

**FAIRFIELD CITY COUNCIL  
REGULAR MEETING AGENDA  
FAIRFIELD MUNICIPAL BUILDING  
5350 PLEASANT AVENUE  
FAIRFIELD, OHIO 45014**

**Monday, September 26, 2016**

**7:00 PM**

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MAYOR.....STEVE MILLER  
COUNCILMEMBER 1<sup>ST</sup> WARD.....BOB MYRON  
COUNCILMEMBER 2<sup>ND</sup> WARD.....CRAIG W. KELLER  
COUNCILMEMBER 3<sup>RD</sup> WARD.....DEBBIE PENNINGTON  
COUNCILMEMBER 4<sup>TH</sup> WARD.....TIM ABBOTT

COUNCILMEMBER AT-LARGE...CHAD OBERSON  
COUNCILMEMBER AT-LARGE...MIKE SNYDER  
COUNCILMEMBER AT-LARGE...BILL WOESTE  
CITY MANAGER.....MARK WENDLING  
CLERK OF COUNCIL.....ALISHA WILSON  
LAW DIRECTOR.....JOHN H. CLEMMONS

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Guidelines for Citizen Comments: Thank you for your interest and participation in city government. Fairfield City Council's Guidelines for Citizen Comments describe the rules for addressing City Council. The guidelines are posted in the Council Chambers.

ADA Notice: The City of Fairfield is pleased to provide accommodations to disabled individuals or groups and encourage full participation in city government. Should special accommodations be required, please contact the Clerk of Council at 867-5383 at least 48 hours in advance of the meeting.

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1. **Call to Order**
  2. **Prayer/Pledge of Allegiance**
  3. **Roll Call**
  4. **Agenda Modifications**
  5. **Executive Session Requests**
  6. **Special Presentations and Citizen Comments**
    - a) Chamber of Commerce Update
  7. **Public Hearing(s)**
    - a) Joint Public Hearing – Planning & Zoning Code Changes
  8. **Mayor/Council Reports**
  9. **Approval of Minutes**
    - a) Regular Meeting Minutes of September 26, 2016
  10. **OLD BUSINESS**
    - (A) **DEVELOPMENT SERVICES COMMITTEE**  
**Bill Woeste, Chairman;** Bob Myron, Vice Chairman; Mike Snyder, Member
      - (1) Ordinance to amend various chapters of the Zoning Code of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.
        - Ordinance – Hold Second Reading for Planning Commission Recommendation
11. **NEW BUSINESS**
  - (A) **COMMUNITY & PUBLIC RELATIONS COMMITTEE**  
**Bob Myron, Chairman;** Bill Woeste, Vice Chairman; Debbie Pennington, Member
    - (1) Simple Motion: Motion to approve the November and December 2016 meeting schedule as detailed in the Council Letter 11(A)(1).

(B) **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman;** Bob Myron, Vice Chairman; Mike Snyder, Member

- (1) Ordinance to authorize the City Manager to execute the FY 2017 Community Development Block Grant (CDBG) application and agreement and declaring an emergency.
  - Motion – Read by Title Only (Optional)
  - Ordinance – First Reading

(C) **PARKS, RECREATION AND ENVIRONMENT COMMITTEE**

**Debbie Pennington, Chairman;** Craig Keller, Vice Chairman; Tim Abbott, Member

- (1) Ordinance to authorize the City Manager to enter into a contract with Ann M. Henry and Nancy R. Helm for purchase of the Muskopf property at the corner of River and Gray Roads known as 6460 River Road, Fairfield, Ohio and declaring an emergency.
  - Motion – Read by Title Only (Optional)
  - Ordinance – First Reading
  - Motion – Suspend Second and Third Readings
  - Motion – Adoption

(D) **PUBLIC WORKS COMMITTEE**

**Chad Oberson, Chairman;** Mike Snyder, Vice Chairman; Bill Woeste, Member

- (1) Ordinance to authorize the City Manager to execute an Ohio Public Works Commission (OPWC) Clean Ohio Grant Application for purchase of the Muskopf property and declaring an emergency.
  - Motion – Read by Title Only (Optional)
  - Ordinance – First Reading
  - Motion – Suspend Second and Third Readings
  - Motion – Adoption
- (2) Ordinance to authorize the City Manager to enter into a three (3) year contract with Stantec for Geotechnical and Testing Services and declaring an emergency.
  - Motion – Read by Title Only (Optional)
  - Ordinance – First Reading
  - Motion – Suspend Second and Third Readings
  - Motion – Adoption
- (3) Ordinance to authorize the City Manager to enter into a contract with Ohio Department of Transportation (ODOT) for Bridge Inspection Services.
  - Motion – Read by Title Only (Optional)
  - Ordinance – First Reading

