Miller – Parks & Recreation Board (Term expires 3/31/2019)

(B) **PUBLIC SAFETY COMMITTEE**

**Craig Keller, Chairman**; Tim Abbott, Vice Chairman; Chad Oberson, Member

- (1) **Simple Motion**: Motion to request a hearing regarding a liquor permit application in the name of Total Quality Management, 6679 C Dixie Highway, Fairfield, OH 45014. (Permit Classes: D3)
- (2) **Simple Motion**: Motion to not request a hearing regarding a liquor permit application in the name of Lugnutz Bar & Grill, LLC dba Lugnutz Bar & Grill, 22 Donald Drive, Fairfield, OH 45014. (Permit Classes: D5 & D6)
- (3) **Simple Motion**: Motion to not request a hearing regarding a liquor permit application in the name of Avtar Singh, 4600 Dixie Highway, Fairfield, OH 45014. (Permit Classes: C1 & C2)

(C) **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman**; Adam Jones, Vice Chairman; Mike Snyder, Member

- (1) Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map by approving the Final Development Plan for the Starbucks as a part of the Stockton Station Planned Unit Development.
  - Motion – Read by Title Only (Optional)
  - Ordinance – First Reading
  - Set Public Hearing for March 28, 2016

(D) **FINANCE & BUDGET COMMITTEE**

**Tim Abbott, Chairman**; Debbie Pennington, Vice Chairman; Craig Keller, Member

- (1) Ordinance to amend Ordinance No. 107-15 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016.”

\*Non-Contractual Appropriations – \$35,000 for 2016 Sidewalk Program; \$12,250 for replacement of traffic control cabinet; \$5,000 for network equipment support agreement.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

12. **Meeting Schedule**

Monday, March 28	Council-Manager Briefing, 5:30 p.m.; Regular Meeting, 7:00 p.m.
Monday, April 11	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
Monday, April 25	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

13. **Executive Session of Council (if needed)**

14. **Adjournment**

MINUTES  
REGULAR MEETING OF COUNCIL  
FEBRUARY 22, 2016

**Call to Order**

Mayor Steve Miller called the Regular Meeting of Council to order at 7:00 PM at the Fairfield Municipal Building, 5350 Pleasant Avenue.

**Prayer/Pledge of Allegiance**

Councilmember Abbott led in prayer and the Pledge of Allegiance.

**Roll Call**

Clerk Wilson called the roll of Council. Present members were Councilmember Adam Jones, Councilmember Craig Keller, Councilmember Debbie Pennington, Councilmember Tim Abbott, Councilmember Chad Oberson, Councilmember Mike Snyder, and Councilmember Bill Woeste.

**Agenda Modifications**

No agenda modifications.

**Executive Session Requests**

No Executive Session requests.

**Special Presentations and Citizen Comments**

**Fairfield Food Pantry by Howard & Judy Dirksen re: Certificate of Appreciation**

Howard and Judy Dirksen presented Mayor Miller and Community Events Coordinator Ben Strickler each with a Certificate of Appreciation in recognition of the city's support of the Fairfield Food Pantry.

**Chamber of Commerce Update**

Kert Radel, President of the Fairfield Chamber of Commerce, introduced Jim Whitaker from Skyline Chili. He stated that it was great news that Skyline Chili decided to stay in Fairfield and make an investment in our city. Mr. Whitaker thanked the city for their support of Skyline over the past years and said they have doubled the number of seats and sales, as well as tripled the parking, and brought a sports bar from Springdale to Fairfield. He also commended the Development Services Department and city staff for their assistance in the project, and especially Development Services Director Tim Bachman for coordinating a meeting with all city departments, which made the process a lot easier. He invited everyone to the ribbon cutting on Tuesday at 10 AM.

**Public Hearing(s)**

No public hearings.

### **Mayor/Council Reports**

Councilmember Jones reported that the first annual Spring Walk/Run to benefit the Fairfield Food Pantry will be held on March 26 at Waterworks Park. Registration is at [www.fairfieldfoodpantry.org](http://www.fairfieldfoodpantry.org).

Councilmember Keller congratulated Mark Fiemeyer, Public Works, for thirty (30) years of service.

Councilmember Pennington announced the final weekend for the Fairfield Footlighters production February 26-28. She also announced that Marsh Park Fishing Lake will open Friday, March 4 and will be regularly stocked throughout the season with a variety of fish. She also announced a Bunny Breakfast on Saturday, March 12, which is only open to residents of the city. The Historical Society's first meeting of the year is in March and newsletters are being sent out.

Councilmember Abbott announced that the GE layoffs will only affect the city's finances by approximately \$10,000 per year.

Councilmember Oberson reported that, although we have not had a lot of snow this year, we are still at approximately \$200,000 in snow removal; however, we were at \$300,000 this time last year. He commended the Public Works Department for their great work on snow and ice.

Councilmember Snyder reported that, effective February 1, the Wastewater Treatment Plant began operating under a new wastewater discharge permit from the Ohio EPA, which will remain in effect until January 2012 and includes new monitoring requirements for total and dissolved phosphorus.

Councilmember Woeste thanked the representatives from Skyline for their kind words and commended the Development Services Department for their great work.

### **Approval of Minutes**

Regular Meeting Minutes of February 8, 2016

- The Regular Meeting Minutes of February 8, 2016 were approved as written

### **OLD BUSINESS**

#### **PUBLIC WORKS COMMITTEE**

**Chad Oberson, Chairman; Mike Snyder, Vice Chairman; Bill Woeste, Member**

**Ordinance to authorize the City Manager to enter into a contract with Prus Construction for the 2016 Concrete Repair and Replacement Program.**

Legislative Action: Councilmember Oberson presented the third reading of this ordinance.

Councilmember Chad Oberson, seconded by Councilmember Tim Abbott moved to adopt . Motion Carried 7-0. ORDINANCE NO. 14-16. APPROVED 7-0.

Ordinance to authorize the City Manager to enter into a one (1) year contract with options for years two (2) and three (3) with Prus Construction of Cincinnati, Ohio for the 2016 Sidewalk/Apron Replacement Program.

Legislative Action: Councilmember Oberson presented the second reading of this ordinance.

#### **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman; Adam Jones, Vice Chairman; Mike Snyder, Member**

Ordinance to amend Chapter 735, Equal Housing Opportunity, of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.

Legislative Action: Councilmember Woeste presented the second reading of this ordinance.

#### **PUBLIC SAFETY COMMITTEE**

**Craig Keller, Chairman; Tim Abbott, Vice Chairman; Chad Oberson, Member**

Ordinance declaring twenty (20) high band portable radios from the Fairfield Fire Department to be surplus and authorizing the City Manager to transfer the radios to the Gratis Fire Department in Preble County, Ohio.

Legislative Action: Councilmember Keller presented the second reading of this ordinance.

Ordinance declaring thirty (30) sets of personal protective equipment from the Fairfield Fire Department to be surplus and authorizing the City Manager to transfer the equipment to area vocational schools.

Legislative Action: Councilmember Keller presented the second reading of this ordinance.

#### **NEW BUSINESS**

#### **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman; Adam Jones, Vice Chairman; Mike Snyder, Member**

Ordinance to authorize the City Manager to enter into a Professional Services Contract with the Fairfield Chamber of Commerce.

Councilmember Bill Woeste, seconded by Councilmember Adam Jones moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended a Professional Services Contract with the Fairfield Chamber of Commerce. The working relationship between the city and the Chamber of Commerce is very beneficial to the city and this will be a two (2) year contract, which will provide Platinum-level sponsorship to the Chamber and allow the city entrance to Chamber events, as well as other benefits. The total cost is \$30,000. Legislative Action: Councilmember Woeste presented the first reading of this ordinance.

Councilmember Woeste invited Kert Radel, President of the Chamber of Commerce, to speak about the professional services contract. Mr. Radel explained that the contract between the city and the Chamber of Commerce allows the Chamber to provide services and reports to the city, which provide information that is beneficial for the Economic Development Department to have and gives businesses a great link to the city. He would like to see the relationship between the city and the Chamber continue, as the Chamber benefits have grown tremendously from six benefits to thirty benefits, in part with the support of the city.

#### **PUBLIC SAFETY COMMITTEE**

**Craig Keller, Chairman; Tim Abbott, Vice Chairman; Chad Oberson, Member**

Simple Motion: Motion to not request a hearing regarding a liquor permit application in the name of BCR Teamwork LLC, 7121 Dixie Highway & Patio, Fairfield, OH 45014. (Permit Classes: D5 & D6)

Councilmember Keller, seconded by Councilmember Pennington, moved to not request a hearing regarding the liquor permit application in the name of BCR Teamwork, LLC. Motion carried 7-0. SIMPLE MOTION NO. 3-16. APPROVED 7-0.

#### **PARKS, RECREATION AND ENVIRONMENT COMMITTEE**

**Debbie Pennington, Chairman; Craig Keller, Vice Chairman; Tim Abbott, Member**

Resolution authorizing the City Manager to execute the Memorandum of Understanding (MOU) to partner with MetroParks of Butler County to provide recreation and programming efficiencies mutually beneficial to both parties.

Councilmember Debbie Pennington, seconded by Councilmember Tim Abbott moved to read the following resolution by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended a resolution to authorize the execution of a Memorandum of Understanding with MetroParks of Butler County. The first project under this partnership will be the expansion at Marsh Park. Legislative Action: Councilmember Pennington presented the first reading of this resolution.

Councilmember Debbie Pennington, seconded by Councilmember Craig Keller moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0.

Councilmember Debbie Pennington, seconded by Councilmember Adam Jones moved to adopt. Motion Carried 7-0. RESOLUTION NO. 3-16. APPROVED 7-0.

### **FINANCE & BUDGET COMMITTEE**

**Tim Abbott, Chairman; Debbie Pennington, Vice Chairman; Craig Keller, Member**

Councilmember Tim Abbott, seconded by Councilmember Craig Keller moved to read the following two (2) ordinances by title only. Motion Carried 7-0.

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 7-16 and all amendments thereto and declaring an emergency.

Background: City Manager Wendling recommended an ordinance to establish salaries and hourly rates. This ordinance is pertaining to the IUOE contract and will provide a 3% increase to those employees. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Craig Keller moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Chad Oberson moved to adopt. Motion Carried 7-0. ORDINANCE NO. 15-16. APPROVED 7-0.

Ordinance to amend Ordinance No. 107-15 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016."

Background: City Manager Wendling recommended the following Non-Contractual Appropriations – \$12,500 BCRTA Job Connector Shuttle; \$23,000 for purchase of replacement sights from Vance's Law Enforcement. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Chad Oberson moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Debbie Pennington moved to adopt. Motion Carried 7-0. ORDINANCE NO. 16-16. APPROVED 7-0.

### **Meeting Schedule**

Clerk Wilson read the following meeting schedule:

- Monday, March 14 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

- Monday, March 28 Council-Manager Briefing, 5:30 p.m.; Regular Meeting, 7:00 p.m.
- Monday, April 11 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

**Executive Session of Council (if needed)**

No Executive Session.

**Adjournment**

The Regular Meeting adjourned at 7:25 PM.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor's Approval

Date: \_\_\_\_\_

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 11 (C)(1)

**ITEM:**

**DATE:** 02/08/2016

2016 Sidewalk/Apron Replacement Program.

**FINANCIAL IMPACT:**

\$235,730.00 (\$214,300.00 for the sidewalk plus a contingency of \$21,430.00) from the General Fund.

**SYNOPSIS:**

The sidewalk replacement program was implemented to complete inspections of all city sidewalks on a four (4) year rotational basis.

**BACKGROUND:**

This is an ongoing program that was implemented in 1994 to inspect sidewalks and approach aprons citywide. The program was designed to complete inspections of all city sidewalks on a four (4) year rotating basis. Marking of sidewalks and aprons citywide has been completed for the 2016 program year. There are 736 property locations marked for repair and/or replacement. There are approximately 13,000 Square Feet of 4" (sidewalk), 10,000 Square Feet of 7" (driveway aprons), and 2,700 Square Feet of 9" (commercial driveway aprons) marked for replacement.

The property owners are notified by certified mail that they have sixty days to perform the work themselves, seek an independent contractor on their own, or have the city's contractor perform the work. If they choose to use the City contractor, the property owners are required to reimburse the City by either invoice payment or through an assessment on their property taxes collected over a five (5) year period.

A bid opening was held on January 25, 2016 for which five (5) bids were received. The bid results are attached.

The lowest and best bidder is Prus Construction Company of Cincinnati, Ohio.

**STAFF RECOMMENDATION:**

The staff recommends that City Council authorize the City Manager to enter into a one (1) year contract with Prus Construction of Cincinnati, Ohio for the 2016 Sidewalk/Apron Replacement at the unit prices indicated. The recommendation to exercise the year 2 and year 3 option will be determined in years 2 and 3.

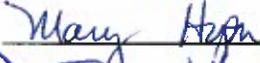
It is further recommended that City Council authorize and direct the preparation of legislation for the appropriation of funding in the amount of \$235,730.00 from the General Fund for the 2016 portion of this project.

**LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?**              
If yes, explain above.      **yes**      **no**

**Emergency Provision Needed?**              
If yes, explain above.      **yes**      **no**

Prepared by: 

Approved for Content by: 

Financial Review (where applicable): 

Legal Review (where applicable): 

Accepted for Council Agenda: 

(X)A  
11

**City of Fairfield**  
**Bid Tabulation for "2016 Sidewalk/Apron Replacement Program"**  
**Bid Opening: January 25, 2016, City of Fairfield Council Chambers**  
**Estimate - \$210,350 1 yr.**

<b>Hendy Inc.</b> 7968 Wesselman Road Cleves, OH 45002	<b>Adleta Construction</b> P.O. Box 15872 Cincinnati, OH 45215	<b>Jackson Construction</b> 5245 Thomas Rd. Trenton, OH 45067
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Description	Bid Unit	Unit Cost			Unit Cost			Unit Cost		
		Yr 1	Yr 2	Yr 3	Yr 1	Yr 2	Yr 3	Yr 1	Yr 2	Yr 3
Concrete Sidewalks - 4" (approx. 13,000 S.F.)	Surface Sq. Ft.	\$ 8.00	\$ 8.50	\$ 9.00	\$ 8.45	\$ 8.70	\$ 8.96	\$ 7.11	\$ 8.11	\$ 9.11
Concrete Driveway Aprons /Approaches - 7" (approx. 10,000 S.F.)	Surface Sq. Ft.	\$ 8.50	\$ 9.00	\$ 9.50	\$ 9.35	\$ 9.63	\$ 9.92	\$ 9.11	\$ 10.11	\$ 11.11
Concrete Driveway Aprons /Approaches - 9" (approx. 2,700 S.F.)	Surface Sq. Ft.	\$ 9.00	\$ 9.50	\$ 10.00	\$ 10.25	\$ 10.56	\$ 10.88	\$ 11.11	\$ 11.11	\$ 12.11
Curb Ramps (with truncated domes) (approx. 5 each)	Each	\$ 400.00	\$ 500.00	\$ 600.00	\$ 500.00	\$ 515.00	\$ 530.00	\$ 600.00	\$ 700.00	\$ 800.00
Modified Type 6 Curb (Lawn curb)	Foot	\$ 39.00	\$ 41.00	\$ 43.00	\$ 30.00	\$ 30.90	\$ 31.83	\$ 75.00	\$ 85.00	\$ 95.00
Concrete Curb & Gutter (approx. 300 feet)	Foot	\$ 38.00	\$ 40.00	\$ 42.00	\$ 35.00	\$ 36.05	\$ 37.13	\$ 52.00	\$ 62.00	\$ 72.00
Total Base Bid (Yr. 1 Only)		\$ 226,700.00			\$ 244,025.00			\$ 232,127.00		

*These bids will be reviewed by the Public Works Department and a recommendation will be made to Council. There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder deemed to be the best and the lowest bidder.*

**City of Fairfield**  
**Bid Tabulation for "2016 Sidewalk/Apron Replace**  
**Bid Opening: January 25, 2016, City of Fairfield C**  
**Estimate - \$210,350 1 yr.**

<b>Prus Construction Co.</b> 5325 Wooster Rd. Cincinnati, OH 45226	<b>R.A. Miller Construction Co.</b> 4148 Augspurger Rd. Hamilton, OH 45011
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Description	Bid Unit	Unit Cost			Unit Cost		
		Yr 1	Yr 2	Yr 3	Yr 1	Yr 2	Yr 3
Concrete Sidewalks - 4" (approx. 13,000 S.F.)	Surface Sq. Ft.	\$ 7.50	\$ 8.00	\$ 8.25	\$ 8.60	\$ 9.00	\$ 9.40
Concrete Driveway Aprons /Approaches - 7" (approx. 10,000 S.F.)	Surface Sq. Ft.	\$ 8.00	\$ 8.50	\$ 8.75	\$ 9.45	\$ 9.95	\$ 10.45
Concrete Driveway Aprons /Approaches - 9" (approx. 2,700 S.F.)	Surface Sq. Ft.	\$ 9.00	\$ 9.50	\$ 10.00	\$ 9.65	\$ 10.15	\$ 10.65
Curb Ramps (with truncated domes) (approx. 5 each)	Each	\$ 400.00	\$ 450.00	\$ 500.00	\$ 320.00	\$ 400.00	\$ 425.00
Modified Type 6 Curb (Lawn curb)	Foot	\$ 25.00	\$ 27.00	\$ 29.00	\$ 25.00	\$ 26.00	\$ 28.00
Concrete Curb & Gutter (approx. 300 feet)	Foot	\$ 35.00	\$ 37.00	\$ 39.00	\$ 47.00	\$ 49.85	\$ 51.00
Total Base Bid (Yr. 1 Only)		\$ 214,300.00			\$ 248,055.00		

*These bids will be reviewed by the Public Works Department, will be made to Council. There is no guarantee that the contract will be awarded to the lowest bidder. Contracts are awarded to the bidder and the lowest bidder.*

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR CONTRACT WITH OPTIONS FOR YEARS TWO (2) AND THREE (3) WITH PRUS CONSTRUCTION OF CINCINNATI, OHIO FOR THE 2016 SIDEWALK/APRON REPLACEMENT PROGRAM.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a one (1) year contract with options for years two (2) and three (3) with Prus Construction of Cincinnati, Ohio for the 2016 sidewalk/apron replacement program in accordance with the bid on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_  
Mayor's Approval \_\_\_\_\_

Posted \_\_\_\_\_

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

**City of Fairfield, Ohio  
City Council Meeting Communication**

**Date 2-8-2016**

**Item:**

An ordinance modifying Chapter 735, Equal Housing Opportunity, of the Fairfield Codified Ordinances.

**Financial Impact:**

There is no financial impact with this request.

**Synopsis:**

Ensuring all citizens have access to equal housing opportunities in Fairfield is of the utmost importance. There are two entities enforcing fair housing policies in Fairfield – Fairfield Fair Housing Board and Housing Opportunities Made Equal (HOME). In order to streamline the enforcement process, the ordinance modification proposes to dissolve the Fair Housing Board and to assign HOME (current Butler County contract) as Fairfield’s fair housing agency.

**Background:**

The Fair Housing Board was created in 1991 as a requirement to receive Community Development Block Grant (CDBG) funds directly from the State of Ohio. In 1998 Fairfield formed a partnership with Butler County to receive CDBG funds directly from the County. In order to fulfill the federal requirement of addressing fair housing practices, Butler County has contracted with Housing Opportunities Made Equal (HOME) since 2000. HOME is a non-profit fair housing agency that receives and investigates complaints of illegal housing discrimination. Fairfield is included in this contract and covered by their services.

**Recommendation:**

It is recommended that City Council have a first reading on this ordinance at the February 8, 2016 meeting.

**Legislative Actions:** Rules Suspension and Adoption Requested? No.  
Emergency Provision Needed? No.

Prepared by: Eir Donovan (Planning Manager)

Approved for Content by: [Signature]

Financial Review (where applicable) [Signature]

Legal Review (where applicable) [Signature]

Accepted for Council Agenda: [Signature]

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND CHAPTER 735, EQUAL HOUSING OPPORTUNITY, OF ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Chapter 735, Equal Housing Opportunity, of Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio is hereby amended to read as follows:

See attached Exhibit "A" which is incorporated herein by reference.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

# EXHIBIT "A"

## CHAPTER 735 EQUAL HOUSING OPPORTUNITY

<u>735.01</u>	Designation of policy.	<del>[735.06]</del>	<del>Procedures and</del>
<u>735.02</u>	Definitions.		<del>enforcement.]</del>
<u>735.03</u>	Unlawful housing practices.	<del>735.0[7]6</del>	Scope of chapter.
<u>735.04</u>	Exceptions.	<del>735.0[8]7</del>	Other legal action.
<u>735.05</u>	Fair Housing [Board] <b>AGENCY</b>	<del>735.0[9]8</del>	Severability.
		<del>735.[9]09</del>	Penalty.

### CROSS REFERENCES

Fair housing - see Ohio R.C. Ch. 4112

Ethnic intimidation - see GEN. OFF. 541.08

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#### 735.01 DESIGNATION OF POLICY.

It is hereby designated to be the continuing policy of the City to do all things necessary and proper to secure for all its citizens their right to equal housing opportunities regardless of their race, color, creed, sex, marital status, religious belief, national origin, age, handicap or familial status.

(Ord. 111-91. Passed 10-28-91.)

#### 735.02 DEFINITIONS.

As used in this chapter, the following terms shall have these meanings:

- (a) "Real estate agent" includes any real estate broker, real estate salesman or an agent thereof, or any other person, partnership, association or corporation who for consideration sells, purchases, exchanges, rents, negotiates, offers or attempts to negotiate the sale, purchase, exchange or rental of real property or holds himself out as engaged in the business of selling, purchasing, exchanging, renting or otherwise transferring any interest in real property.
- (b) [~~"Board" means the Fair Housing Board created by this chapter.~~] **"AGENCY" MEANS ANY FAIR HOUSING AGENCY CONTRACTED WITH THE CITY OF FAIRFIELD OR BUTLER COUNTY TO OVERSEE FAIR HOUSING IN THE CITY OF FAIRFIELD OR ANY AGENCY LISTED OR CONTRACTED WITH THE UNITED STATES HOUSING OF URBAN DEVELOPMENT (HUD) AS THE OFFICIAL FAIR HOUSING AGENCY REPRESENTING BUTLER COUNTY OR THE CITY OF**

**FAIRFIELD.**

- (c) "Discrimination, discriminating or discriminate" means to render any difference in treatment to any person in the sale, lease, rental or financing of a dwelling or housing unit because of a person's race, color, creed, sex, marital status, religious belief, national origin, age, handicap or familial status.
- (d) "Housing" includes any building, facility or structure or portion thereof which is used or occupied or is intended, arranged or designed to be used or occupied as the home, residence or sleeping place of one or more persons, groups or families and any vacant land offered for sale or lease for the construction or location thereon of such building, facility or structure.
- (e) "Lending institution" means any bank, insurance company, savings and loan association or any other person or organization regularly engaged in the business of lending money or guaranteeing loans.
- (f) "Person" means one or more individuals, corporations, partnerships, associations, labor organizations, legal representatives, mutual companies, joint stock companies, trusts, unincorporated organizations, trustees, trustees in bankruptcy, receivers and fiduciaries.
- (g) "Handicap or disability" means with respect to a person:
  - (1) A physical or mental impairment which substantially limits one or more of such person's major life activities.
  - (2) A record of having such an impairment, or
  - (3) Being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance (as defined in Section 102 of the Controlled Substance Act (21 U.S.C. 802)).
- (h) "Familial status" means one or more individuals (who have not attained the age of eighteen years) being domiciled with:
  - (1) A parent or another person having legal custody of such an individual or individuals; or
  - (2) The designee of such parent or other persons having such custody, with the written permission of such parent or other person.