(E) **FINANCE & BUDGET COMMITTEE**

**Tim Abbott, Chairman;** Debbie Pennington, Vice Chairman; Craig Keller, Member

- (1) Ordinance to amend Ordinance No. 107-15 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016.”

\*Contractual Appropriations – \$265,000 for purchase of Muskopf property.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading

- Motion – Suspend Second and Third Readings
  - Motion – Adoption
- (2) Ordinance to amend Ordinance No. 107-15 entitled “An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016.”

\*Non-Contractual Appropriations – \$40,000 for drainage improvements on Ann Court; \$26,629 for facilities energy upgrades; \$9,955 for renovation at Miami Chapel Cemetery.

- Motion – Read by Title Only (Optional)
- Ordinance – First Reading
- Motion – Suspend Second and Third Readings
- Motion – Adoption

**12. Meeting Schedule**

Tuesday, October 11	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
Monday, October 24	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
Monday, November 14	Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

**13. Executive Session of Council (if needed)**

**14. Adjournment**



# Public Hearing Notice

Fairfield City Council  
September 16, 2016

## JOINT PUBLIC HEARING NOTICE CITY OF FAIRFIELD, OHIO

All property owners and citizens of Fairfield, OH are hereby notified that a joint public hearing between the Planning Commission and City Council has been scheduled for 7:00 PM Monday, September 26, 2016 at the Fairfield Municipal Building at 5350 Pleasant Avenue, Fairfield, OH 45014. The purpose of the hearing is to solicit citizen input regarding modifications to Chapters 1143 (General Regulations), 1157 (C-1, Neighborhood Business District), 1159 (C-2, Central Business District), 1168 (D-1, Downtown District), 1174 (D-1A, Downtown District Modified), 1179 (C-4, Commercial Transition District) and 1187 (Signs) of the Planning and Zoning Code as part of the Fairfield Codified Ordinances.

Parties wishing to review the proposed changes may do so by visiting the Development Services Department located at the Fairfield Municipal Building or at the City website at [www.fairfield-city.org/devservices](http://www.fairfield-city.org/devservices). Questions may be directed to the Department by telephone at (513) 867-5345 or via e-mail at [development@fairfield-city.org](mailto:development@fairfield-city.org). The Department is open business days between the hours of 8:00 AM and 5:00 PM.

Alisha Wilson  
Clerk of Council

For insertion in the Journal News Friday, September 16, 2016.

MINUTES  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 12, 2016

**Call to Order**

Mayor Steve Miller called the Regular Meeting of Council to order at 7:00 PM at the Fairfield Municipal Building, 5350 Pleasant Avenue.

**Prayer/Pledge of Allegiance**

Councilmember Keller led in prayer and the Pledge of Allegiance.

**Roll Call**

Clerk Wilson called the roll of Council. Present members were Councilmember Bob Myron, Councilmember Craig Keller, Councilmember Debbie Pennington, Councilmember Tim Abbott, Councilmember Chad Oberson, Councilmember Mike Snyder, and Councilmember Bill Woeste.

**Agenda Modifications**

No agenda modifications.

**Executive Session Requests**

Councilmember Abbott, seconded by Councilmember Myron, moved for Executive Session to discuss contract negotiations for purchase of real estate. Motion carried 7-0.

**Special Presentations and Citizen Comments**

**Optimist Proclamation**

Mayor Miller presented a proclamation and Key to the City to Optimist Club in honor of their 60th Anniversary and service to the community.

**Chamber of Commerce Update**

Kert Radel, President of the Chamber of Commerce, announced the Business Showcase and Luncheon on Wednesday, October 5, as well as the beginning of their next session of leadership classes, which will begin on Wednesday, September 14.

Robert Knight, 418 Walnut Street in Hamilton, stated that he plans to picket outside of a Fairfield business and inquired about any special licenses required. Mayor Miller directed him to staff.