The protection afforded against discrimination on the basis of familial status shall apply to any person who is pregnant, or in the process of securing legal custody of any individual who has not attained the age of eighteen.

(Ord. 111-91. Passed 10-28-91.)

**735.03 UNLAWFUL HOUSING PRACTICES.**

It shall be an unlawful housing practice and a violation of this chapter:

- (a) For any person or real estate agent:
  - (1) To refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make unavailable or deny, housing to any person because of race, color, religion, sex, familial status, handicap or national origin.
  - (2) To discriminate against any person in the terms, conditions or privileges of sale or rental of housing or in the provision of services or facilities in connection therewith, because of race, color, religion, sex, familial status, handicap or national origin.

- (3) To make, print or publish, or cause to be made, printed or published any notice, statement or advertisement, with respect to the sale or rental of housing that indicates any preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin, or an intention to make any such preference, limitation or discrimination.
  - (4) To represent to any person because of race, color, religion, sex, handicap, familial status, or national origin that any housing is not available for inspection, sale or rental when such housing is in fact so available.
  - (5) For profit, to induce or attempt to induce any person to sell or rent any housing by representations regarding the entry or prospective entry into the neighborhood of a person or persons of a particular race, color, religion, sex, handicap, familial status or national origin.
- (b) For any lending institution to discriminate in lending money, guaranteeing loans, accepting a deed or trust or mortgage or otherwise making available funds for the purchase, acquisition, construction, alteration, rehabilitation, repair or maintenance of any housing or discriminate in the fixing of the amount, rates, terms, conditions or provisions of any such loan or other financial assistance.
  - (c) For any person or real estate agent to assist in, compel or coerce the doing of any act declared to be an unlawful housing practice under this chapter, or to obstruct or prevent enforcement or compliance with provisions of this chapter, or to attempt directly or indirectly to commit any act declared by this chapter to be an unlawful housing practice.
  - (d) For any person or real estate agent to cause or coerce or attempt to cause or coerce retaliation against any person because such person has lawfully opposed any act or failure to act that is a violation of this chapter, or has, in good faith, filed a complaint, testified, participated or assisted in any way in any proceeding under this chapter.
  - (e) For any person, real estate agent or lending institution to do any other thing or engage in conduct which would otherwise make unavailable equal housing opportunities.
- (Ord. 111-91. Passed 10-28-91.)

735.04 EXCEPTIONS.

- (a) Nothing in this chapter, except Section 735.03(a)(3), shall apply to:
  - (1) Any single-family house sold or rented by an owner, provided, that such private individual owner does not own more than three such single-family houses at any one time: provided, further, that in the case of the sale of any such single-family house by a private individual owner not residing in such house at the time of such sale or who was not the most recent resident of such house prior to such sale, the exemption granted by this subsection shall apply only with respect to one such sale within any twenty-four month period: provided further, that such bona fide private individual owner does not own any interest in, nor is there owned or reserved on his behalf, under any express or voluntary agreement, title to or any right to all or a portion of the proceeds from the sale or rental of, more than three such single-family houses at any one time: provided further, that the sale

or rental of any such single-family house shall be excepted from the application of this chapter only if such house is sold or rented:

- A. Without the use in any manner of the sales or rental facilities or the sales or rental services of any real estate broker, agent or salesman, or of such facilities or services of any person in the business of selling or renting housing or of any employee or agent of any such broker, agent, salesman or person, and
  - B. Without the publication, posting or mailing, after notice, of any advertisement or written notice in violation of Section 735.03(a)(3); but nothing in this proviso shall prohibit the use of attorneys, escrow agents, abstractors, title companies and other such professional assistance as necessary to perfect or transfer the title, or
- (2) Rooms or units in housing containing living quarters occupied or intended to be occupied by no more than four families living independently of each other, if the owner actually maintains and occupies one of such living quarters as his residence.
- (b) For the purposes of subsection (a) hereof, a person shall be deemed to be in the business of selling or renting housing if:
    - (1) He/SHE has, within the preceding twelve months, participated as principal in three or more transactions involving the sale or rental of any housing or any interest therein, or
    - (2) He/SHE has, within the preceding twelve months, participated as agent, other than in the sale of his own personal residence, in providing sales or rental facilities or sales or rental services in two or more transactions involving the sale or rental of any housing or any interest therein, or
    - (3) He/SHE is the owner of any housing designed or intended for occupancy by, or occupied by, five or more families.
- (Ord. 111-91. Passed 10-28-91.)

#### 735.05 ~~[FAIR HOUSING BOARD.]~~ FAIR HOUSING AGENCY

- ~~[(a) There is hereby created a Fair Housing Board to consist of seven members who are qualified electors of the City and who shall not hold any public office except as permitted by Section 11.02(B) of the Fairfield City Charter.~~
- ~~(b) The Board members shall be appointed by the Council on a calendar year basis. Of the members first appointed, two shall hold office for a term of one year; two for a term of two years; and the other three for a term of three years; and their successors shall be appointed for terms of three years. The Council shall fill all vacancies by appointment for the unexpired term. A Board member whose term has expired shall be eligible for re-appointment to the Board.~~
- ~~(c) The Executive Secretary of the Board shall be the City Manager.~~
- ~~(d) Any member of the Board may be removed in accordance with the provisions of the Charter of the City of Fairfield relative to removal of persons from boards or commissions.~~
- ~~(e) Four members of the Board shall constitute a quorum for the purpose of conducting the business thereof. A vacancy on the Board shall not impair the right~~

~~of the other members to exercise all the power of the Board, provided that all actions taken by the Board shall require the affirmative vote of at least four members of the Board.~~

~~(f) Each member of the Board shall serve without compensation as provided in Section 8.09 of the Fairfield City Charter.~~

~~(g) The Board is charged with the following duties to implement the policy of this chapter:~~

~~(1) To investigate all complaints of unlawful housing practices which are filed with it.~~

~~(2) To initiate complaints of unlawful housing practices on the basis of auditing or testing carried out by the City Manager or persons authorized by the City Manager.~~

~~(3) To endeavor, by conciliation, to resolve such complaints.~~

~~(4) To hold hearings, subpoena witnesses, compel their attendance, administer oaths, take the testimony of any person under oath, and in connection therewith to require the production for examination of any books or papers relating to any matter under investigation or in question before the Board.~~

~~(5) To render written reports of its activities and recommendations to City Council as required.~~

~~(6) To recommend to the City Council, when it deems necessary, educational and other programs designed to promote the purposes stated in this chapter.~~

~~(7) To adopt rules and procedures for the conduct of its business.~~

~~(8) To do such other acts that are necessary and proper in order to perform these duties with which it is charged under the terms of this chapter.~~

~~(Ord. 111-91, Passed 10-28-91.)~~

- (A) THE DESIGNATED AGENCY IS CHARGED WITH INVESTIGATING ALL COMPLAINTS OF UNLAWFUL HOUSING PRACTICES WHICH ARE FILED WITH IT AND TO DO OTHER ACTS THAT ARE NECESSARY AND PROPER TO PERFORM THOSE DUTIES WHICH IT IS CHARGED UNDER THE TERMS OF THE CONTRACT WITH BUTLER COUNTY OR THE CITY OF FAIRFIELD INCLUDING, BUT NOT LIMITED TO, COMMUNITY OUTREACH, EDUCATION AND RANDOM TESTING.**
- (B) IT IS THE RESPONSIBILITY OF THE AGENCY TO RECEIVE AND INVESTIGATE FAIR HOUSING COMPLAINTS FROM RESIDENTS OF FAIRFIELD. WHEN A COMPLAINT HAS BEEN INVESTIGATED AND VERIFIED, THE COMPLAINANT SHALL BE COUNSELED AND ADVISED OF THE VARIOUS OPTIONS AVAILABLE FOR THE ENFORCEMENT OF THE FAIR HOUSING LAWS.**
- (C) THE AGENCY IS AUTHORIZED TO SEEK THE COOPERATION AND AID OF THE OHIO REAL ESTATE BOARD OR OHIO CIVIL RIGHTS COMMISSION IN ANY INVESTIGATION UNDER THIS CHAPTER.**

[735.06] PROCEDURES AND ENFORCEMENT.

- (a) Any person subjected to an unlawful housing practice may file within thirty days of the alleged violation with the Board a complaint in writing, sworn to or affirmed, which shall state the name and address of the person alleged to have committed the violation complained of and the particulars thereof, and such other information as may be required by the Board. The Board may also corroborate or initiate complaints on the basis of testing carried out by the City Manager or persons authorized by the City Manager.
- (b) Upon the filing of a complaint the Executive Secretary of the Board or his or her designee shall make such investigation as he or she deems appropriate to ascertain facts and issues and may utilize consultants in conducting such investigation. If the Executive Secretary shall determine that there are reasonable grounds to believe a violation has occurred, he or she shall attempt to conciliate the matter by methods of initial conference and persuasion with all interested parties and such representatives as the parties may choose to assist them. Conciliation conferences shall be informal and nothing said or done during such initial conferences shall be made public by the Board or any member of the Board unless the parties agree thereto in writing.
- (c) The terms of conciliation agreed to by the parties shall be reduced to writing and incorporated into a consent agreement to be signed by the parties, which agreement is for conciliation purposes only and does not constitute an admission by any party that the law has been violated. Consent agreements shall be signed on behalf of the Board by its chairman.
- (d) The Board is authorized to seek the cooperation and aid of the Ohio Real Estate Board or Ohio Civil Rights Commission in any investigation under this chapter.
- (e) If the Executive Secretary determines that the complaint lacks reasonable grounds under which to base a violation of this chapter, he or she shall so inform the Board and the Board may in its discretion dismiss such complaint or order such further investigation as may be necessary; provided, that the Board shall not dismiss such complaint without first affording the complainant an opportunity to appear before the Board.
- (f) If the Executive Secretary, with respect to a matter which involves a violation of this chapter, fails to conciliate a complaint after the parties have in good faith attempted such conciliation, or determines that a complaint is not susceptible of conciliation, he or she shall notify the Board immediately and the Board shall thereafter schedule a public hearing to determine whether a violation of this chapter has been committed. The Board shall serve upon the respondent a statement of charges and a summons and shall serve upon all interested parties a notice of the time and place of hearing. The respondent or his authorized counsel may file such statements with the Board prior to the hearing date as he deems necessary in support of his position. The hearing shall be opened to the public. The hearing shall be held not less than fifteen days after service of the statement of charges and summons. The summons so issued must be signed by a majority of the members of the Board and the issuance of such summons shall require the attendance of named persons and the production of relevant documents and records. The failure to comply with a summons shall constitute a violation of this

~~chapter. The interested parties may, at their option, appear before the Board in person or by duly authorized representative and may have the assistance of an attorney. The parties may present testimony and evidence, and the right to cross-examine witnesses shall be preserved. All testimony and evidence shall be given under oath or by affirmation. The Executive Secretary shall keep a full record of the hearing, which record shall be public and open to inspection by any person, and upon request by any principal party to the proceeding, the Board shall furnish such party a copy of the hearing record, if any, at such cost as the Board deems appropriate.~~

~~(g) If at the conclusion of the hearing the Board shall determine upon the preponderance of the evidence that the person complained against has violated this chapter, the Board shall, after consultation with the Law Director in executive session, state its findings to and cause notice to issue to the person complained against to cease and desist from such unlawful conduct and to take such affirmative action as will effectuate the purposes of this chapter, with notice that if the Board determines that the person complained against has not after fifteen calendar days following service of the Board's order complied with the order, the Board will certify the matter to the Law Director for enforcement.~~

~~(h) Upon certification to the Law Director for enforcement, he shall, with the concurrence of City Council, seek compliance by appropriate civil action brought in the name of the Fair Housing Board of the City of Fairfield before a court of competent jurisdiction or may cause a criminal charge to be filed against the person violating this chapter. In any such proceeding, where the court determines that there has been a violation of this chapter, the court shall award compensatory damages and, where appropriate, punitive damages, along with attorney fees. The court may also order such other relief as it deems necessary or appropriate.~~

~~(i) If at the conclusion of the hearing the Board shall determine upon the preponderance of the evidence of the record that the person complained against has not violated this chapter, the Board shall so state and publish its findings and issue its order dismissing the complaint.~~

~~(j) The Executive Secretary shall conduct his or her investigation, conciliation, if any, and report to the Board within thirty days after the filing of the complaint with the Board. The Board shall make its decision, findings and orders within fifteen days after the conclusion of the hearing specified in subsection (f) above. (Ord. 111-91. Passed 10-28-91.)~~

#### 735.0[7]6 SCOPE OF CHAPTER.

The provisions of this chapter shall apply to all housing located within the territorial limits of the City of Fairfield.  
(Ord. 111-91. Passed 10-28-91.)