Catherine Lamb, 1921 Wiltshire Blvd, requested changes to the intersections with Rt. 127 of streets in Rolling Hills Subdivision. She stated that turning left is very difficult and dangerous. Mayor Miller referred her to Public Works Director Dave Butsch and also stated that there are several challenges with regards to Pleasant Avenue, but they would continue to look for solutions.

**Public Hearing(s)**

No public hearings.

### **Mayor/Council Reports**

Councilmember Woeste announced the retirement of Development Services Director Tim Bachman and stated that, while he would be greatly missed, the department has been left in the very capable hands of Interim Director Greg Kathman.

Councilmember Snyder reported that the John Gray Road bridge water main relocation project has been successfully completed. He also congratulated both the Public Utilities and Public Works Departments for receiving re-accreditation from the American Public Works Association (APWA).

Councilmember Oberson stated that the Rt. 4, North Gilmore, Holden Blvd. project is on schedule.

Councilmember Abbott stated that the 2017 budget process is underway. He also thanked the Fire Levy Committee for their hard work on the upcoming levy campaign.

Councilmember Pennington announced the Village Green Car Show on September 17 from 4-10 PM, the Fairfield Footlighters presentation of "Rainmaker," the Village Green Farmers Market and the Historical Society newsletter.

Councilmember Keller announced that the final Movies in the Park was a great success and thanked Firefighter Rick Gibbs for his hard work on such a great community program. He also announced the Kyler Strong ride to raise funds for Cincinnati Children's Hospital and the Citizen's Police Academy that will run for 10 weeks.

### **Approval of Minutes**

Regular Meeting Minutes of August 8, 2016

- The Regular Meeting Minutes of August 8, 2016 were approved as written and submitted.

### **OLD BUSINESS**

### **NEW BUSINESS**

#### **COMMUNITY & PUBLIC RELATIONS COMMITTEE**

**Bob Myron, Chairman; Bill Woeste, Vice Chairman; Debbie Pennington, Member**

Simple Motion: Boards & Commissions Appointments appoint Leslie Besl to serve on Fairfield's Parks and Recreation Board effective September 1, 2016.

Councilmember Myron, seconded by Councilmember Pennington, moved to appoint Leslie Besl to the Parks & Recreation Board. Motion carried 7-0. SIMPLE MOTION NO. 15-16. APPROVED 7-0.

#### **PUBLIC SAFETY COMMITTEE**

**Craig Keller, Chairman; Tim Abbott, Vice Chairman; Chad Oberson, Member**

Simple Motion: Motion to request a hearing regarding a liquor permit application in the name of Moicano Code 243 LLC dba Moicano Club, 1116 Hicks Blvd, Fairfield, OH 45014. (Permit Classes: D1 & D2)

Councilmember Keller, seconded by Councilmember Pennington, moved to request a hearing regarding a liquor permit application in the name of Moicano Code. Motion carried 7-0. SIMPLE MOTION NO. 16-16. APPROVED 7-0.

Simple Motion: Motion to request a hearing regarding a liquor permit application in the name of Total Quality Management, LLC 6679 C Dixie Highway, Fairfield, OH 45014. (Permit Classes: D1 & D2)

Councilmember Keller, seconded by Councilmember Myron, moved to request a hearing regarding a liquor permit application in the name of Total Quality Management. Motion carried 7-0. SIMPLE MOTION NO. 17-16. APPROVED 7-0.

Ordinance to authorize the City Manager to execute an agreement for indigent legal representation for 2017 in the Fairfield Municipal Court with the Butler County Public Defender Commission/Butler County Board of Commissioners and declaring an emergency.

Councilmember Craig Keller, seconded by Councilmember Bill Woeste moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended an agreement with Butler County to provide indigent legal representation for 2017 in the Fairfield Municipal Court. Legislative Action: Councilmember Keller presented the first reading of this ordinance.

Councilmember Craig Keller, seconded by Councilmember Tim Abbott moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Craig Keller, seconded by Councilmember Chad Oberson moved to adopt . Motion Carried 7-0. ORDINANCE NO. 76-16. APPROVED 7-0.

#### **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman; Bob Myron, Vice Chairman; Mike Snyder, Member**

Ordinance to amend various chapters of the Zoning Code of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio.