#### 735.0[8]7 OTHER LEGAL ACTION.

Nothing contained in this chapter shall prevent any person from exercising any right or seeking any remedy to which he might otherwise be entitled or from filing any complaint with any other agency or court of law or equity.  
(Ord. 111-91. Passed 10-28-91.)

735.0[9]8 SEVERABILITY.

Sections and subsections of this chapter and the several parts and provisions thereof are hereby declared to be independent sections, subsections, parts and provisions and the holding of any such section, subsection, part or provision thereof to be unconstitutional, void or ineffective for any cause, shall not affect nor render invalid any other such section, subsection, part or provision thereof. (Ord. 111-91. Passed 10-28-91.)

735.[9]09 PENALTY.

Any person, firm or corporation who violates any provision of this chapter shall be guilty of a misdemeanor of the fourth degree. Each and every day during which such violation continues shall constitute a separate offense. (Ord. 111-91. Passed 10-28-91.)

**City of Fairfield, Ohio  
City Council Communication**

**Date: 2-22-16**

**Item:**

An ordinance authorizing the City Manager to execute a Professional Services Contract with the Fairfield Chamber of Commerce.

**Financial Impact:**

The proposed contract would compensate the Chamber in an amount not to exceed \$30,000 for a two-year term of 2016-17 for a Platinum Sustaining Sponsorship Program.

**Synopsis:**

The Fairfield Chamber of Commerce is an important economic development partner with the City. The proposed two year contract would continue the City's Platinum Sustaining Sponsorship of the Chamber for 2016 and 2017. The City would receive recognition for its sponsorship as well as complimentary admission to several events throughout the year.

In addition, the Chamber would assist with important business retention assistance. Over the past seven years, the Chamber has completed approximately 650 business retention surveys, mainly with small retail and commercial businesses. These surveys provide valuable insight into the needs and concerns of the business community.

**Recommendation:**

It is recommended that City Council approve the ordinance.

<b>Legislative Actions:</b>	Rules Suspension and Adoption Requested?	No.
	Emergency Provision Needed?	No.

Prepared by: Gary Katt  
 Approved for Content by: Kimberly Rockwell  
 Financial Review (where applicable) Mary Hays  
 Legal Review (where applicable) John A. Clemens  
 Accepted for Council Agenda: Chris Wilson

## PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is made by and between the City of Fairfield, an Ohio municipal corporation with an address of 5350 Pleasant Avenue, Fairfield, Ohio 45014 (hereinafter referred to as "City") and the Fairfield Chamber of Commerce, an Ohio non-profit corporation, with an address of 670 Wessel Drive, Fairfield, Ohio 45014 (hereinafter referred to as "Chamber").

WHEREAS, the City is desirous of enhancing and promoting its business environment so as to create economic development opportunities; and

WHEREAS, the Chamber is a long-standing and recognized leader of the Fairfield business community; and

WHEREAS, the City desires to engage the professional and noncompetitive services of the Chamber to coordinate and implement the Platinum Sustaining Sponsorship Program; and

NOW, THEREFORE, in consideration of the promises, covenants and agreements herein contained, the City and Chamber mutually agree as follows:

1. **SCOPE OF SERVICES.** The Chamber shall, in a satisfactory and proper manner as determined by the City's Director of Development Services, coordinate and implement the Platinum Sustaining Sponsorship Program, as described in Exhibit A, "Scope of Services", and by this reference made a part hereof.
2. **TERM.** The services will commence upon execution of this Contract by both parties hereto, and shall expire on December 31, 2017.
3. **COMPENSATION.** The City agrees to compensate the Chamber for services provided pursuant to this Contract in an amount up to but not in excess of Thirty Thousand Dollars (\$30,000). The compensation shall be distributed as described in Exhibit B, "Budget", and by this reference made a part hereof.
4. **TERMINATION.** The City may terminate or modify this Contract immediately upon notification to the Chamber. The City shall compensate the Chamber for all financial commitments made by the Chamber and approved by the City before the Contract termination date.
5. **ASSIGNMENT.** This agreement is not transferable or assignable without the express written approval of City.
6. **NOTICES.** All notices or other communications required by the Contract shall be personally served or sent by U.S. mail addressed to the parties as follows, or addressed in such other way as either party may from time to time designate.

To the City:  
City of Fairfield  
Department of Development Services  
5350 Pleasant Ave.  
Fairfield, OH 45014

To the Chamber:  
Fairfield Chamber of Commerce  
Attn: President  
670 Wessel Dr.  
Fairfield, OH 45014

IN WITNESS WHEREOF, the City of Fairfield, Ohio, by Mark T. Wendling, its City Manager, and pursuant to Ordinance No. \_\_\_\_\_, has caused this instrument to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016 and the Fairfield Chamber of Commerce by Kert Radel, its President, has caused this instrument to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Witness:

CITY OF FAIRFIELD, OHIO

By \_\_\_\_\_  
Mark T. Wendling, City Manager

FAIRFIELD CHAMBER OF COMMERCE

By \_\_\_\_\_  
Kert Radel, President

Approved as to form:

Approved as to content:

\_\_\_\_\_  
John H. Clemmons  
Fairfield City Law Director

\_\_\_\_\_  
Timothy Bachman  
Development Services Director

**EXHIBIT A**  
**SCOPE OF SERVICES**

**Platinum Sustaining Sponsorship Program**

The Chamber agrees to coordinate and implement a Platinum Sustaining Sponsorship Program that includes the following services:

- A. *Recognition and Events* – The City shall be prominently recognized as a Platinum Sustaining Sponsor of the Chamber. This recognition shall include, but not be limited to, verbal recognition at all Chamber events, listings on all Chamber publications (letterhead, newsletters, signs, event banners, etc...), and prominent listing on the Chamber website and e-bulletins. Also included is a complementary table at the Annual Dinner event and the Business Showcase luncheon event, and a complementary double exhibitor booth with electricity at the Business Showcase event.
  
- B. *Business Retention* – The Chamber will provide assistance with City business retention efforts, with a focus on small retail/commercial businesses. The Chamber will promptly report any information or issues gleaned from these meetings to the City and will assist with coordinating any necessary City response. The City and Chamber will also create a business retention survey form. This form will be completed by Chamber staff after every small business meeting, and copies of the forms will be submitted to the City in a quarterly report that will be submitted to the City. In addition, Chamber staff will assist with organizing other business retention meetings as requested by the City.

**EXHIBIT B  
BUDGET**

**Platinum Sustaining Sponsorship Program**

The City will compensate the Chamber in an amount of Thirty Thousand Dollars (\$30,000) during the term of the Contract for the Platinum Sustaining Sponsorship Program.

Compensation will be distributed by the City upon received Chamber invoices as follows:

2016 Funding will not exceed \$15,000, as described below:

- A. *Recognition and Events* – The City will pay \$8,000, no later than April 2016.
- B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of \$1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

2017 Funding will not exceed \$15,000, as described below:

- A. *Recognition and Events* – The City will pay \$8,000, no later than April 2017.
- B. *Business Retention and Entrepreneur Assistance* – The City will pay four equal quarterly payments of \$1,750 (for the quarters of January-March, April-June, July-September, and October-December) upon the submission of the quarterly business retention reports.

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE FAIRFIELD CHAMBER OF COMMERCE.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a professional services contract with the Fairfield Chamber of Commerce in accordance with the proposal on file in the office of the City Manager.

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_

Mayor's Approval

Posted \_\_\_\_\_

First Reading \_\_\_\_\_

Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

February 8, 2016

**City of Fairfield, Ohio  
City Council Communication**

**Item:**

Declaration of surplus radio equipment in the Fire Department and approval to distribute to the Gratis Fire Department in Preble County, Ohio.

**Financial Impact:**

There is no financial impact.

**Synopsis:**

The Fire Department currently has approximately twenty (20) high band portable radios that have been declared surplus. The high band radios are obsolete with the implementation of the 800 radio system in Butler County. This equipment has been stored for several years and is of no value to the Fire Department.

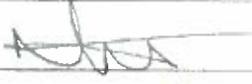
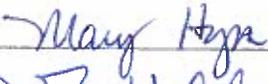
The Gratis Fire Department is a small volunteer department located in Preble County with limited financial resources. The proposed transfer of this equipment will be of considerable benefit to enhancing their operations.

It is the request of the Fire Department to have the equipment declared surplus and to transfer this equipment to the Gratis Fire Department.

**Recommendations:**

It is recommended that City Council adopt legislation declaring this equipment surplus and authorize the Fire Department to distribute the equipment to the Gratis Fire Department in Preble County, Ohio.

<b>Legislative Actions:</b>	Suspension of Rules and Adoption Requested?	Yes	No	X
	Emergency Provision Needed?	Yes	No	X

Prepared by:  Donald G. Bennett, Fire Chief  
Approved for Content by:  Donald G. Bennett, Fire Chief  
Financial Review (where applicable) by:   
Legal Review (where applicable) by:   
Accepted for Council Agenda 

ORDINANCE NO. \_\_\_\_\_

ORDINANCE DECLARING TWENTY (20) HIGH BAND PORTABLE  
RADIO'S FROM THE FAIRFIELD FIRE DEPARTMENT TO BE  
SURPLUS AND AUTHORIZING THE CITY MANAGER TO  
TRANSFER THE RADIO'S TO THE GRATIS FIRE DEPARTMENT IN  
PREBLE COUNTY, OHIO.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Twenty (20) high band portable radios from the Fairfield Fire Department are hereby declared to be surplus and not needed for municipal purposes.

Section 2. The City Manager is hereby authorized to transfer the surplus twenty (20) high band portable radios from the Fairfield Fire Department to the Gratis Fire Department in Preble County, Ohio in accordance with the agreement on file in the office of the City Manager.

Section 3. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_  
Mayor's Approval

Posted \_\_\_\_\_

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

February 8, 2016

**City of Fairfield, Ohio  
City Council Communication**

**Item:**

Declaration of surplus personal protective equipment in the Fire Department and approval to distribute to area vocational schools.

**Financial Impact:**

There is no financial impact.

**Synopsis:**

The Fire Department currently has approximately thirty (30) sets of personal protective equipment referred to as bunker coats and bunker pants that no longer meet the NFPA standards for structural firefighting and are prohibited to be used within the department. The age of the personal protective equipment ranges from 10 to 13 years.

Although this equipment cannot be used in fire suppression, it has some limited value to area vocational schools who offer classes that do not involve live fire training. Having such equipment to acclimate students to the donning and doffing of PPE and having it available for their use during non-suppression evolutions is valuable to their programs.

It is the request of the Fire Department to have the equipment declared surplus and of no value and to be granted permission to distribute this equipment to area vocational schools.

**Recommendations:**

It is recommended that City Council adopt legislation declaring this equipment surplus and authorize the Fire Department to distribute the equipment to area vocational schools.

<b>Legislative Actions:</b>	Suspension of Rules and Adoption Requested?	Yes	No	X
	Emergency Provision Needed?	Yes	No	X

Prepared by:  Donald G. Bennett, Fire Chief

Approved for Content by:  Donald G. Bennett, Fire Chief

Financial Review (where applicable) by: May Hym

Legal Review (where applicable) by: John H. Clemmons

Accepted for Council Agenda: Mark Wilson

ORDINANCE NO. \_\_\_\_\_

ORDINANCE DECLARING THIRTY (30) SETS OF PERSONAL PROTECTIVE EQUIPMENT FROM THE FAIRFIELD FIRE DEPARTMENT TO BE SURPLUS AND AUTHORIZING THE CITY MANAGER TO TRANSFER THE EQUIPMENT TO AREA VOCATIONAL SCHOOLS.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Thirty (30) sets of personal protective equipment from the Fairfield Fire Department are hereby declared to be surplus and not needed for municipal purposes.

Section 2. The City Manager is hereby authorized to transfer the surplus thirty (30) set of personal protective equipment from the Fairfield Fire Department to area vocational schools in accordance with the agreements on file in the office of the City Manager.

Section 3. This Ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_  
Mayor's Approval \_\_\_\_\_

Posted \_\_\_\_\_

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

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Item No. 11(A)(1)

Item

March 14, 2016

Appointment of Clerk of Council as designee for mandatory training required by House Bill 9, Ohio's Public Records Act.

Financial Impact

None

Synopsis/Background

House Bill 9 which became law on September 29, 2007 requires all elected officials *or their appropriate designee* to obtain three hours of public records training via a curriculum approved the Ohio Attorney General during each term served in elected office. This mandate applies whether the official was appointed or elected to that office.

Recommendation

It is recommended that City Council, via simple motion, formally appoint the Clerk of Council as the Mayor and Council designee for the mandatory three hours of training required by House Bill 9.

LEGISLATIVE ACTION:

SIMPLE MOTION OF COUNCIL

Prepared by: Shirley Wilson  
Approved for Content by: Shirley Wilson  
Financial Review (where applicable) by: Maya Hays  
Legal Review (where applicable) by: John Clemons  
Accepted by Council Agenda: Shirley Wilson

**CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION**

Item No. 11(A)(2)

March 14, 2016

Item

Appointment of members to Fairfield's boards and commissions.

Financial Impact

None

Synopsis/Background

Each year on March 31, positions become available on Fairfield's various boards and commissions due to expiring terms of office. Advertising for the March 31 vacancies began on January 1, 2016 and concluded on February 12, 2016. The members of City Council interviewed applicants on March 5, 2016.

Recommendation

It is recommended that City Council, via simple motion, appoint the following residents to serve on the various boards and commissions **effective April 1, 2016**:

Donna Faulk – Board of Building Appeals (Term expires 3/31/2020)  
Joseph Koczeniak – Board of Zoning Appeals (Term expires 3/31/2021)  
Kari Russo – Civil Service Commission (Term expires 3/31/2019)  
Bert Huffer – Design Review Committee (Term expires 3/31/2018)  
Arvind Kochar – Design Review Committee (Term expires 3/31/2018)  
Mardia Shands – Design Review Committee (Term expires 3/31/2018)  
Bob Myron – Parks & Recreation Board (Term expires 3/31/2019)  
Dale Paulus – Parks & Recreation Board (Term expires 3/31/2018)  
Dennis Miller – Parks & Recreation Board (Term expires 3/31/2019)

**LEGISLATIVE ACTION:                      SIMPLE MOTION**

Prepared by: Alisia Wilson  
Approved for Content by: Alisia Wilson  
Financial Review (where applicable) by: Mary Hoppa  
Legal Review (where applicable) by: Sam Plebanski  
Accepted by Council Agenda: Alisia Wilson

**CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION**

**ITEM:**

**March 14, 2016**

Liquor permit application in the name of Total Quality Management, 6679 C Dixie Highway, Fairfield, OH 45014 (Permit Classes: D3).

**FINANCIAL IMPACT:**

No financial impact.

**SYNOPSIS/BACKGROUND:**

The City of Fairfield is in receipt of an application from the Ohio Department of Liquor Control for a D3 permit for the above establishment.

Background checks from both the Police Department and Building and Zoning Division are attached for Council and staff's review.

**RECOMMENDATION:**

It is recommended that City Council request, via simple motion, that *a hearing be held* on the advisability of issuing the liquor permit application in the name of Total Quality Management for the reasons stated by the Police Department.

**LEGISLATIVE ACTION REQUIRED:** Simple Motion of Council

Prepared by: Melisa Wilson  
Approved for Content by: Melisa Wilson  
Financial Review (where applicable) by: Glenn Hagan  
Legal Review (where applicable) by: Frank Clemmons  
Accepted for Council Agenda: Melisa Wilson

# DEPARTMENTAL CORRESPONDENCE

City  
of  
Fairfield



TO Michael J. Dickey, Police Chief  
Tim Bachman, Development Services Director

FROM Alisha Wilson, Clerk of Council *AW*

SUBJECT **Request for Background Check – Liquor Permit**

DATE **03/03/2016**

Attached is a liquor permit application in the name of Total Quality Management, 6679 C Dixie Highway, Fairfield, OH 45014 (Permit Classes: D3)

Please complete the necessary background check and submit your findings to me **no later than 3:00 PM on Wednesday, March 9, 2016.**

This item will be added to Council's Regular Meeting agenda of Monday, March 14, 2016.

Thank you for your assistance.

c: Mark Wendling, City Manager  
File

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

9002705 PERMIT NUMBER		NEW TYPE	TOTAL QUALITY MANAGEMENT 6679 C DIXIE HIGHWAY FAIRFIELD OH 45014	
ISSUE DATE				
02 12 2016				
FILING DATE				
D3 PERMIT CLASSES				
09 TAX DISTRICT	011	A	B12891 RECEIPT NO.	

FROM 02/26/2016

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 02/26/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN, 03/28/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 9002705

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FAIRFIELD CITY COUNCIL  
5350 PLEASANT AV  
FAIRFIELD OHIO 45014**

9002705 PERMIT NBR  
TOTAL QUALITY MANAGEMENT  
6679 C DIXIE HIGHWAY  
FAIRFIELD OH 45014

\*\*\*\*\*

SHANAE REVELS

02/24/2016 ACTIVE CEO

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

NAME OF ESTABLISHMENT Total Quality Management  
 ADDRESS 6679 C Dixie Highway  
Fairfield, OH 45014

- |   | YES                                 | NO                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Is there a conviction record of the applicant, any partner, member, officer director, manager or any shareholder owning 5% or more of the capital stock, for felonies or other crimes relating to his ability to operate a liquor establishment?                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 2. Is there a prior unfavorable enforcement record of applicant and/or operation in disregard for laws, regulations or local ordinances?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3. Is there misrepresentation of material fact by applicant in making application to the Department?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 4. Is there an inability of law enforcement authorities and of authorized agents of the Department to gain ready entrance to the permit premise; or location of permit premise at such distance from the road or street as to be isolated from police or other observation? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 5. Will the place substantially and adversely interfere with the public decency, sobriety, peace, or good order of the neighborhood in which it is located?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 6. Will the place substantially and adversely interfere with the normal orderly conduct of a church, library, public playground, school or township park?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7. Will the granting or transferring of a permit substantially interfere with the morals, safety, or welfare of the public?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8. Will there be adverse effects of saturation of the area in relation to the number of existing permits, and will there be any adverse conditions in the area?   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

REMARKS: Applicant informed Sgt. Lagemann that her brother, Michael G. Turman, is a partner in the business. He is not listed as a partner on the liquor permit application. He appears to have a criminal record which precludes issuance of this permit

  
 Michael J. Dickey  
 Chief of Police

HEARING REQUESTED: Yes  No

Date: March 7, 2016

# DEPARTMENTAL CORRESPONDENCE

City  
of  
Fairfield



TO Alisha Wilson, Clerk of Council

FROM Tim Bachman, Development Services Director

SUBJECT Liquor Permit Application

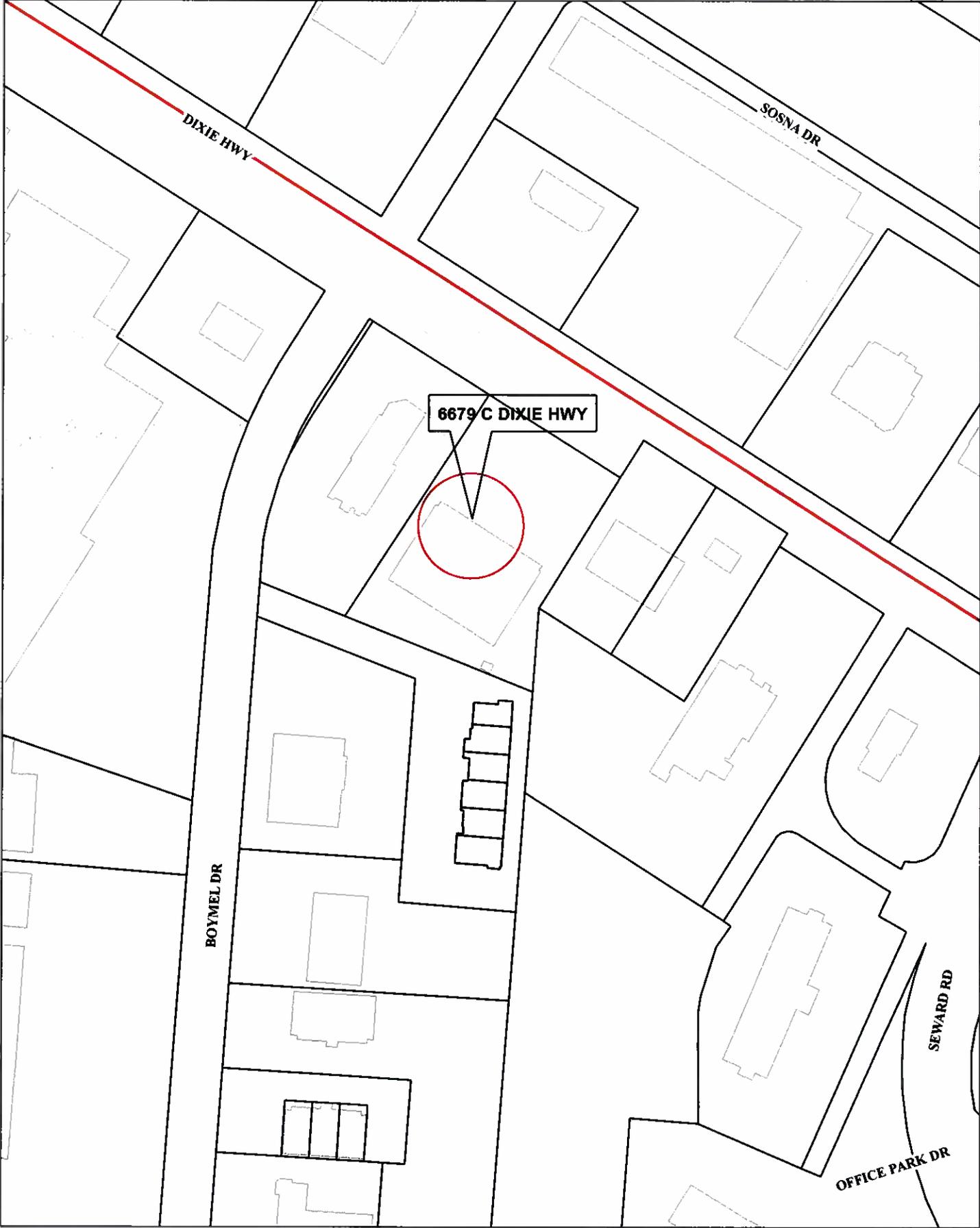
DATE 3/7/16

The proposed business located at 6679 C Dixie Hwy., Fairfield, Ohio, in the name of Total Quality Management, in the C-3, General Business District is only a permitted business with a Conditional Use permit approved by the Fairfield Planning Commission. The previous business that operated in this space was a bar, which closed on January 5, 2015. Because it has been over a year since the bar closed, a new Conditional Use Permit is required to be submitted and approved by the Fairfield Planning Commission.

Timothy Bachman  
Development Services Director

lkm

6679 C DIXIE HWY.



**CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION**

**ITEM:**

March 14, 2016

Liquor permit application in the name of Lugnutz Bar & Grill, LLC dba Lugnutz Bar & Grill, 22 Donald Drive, Fairfield, OH 45014. (Permit Classes: D5 & D6)

**FINANCIAL IMPACT:**

No financial impact.

**SYNOPSIS:**

The City of Fairfield is in receipt of an application from the Ohio Division of Liquor Control for a D5 & D6 permit for the above liquor permit applicant.

**BACKGROUND:**

Background checks from the Building and Zoning Division and Police Department are attached for Council and staff's review.

**RECOMMENDATION:**

It is recommended that City Council request, by simple motion, that no hearing be held on the liquor permit application in the name of Lugnutz Bar & Grill, LLC dba Lugnutz Bar & Grill, 22 Donald Drive, Fairfield, OH 45014. (Permit Classes: D5 & D6)

**LEGISLATIVE ACTION REQUIRED:** Simple Motion of Council

Prepared by: Alesha Wilson  
Approved for Content by: Alesha Wilson  
Financial Review (where applicable) by: Mary Hays  
Legal Review (where applicable) by: John H. Clemmons  
Accepted by Council Agenda: Alesha Wilson

DEPARTMENTAL  
CORRESPONDENCE

11 65(6)75

City  
of  
Fairfield



TO Michael J. Dickey, Police Chief  
Tim Bachman, Development Services Director

FROM Alisha Wilson, Clerk of Council *XW*

SUBJECT **Request for Background Check – Liquor Permit**

DATE **02/24/2016**

Attached is a liquor permit application in the name of Lugnutz Bar & Grill, LLC, dba Lugnutz Bar & Grill, 22 Donald Drive, 1<sup>st</sup> Floor, Fairfield, OH 45014 (Permit Classes: D5 & D6)

Please complete the necessary background check and submit your findings to me **no later than 3:00 PM on Monday, March 7, 2016.**

This item will be added to Council's Regular Meeting agenda of Monday, March 14, 2016.

Thank you for your assistance.

c: Mark Wendling, City Manager  
Lynda McGuire, Development Services  
File

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

5157615		TRFO	LUGNUTZ BAR & GRILL LLC	
PERMIT NUMBER		TYPE	DBA LUGNUTZ BAR & GRILL	
06	01	22 DONALD DR 1ST FL		
ISSUE DATE		FAIRFIELD OHIO 45014		
10	30			
FILING DATE				
D5	D6			
PERMIT CLASSES				
09	011	A	F15044	
TAX DISTRICT		RECEIPT NO.		

FROM 02/18/2016

4179272			JC AND COMPANY LLC	
PERMIT NUMBER		TYPE	22 DONALD DR 1ST FL	
06	01	FAIRFIELD OHIO 45014		
ISSUE DATE				
10	30			
FILING DATE				
D5	D6			
PERMIT CLASSES				
09	011			
TAX DISTRICT		RECEIPT NO.		



MAILED 02/18/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/21/2016

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A TRFO 5157615

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FAIRFIELD CITY COUNCIL**  
5350 PLEASANT AV  
FAIRFIELD OHIO 45014

5157615 PERMIT NBR  
LUGNUTZ BAR & GRILL LLC  
DBA LUGNUTZ BAR & GRILL  
22 DONALD DR 1ST FL  
FAIRFIELD OHIO 45014

\*\*\*\*\*

_____ )	BRIAN DRAMAN	10/30/2015 ACTIVE	CEO	MAN-MBR
_____ )	RICHARD JOHNSON	02/16/2016 ACTIVE	PRESIDENT	5% VOTING

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE



## Department of Commerce

Division of Liquor Control  
John R. Kasich, Governor  
Jacqueline T. Williams, Director

February 17, 2016

CLERK OF FAIRFIELD CITY COUNCIL  
5350 PLEASANT AV  
FAIRFIELD OHIO 45014

Re: **TRFO D5 D6 PERMIT #5157615**  
LUGNUTZ BAR & GRILL LLC  
DBA LUGNUTZ BAR & GRILL  
22 DONALD DR 1ST FL  
FAIRFIELD OHIO 45014

Dear Legislative Authority:

Please be advised that you are receiving another notification for the above location as the applicant has **added a new member**. This is a change from the original notice sent to you on **11/03/2015**.

Please complete the enclosed form and return this form to the Division of Liquor Control.

If you should have any questions concerning this matter, please feel free to contact this office at the below address or phone number.

Licensing Processing Section

SLM

Rev. 6-06

# DEPARTMENTAL CORRESPONDENCE

City  
of  
Fairfield



TO Alisha Wilson, Clerk of Council

FROM Tim Bachman, Development Services Director

SUBJECT Liquor Permit Application

DATE 2/25/16

The business located at 22 Donald Dr. 1<sup>st</sup> Floor, Fairfield, Ohio, in the name of Lugnutz Bar & Grill, LLC and doing business as Lugnutz Bar & Grill, is in the C-3, General Business District and is a permitted use.

Timothy Bachman  
Development Services Director

lkm

# 22 DONALD DR.

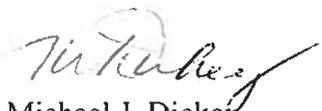


NAME OF ESTABLISHMENT Lugnutz Bar & Grill LLC  
ADDRESS 22 Donald Dr., 1<sup>st</sup> Floor  
Fairfield, OH 45014

- |   | YES                      | NO                                  |
|---|--------------------------|-------------------------------------|
| 1. Is there a conviction record of the applicant, any partner, member, officer director, manager or any shareholder owning 5% or more of the capital stock, for felonies or other crimes relating to his ability to operate a liquor establishment?                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Is there a prior unfavorable enforcement record of applicant and/or operation in disregard for laws, regulations or local ordinances?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is there misrepresentation of material fact by applicant in making application to the Department?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there an inability of law enforcement authorities and of authorized agents of the Department to gain ready entrance to the permit premise; or location of permit premise at such distance from the road or street as to be isolated from police or other observation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Will the place substantially and adversely interfere with the public decency, sobriety, peace, or good order of the neighborhood in which it is located?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Will the place substantially and adversely interfere with the normal orderly conduct of a church, library, public playground, school or township park?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will the granting or transferring of a permit substantially interfere with the morals, safety, or welfare of the public?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Will there be adverse effects of saturation of the area in relation to the number of existing permits, and will there be any adverse conditions in the area?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

REMARKS:

---

  
Michael J. Dickey  
Chief of Police

HEARING REQUESTED: Yes  No

Date: February 26, 2016

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION

**ITEM:**

March 14, 2016

Liquor permit application in the name of Avtar Singh, 4600 Dixie Highway, Fairfield, OH 45014. (Permit Classes: C1 & C2)

**FINANCIAL IMPACT:**

No financial impact.

**SYNOPSIS:**

The City of Fairfield is in receipt of an application from the Ohio Division of Liquor Control for a C1 & C2 permit for the above liquor permit applicant.

**BACKGROUND:**

Background checks from the Building and Zoning Division and Police Department are attached for Council and staff's review.

**RECOMMENDATION:**

It is recommended that City Council request, by simple motion, that no hearing be held on the liquor permit application in the name of Avtar Singh, 4600 Dixie Highway, Fairfield, OH 45014. (Permit Classes: C1 & C2)

**LEGISLATIVE ACTION REQUIRED:** Simple Motion of Council

Prepared by: Heather Wilson  
Approved for Content by: Heather Wilson  
Financial Review (where applicable) by: Mary Hagan  
Legal Review (where applicable) by: John H. Commons  
Accepted by Council Agenda: Heather Wilson

# DEPARTMENTAL CORRESPONDENCE

11 (2)(3)A

City  
of  
Fairfield



TO Michael J. Dickey, Police Chief  
Tim Bachman, Development Services Director

FROM Alisha Wilson, Clerk of Council *xw*

SUBJECT **Request for Background Check – Liquor Permit**

DATE **02/24/2016**

Attached is a liquor permit application in the name of Avtar Singh, 4600 Dixie Highway, Fairfield, OH 45014 (Permit Classes: C1 & C2)

Please complete the necessary background check and submit your findings to me **no later than 3:00 PM on Monday, March 7, 2016.**

This item will be added to Council's Regular Meeting agenda of Monday, March 14, 2016.

Thank you for your assistance.

- c: Mark Wendling, City Manager
- Lynda McGuire, Development Services
- File

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>8187511</b> PERMIT NUMBER		<b>NEW</b> TYPE	<b>AVTAR SINGH</b> <b>4600 DIXIE HWY</b> <b>FAIRFIELD OH 45014</b>	
ISSUE DATE				
<b>02 05 2016</b>				
FILING DATE				
<b>C1 C2</b> PERMIT CLASSES				
<b>09</b> TAX DISTRICT		<b>011</b> RECEIPT NO.	<b>A B12571</b>	

FROM **02/18/2016**

PERMIT NUMBER		TYPE		
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT		RECEIPT NO.		



MAILED **02/18/2016**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **03/21/2016**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 8187511**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF FAIRFIELD CITY COUNCIL**  
**5350 PLEASANT AV**  
**FAIRFIELD OHIO 45014**

# DEPARTMENTAL CORRESPONDENCE

City  
of  
Fairfield



TO Alisha Wilson, Clerk of Council  
FROM Tim Bachman, Development Services Director

SUBJECT Liquor Permit Application

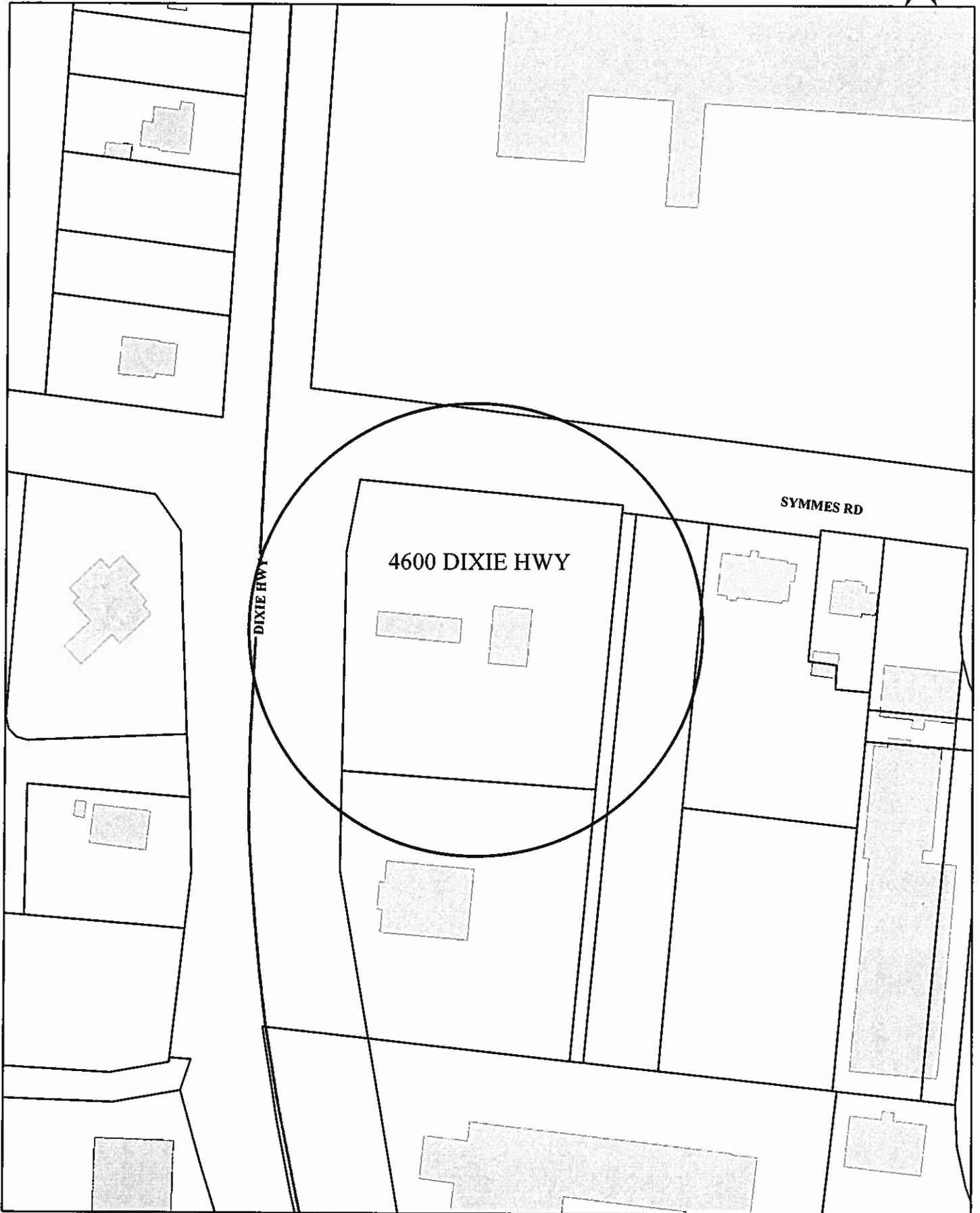
DATE 2/25/16

The business at 4600 Dixie Hwy., applied for in the name of Avtar Singh, is in the C-3, Central Business District and is a gas station/convenience store. This is a permitted use within the C-3 zoning district. The consumption of alcohol on-site would require a Conditional Use Permit from the Planning Commission.

Timothy Bachman  
Development Services Director

lkm

4600 DIXIE HWY



NAME OF ESTABLISHMENT Avtar Singh  
ADDRESS 4600 Dixie Highway  
Fairfield, OH 45014

- |   | YES                      | NO                                  |
|---|--------------------------|-------------------------------------|
| 1. Is there a conviction record of the applicant, any partner, member, officer director, manager or any shareholder owning 5% or more of the capital stock, for felonies or other crimes relating to his ability to operate a liquor establishment?                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Is there a prior unfavorable enforcement record of applicant and/or operation in disregard for laws, regulations or local ordinances?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Is there misrepresentation of material fact by applicant in making application to the Department?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there an inability of law enforcement authorities and of authorized agents of the Department to gain ready entrance to the permit premise; or location of permit premise at such distance from the road or street as to be isolated from police or other observation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Will the place substantially and adversely interfere with the public decency, sobriety, peace, or good order of the neighborhood in which it is located?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Will the place substantially and adversely interfere with the normal orderly conduct of a church, library, public playground, school or township park?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will the granting or transferring of a permit substantially interfere with the morals, safety, or welfare of the public?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Will there be adverse effects of saturation of the area in relation to the number of existing permits, and will there be any adverse conditions in the area?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

REMARKS: \_\_\_\_\_  
\_\_\_\_\_



Michael J. Dickey  
Chief of Police

HEARING REQUESTED: Yes  No

Date: February 26, 2016

Item No. 11 (C) (3)

**City of Fairfield, Ohio  
City Council Meeting Communication**

**Date 3-14-16**

**Item:**

An ordinance approving a final development plan for a Starbucks on approximately one acre of land located at the northwest corner of Dixie Highway and Stockton Station Lane.

**Financial Impact:**

None. This is a land use decision.

**Synopsis:**

The proposal is to build a stand-alone Starbucks coffee shop with a drive-thru. The development is located on a larger 2.4 acre parcel that will be parceled out, leaving just over an acre vacant for a future use.

**Background:**

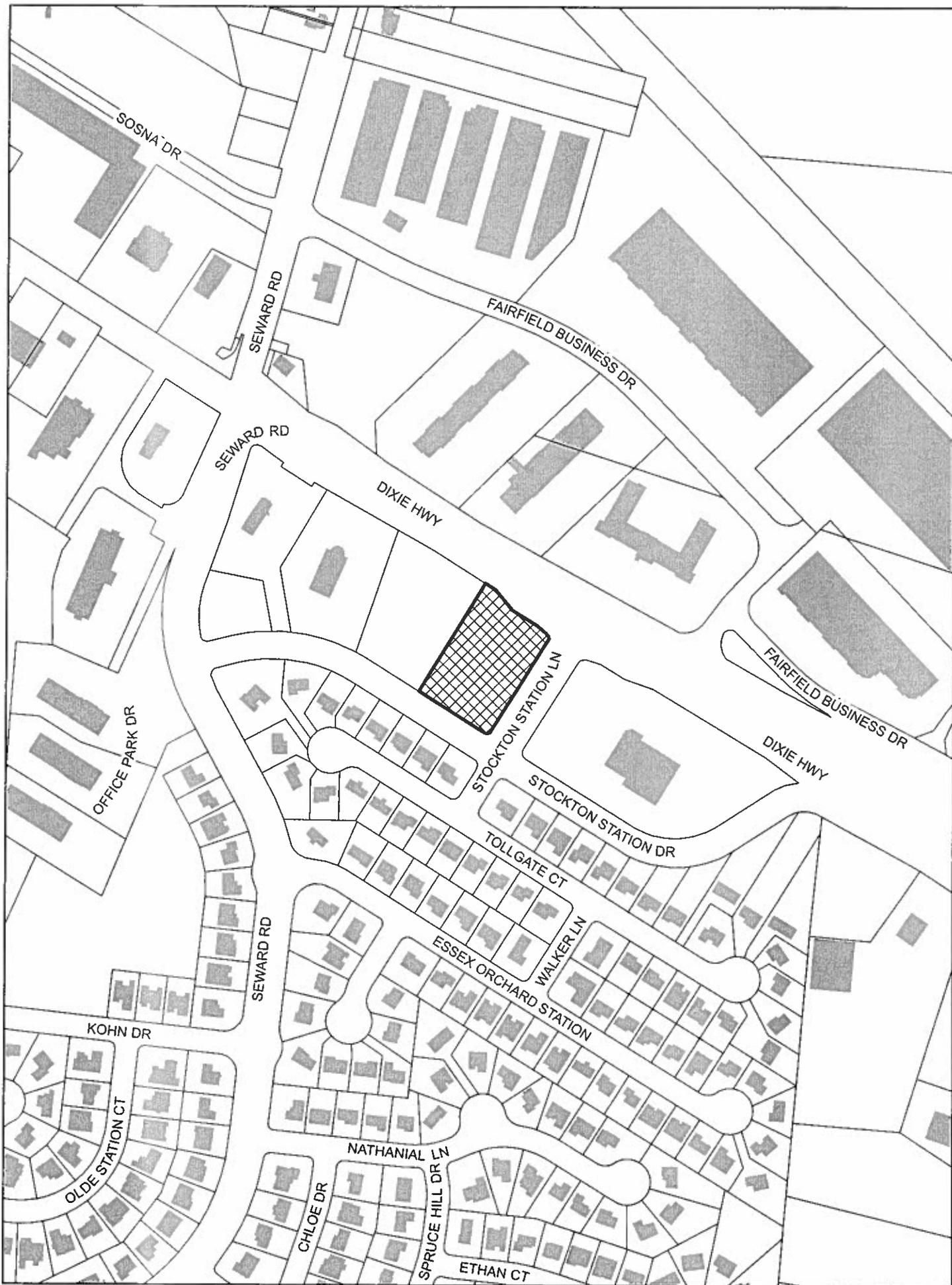
The property is located in the Stockton Station Planned Unit Development that was approved in 1999. The site is designated for commercial uses.

**Recommendation:**

It is recommended that City Council have first reading on this item at the March 14 meeting, set the public hearing for March 28, 2016 and await the written recommendation from the Planning Commission.

**Legislative Actions:** Rules Suspension and Adoption Requested? No.  
Emergency Provision Needed? No.

Prepared by: Orin Downes (Planning Manager)  
Approved for Content by: Timothy Beckman  
Financial Review (where applicable) Mary Hays  
Legal Review (where applicable) J. W. Clemmons  
Accepted for Council Agenda: Heather Wilson



ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO, SECTION 1141.02, THE CITY OF FAIRFIELD, OHIO, ZONING MAP BY APPROVING THE FINAL DEVELOPMENT PLAN FOR THE STARBUCKS AS A PART OF THE STOCKTON STATION PLANNED UNIT DEVELOPMENT.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The official Zoning Map of the City of Fairfield, Ohio, which is incorporated into Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio, Section 1141.02, is hereby amended by approving the final development plan for the Starbucks as a part of the Stockton Station Planned Unit Development, a copy of which plan, including the written terms and conditions which constitute a material part thereof, is on file in the office of the Clerk of Council and which are incorporated herein by reference.

Section 2. The Director of Development Services is hereby directed to change the official Zoning Map of the City of Fairfield, Ohio in accordance with this ordinance.

Section 3. This ordinance shall take effect at the earliest period allowed by law.

Passed \_\_\_\_\_ Mayor's Approval \_\_\_\_\_

Posted \_\_\_\_\_

First Reading \_\_\_\_\_ Rules Suspended \_\_\_\_\_

Second Reading \_\_\_\_\_

Third Reading \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION

ITEM:

March 14, 2016

Request for appropriation for non-contractual agenda items

FINANCIAL IMPACT:

\$52,250.00 from noted funding source

SYNOPSIS:

The following appropriations have been requested:

- \$35,000 for 2016 Sidewalk Program;
- \$12,250 for replacement of traffic control cabinet;
- \$5,000 for network equipment support agreement.

BACKGROUND:

Please refer to specific Council Communications dated March 14, 2016 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	<input checked="" type="checkbox"/>	<input type="checkbox"/> If yes, explain
		yes	no above
	Emergency Provision Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/> If yes, explain
		yes	no above

Prepared by: Christie Wilson

Approved for Content by: Christie Wilson

Financial Review (where applicable) by: Gregory H. Hays

Legal Review (where applicable) by: John H. Clemmons

Accepted by Council Agenda: Christie Wilson

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 1100A-1

DATE: 03/14/2016

**ITEM:**

Sidewalk Repair – 2016 Sidewalk Program

**FINANCIAL IMPACT:**

\$35,000.00 from the General Fund (\$30,470.00 with a contingency of \$4,530.00).

**SYNOPSIS:**

This project is to perform the repair of sidewalk without removing entire concrete blocks. Precision Concrete Cutting uses cutting rather than grinding for a cleaner, neater, and quicker process. This process is a green solution that has less impact on landfills and also has less disruption to the public.

This project is to be used in conjunction with the 2016 Sidewalk Replacement Program. It is the City's intent to use this method whenever practical in an effort to save residents money and to limit inconvenience.

**BACKGROUND:**

This process was used last year and this company performed over 1,000 cuts. It was also used with the 2014 program and they performed over 500 cuts that year. The process has been widely accepted with very little negative feedback. The process was also used in 2013 to perform nearly 100 cuts in the Village Green Park area and a few other locations near the Municipal building, annex building, etc. This project will bring sidewalk into ADA compliance while making these sidewalks safer and more accessible for the citizenry. This work will be done with far less disruption than with traditional concrete removal and replacement.

Staff has identified 554 trip hazards to be cut which affects 388 addresses that will be able to take advantage of this method. The cutting method will result in a savings of more than 50% for most sidewalk block replacements. The City will send out a letter to residents advising them if their property will be one in which a block can be cut instead of replaced. The City will employ the cutting method when applicable unless the owner directs us to replace the block instead. They will have 60 days in which to complete the replacement themselves or to notify us that they would like to pay the additional expense for replacement rather than use the cutting method.

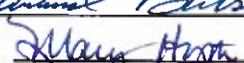
Staff has procured a quote from Precision Concrete Cutting for their proprietary process and worked with them to obtain the best price possible for City residents. Precision has agreed to a price of \$55.00 per cut.

**STAFF RECOMMENDATION:**

The staff recommends that City Council authorize the City Manager to enter into a contract with Precision Concrete Cutting of Cincinnati, Ohio for 2016 Sidewalk Repairs at the unit prices indicated.

It is recommended that City Council authorize an appropriation of \$35,000.00 from the General Fund for sidewalk repair.

**LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?**            **If yes, explain above.**  
yes    no  
**Emergency Provision Needed?**            **If yes, explain above.**  
yes    no

Prepared by:   
Approved for Content by:   
Financial Review (where applicable):   
Legal Review (where applicable):   
Accepted for Council Agenda: 



## EXECUTIVE SUMMARY

**Precision Concrete Cutting uses proprietary and patented cutting technology to repair trip hazards. Our work is guaranteed to offer the following benefits:**

- **Cost Savings** - Remove trip hazards at a fraction of the cost of other methods.
- **ADA Compliance** - Approved and compliant with ADA standards.
- **Clean** - No mess left behind. No resident complaints.
- **Safety** - Decrease liability on your pedestrian walkways, increase safety.
- **Detailed Reporting** - Invoices show measurements, locations, and cost for each hazard.
- **Low Impact** - Average removal time is 20 minutes, no sidewalk closures.
- **Full Service Contractor** - Complete GIS integration, mapping, etc.



**ENVIRONMENTAL IMPACT EXAMPLE:** As a member of the U.S. Green Building Council (USGBC) we are proud of the fact that we reduce the impact to landfills and the environment as a result of our service.

Removing and replacing 100 panels would result in approximately 118,500 pounds or 59 tons of concrete being removed (average panel weight of 1185 pounds).

Using Precision Concrete Cutting for 100 trip hazards results in 0.3 tons of concrete removed and recycled, approximately 141 gallons of gasoline saved, and a reduction of 1.3 metric tons of Co2.

The information in this summary is confidential, and is to be used only by the intended recipient and Precision Concrete Cutting in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.



# COST SAVINGS

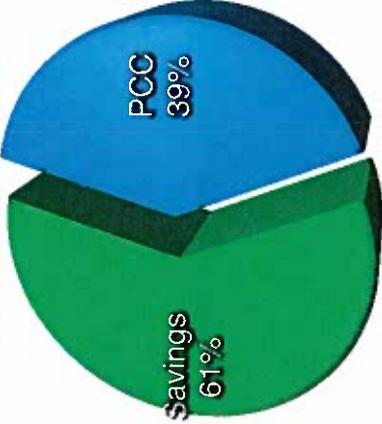
Based on an average panel size and an estimated replacement cost, we estimate the cost to remove and replace **554** trip hazards (approx. **11,080** square feet) is **\$77,560**.

**Total cost using Precision Concrete Cutting is \$30,470, an estimated savings of \$47,090.00.**

**Project Summary:**

Total Trip Hazard Repairs	554
<b>Cost Using R&amp;R</b>	<b>\$77,560</b>
<b>Cost Savings with PCC</b>	<b>\$47,090</b>
<b>Cost Using PCC</b>	<b>\$30,470</b>

COST COMPARISON



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## PRECISION CONCRETE CUTTING REPAIRS



Before



After Precision Concrete Cutting has completely and smoothly removed the trip hazard.

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## PRECISION CONCRETE CUTTING REPAIRS



Before



After Precision Concrete Cutting has completely and smoothly removed the trip hazard.

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## TOTAL ESTIMATE AMOUNT

### Ben Mann - City Engineer

- 5350 Pleasant Ave.
- Fairfield, OH 45014
- (513) 867-4213
- [bm Mann@fairfield-city.org](mailto:bm Mann@fairfield-city.org)

### All Hazards-1/2" and Above

- 1:8 Slope Ratio
- Dust Abatement Used
- ADA Compliance
- 100% Clean-up / Waste Removal
- 554 Trip Hazards
- \$55.00/Hazard

### Time Frame:

- 3 Weeks (est.)

**\$30,470.00**

All options will be performed using our patented saw cutting technique resulting in an edge to edge repair of the sidewalk with a completely planar slope.

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**CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION**

ITEM NO. 11 0011A-2

**ITEM:**

**DATE:** March 14, 2016

Replacement of traffic control cabinet damaged in an automobile accident.

**FINANCIAL IMPACT:**

\$12,250.00 from the Capital Fund.

**SYNOPSIS:**

This project is the replacement of the cabinet and appurtenances at Port Union Road and Seward Road.

**BACKGROUND:**

This repair will be completed by Capital Electric (Wagner-Smith Division) under our maintenance contract. It is requested that this amount be placed back into our signal maintenance account. Typically, when a high value item is damaged, the City bills this to the motorists insurance. There was an accident report filed by our Police Department for this incident.

**STAFF RECOMMENDATION:**

It is recommended that City Council authorize the appropriation of \$12,250.00 from the Capital Fund to be placed in the signal maintenance account.

**LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?**            **If yes, explain above.**

yes    no

**Emergency Provision Needed?**            **If yes, explain above.**

yes    no

Prepared by: 

Approved for Content by: 

Financial Review (where applicable): 

Legal Review (where applicable): 

Accepted for Council Agenda: 

**Matthew A. Slusher**  
**General Foreman**  
**3150 Encrete Lane**  
**P.O. Box 1353**  
**Dayton, OH 45401-1353**  
**Phone: 937-424-2550**  
**Fax: 937-297-1365**



# Quotation

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**To:** Nick Castellini **From:** Matthew A. Slusher

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**Fax:** **Pages:** 1

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**Phone:** **Date:** 2/18/2016

---

**Re:** Port Union & Seward

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**Email:** ncastellini@fairfield-city.org **City of Fairfield**

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Nick, the price to replace cabinet and monitor at Port Union & Seward will be \$12,250.00. We are re using controller, Ethernet switch, UPS, radar, and cameras. We will remount existing lighting control center, disconnect, and meter base to new cabinet. Please call or email if you have any question. Also let me know how to proceed....

**We appreciate the opportunity to serve you. If you have any questions, please call me at (513) 617-6488.**

This e-mail message or fax, including any attachments, may contain confidential or proprietary information. Any unauthorized disclosure, distribution, or other use is prohibited. If you received this e-mail in error, please notify the sender and destroy all copies of the original message

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CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION

March 14, 2016

ITEM

City Council is requested to appropriate the amount of \$5,000 from the Capital Improvement Fund for 2016.

FINANCIAL IMPACT

An appropriation in the amount of \$5,000 to CDW-G from the Capital Improvement Fund for project CMO-16-002 in the 2016 Capital Improvement Program.

BACKGROUND

All Barracuda network equipment is required to be covered under a support agreement in order to receive service and/or support on the equipment. After evaluating the support and vendors supplying support, a determination was made to purchase the hardware maintenance agreement from CDW-G. This appropriation covers the portion of support for the City's network WEB filter and SPAM filter for 2016.

STAFF RECOMMENDATION

It is recommended that City Council authorize and direct the preparation of legislation for the appropriation of \$5,000 from the Capital Improvement Fund, and suspend the rules requiring the second and third reading.

<b>LEGISLATIVE ACTIONS:</b>	<b>Suspension of Rules &amp; Adoption Requested?</b>	<b>Yes</b>
	<b>Emergency Provision Needed?</b>	<b>No</b>

Prepared by:

Joseph Waldmann

Approved for Content by:

Greg Preece

Financial Review (where applicable) by:

Mary Hopton

Legal Review (where applicable) by:

[Signature]

Accepted by Council Agenda:

[Signature]



CDWG.com | 800.594.4239

OE400SPS

# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GVCQ163	6636447	2/11/2016

**BILL TO:**  
CITY OF FAIRFIELD  
5350 PLEASANT AVE

**SHIP TO:**  
CITY OF FAIRFIELD  
Attention To: JOSEPH WALDMANN  
701 WESSEL DR

Accounts Payable  
FAIRFIELD , OH 45014-3597

FAIRFIELD , OH 45014-3611  
Contact: JOSEPH  
WALDMANN 513.896.8134

Customer Phone #

Customer P.O. # GVCQ163 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
<b>BJ DIETERICH 866.665.7137</b>	ELECTRONIC DISTRIBUTION	NET 30-VERBAL	GOVERNMENT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	789727	BARRACUDA 1YR ENERGIZER UPDATE F/610 Mfg#: BYF610A-E1 Contract: MARKET Electronic distribution - NO MEDIA	2,399.00	2,399.00
1	789730	BARRACUDA 1YR INSTANT RPLCMNT F/610 Mfg#: BYF610A-H1 Contract: MARKET Electronic distribution - NO MEDIA	1,999.00	1,999.00
<i>Wol</i> SUBTOTAL				4,398.00
FREIGHT				0.00
TAX				0.00

US Currency

**TOTAL** 4,398.00

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.752.3951

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



CDWG.com | 800.594.4239

OE400SPS

# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GTWR208	6636447	2/9/2016

**BILL TO:**  
 CITY OF FAIRFIELD  
 5350 PLEASANT AVE

**SHIP TO:**  
 CITY OF FAIRFIELD  
 Attention To: JOSEPH WALDMANN  
 701 WESSEL DR

Accounts Payable  
 FAIRFIELD , OH 45014-3597

FAIRFIELD , OH 45014-3611  
 Contact: JOSEPH  
 WALDMANN 513.896.8134

Customer Phone #

Customer P.O. # GTWR208 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
BJ DIETERICH 866.665.7137	ELECTRONIC DISTRIBUTION	NET 30-VERBAL	GOVERNMENT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	685481	BARRACUDA 1YR INSTANT REPL 300 Mfg#: BSF300A-H1 Contract: MARKET Electronic distribution - NO MEDIA	449.00	449.00
		<b>SPECIAL INSTRUCTIONS</b>		
		Barracuda Spam Firewall 300, serial # 433978 Instant Replacement: expires 3/16/16		
		<i>Spam</i>		
		SUBTOTAL		449.00
		FREIGHT		0.00
		TAX		0.00

US Currency

**TOTAL** 449.00

CDW Government  
 230 North Milwaukee Ave.  
 Vernon Hills, IL 60061

Fax: 312.752.3951

**Please remit payment to:**  
 CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND ORDINANCE NO. 107-15 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 107-15, the 2016 Appropriation Ordinance, is hereby amended in the following respects:

<b>From:</b>	<b>Unappropriated General Fund</b>	<b>\$40,000</b>
<b>To:</b>	10012523-233900 Other Professional Services <i>(2016 Sidewalk Program)</i>	\$35,000
<b>To:</b>	10012523-234300 Software Maintenance <i>(Software Maintenance)</i>	\$5,000
<b>From:</b>	<b>Unappropriated Street Improvement Fund</b>	<b>\$12,250</b>
<b>To:</b>	40116023-234700 Traffic Control Maintenance <i>(Replacement of Damaged Traffic Controller at Port Union &amp; Seward Rd)</i>	\$12,250

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

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Clerk of Council

Active Clients\City of Fairfield\Ordinances\2016\Non Contractual 3-14 - Ord