Councilmember Bill Woeste, seconded by Councilmember Mike Snyder moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Wendling recommended an ordinance to amend various chapters of the Zoning Code. He stated there would be a joint public hearing on September 26, 2016. Legislative Action: Councilmember Woeste presented the first reading of this ordinance.

**PUBLIC WORKS COMMITTEE**

**Chad Oberson, Chairman; Mike Snyder, Vice Chairman; Bill Woeste, Member**

Councilmember Chad Oberson, seconded by Councilmember Craig Keller moved to read the following ordinances by title only. Motion Carried 7-0.

Ordinance to authorize the City Manager to execute an Ohio Public Works Commission (OPWC) Issue 1 Grant Application and Project Agreement for the North Gilmore Road Improvements Project and declaring an emergency.

Background: City Manager Wendling recommended an OPWC Grant application and agreement for N. Gilmore Road Improvements. Legislative Action: Councilmember Oberson presented the first reading of this ordinance.

Councilmember Chad Oberson, seconded by Councilmember Bob Myron moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Chad Oberson, seconded by Councilmember Tim Abbott moved to adopt . Motion Carried 7-0. ORDINANCE NO. 77-16. APPROVED 7-0.

Ordinance to authorize the City Manager to enter into a contract with CT Consultants for the engineering services for Fairfield's city-wide traffic signal system and declaring an emergency.

Background: City Manager Wendling recommended a contract with CT Consultants for engineering services for the traffic signal system. Legislative Action: Councilmember Oberson presented the first reading of this ordinance.

Councilmember Chad Oberson, seconded by Councilmember Bob Myron moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Chad Oberson, seconded by Councilmember Craig Keller moved to adopt . Motion Carried 7-0. ORDINANCE NO. 78-16. APPROVED 7-0.

Ordinance to declare three (3) city motor vehicles and two (2) pieces of city equipment as surplus and authorize the City Manager to sell the motor vehicles and equipment on GovDeals.com.

Background: City Manager Wendling recommended declaration of items as surplus. Legislative Action: Councilmember Oberson presented the first reading of this ordinance.

Councilmember Chad Oberson, seconded by Councilmember Tim Abbott moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Chad Oberson, seconded by Councilmember Debbie Pennington moved to adopt . Motion Carried 7-0. ORDINANCE NO. 79-16. APPROVED 7-0.

Ordinance to authorize the City Manager to enter into a contract with Trane, Cincinnati, Ohio for the purchase of a chiller for the Community Arts Center and declaring an emergency.

Background: City Manager Wendling recommended a contract with Trane for the purchase of a chiller for the Community Arts Center. The current chiller has become too expensive to maintain. Legislative Action: Councilmember Oberson presented the first reading of this ordinance.

Councilmember Chad Oberson, seconded by Councilmember Craig Keller moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Chad Oberson, seconded by Councilmember Mike Snyder moved to adopt . Motion Carried 7-0. ORDINANCE NO. 80-16. APPROVED 7-0.

#### **FINANCE & BUDGET COMMITTEE**

**Tim Abbott, Chairman; Debbie Pennington, Vice Chairman; Craig Keller, Member**

Councilmember Tim Abbott, seconded by Councilmember Craig Keller moved to read the following resolution and ordinances by title only. Motion Carried 7-0.

Resolution accepting the amounts and rates as determined by the Butler County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Background: City Manager Wendling recommended a resolution to accept amounts and rates as determined by the Butler County Budget Commission. This is an annual resolution. Legislative Action: Councilmember Abbott presented the first reading of this resolution.

Councilmember Tim Abbott, seconded by Councilmember Chad Oberson moved to suspend the rules requiring three (3) readings of this resolution. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Bob Myron moved to adopt . Motion Carried 7-0. RESOLUTION NO. 9-16. APPROVED 7-0.

Ordinance to establish salaries and hourly rates for certain salaried and hourly employees of the City of Fairfield, Ohio and to authorize and limit the numbers and types of certain employees, to repeal Ordinance No. 50-16 and all amendments thereto and declaring an emergency.

Background: City Manager Wendling recommended an ordinance to allow two additional firefighter positions, in lieu of filling open Lieutenant positions. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Craig Keller moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Debbie Pennington moved to adopt . Motion Carried 7-0. ORDINANCE NO. 81-16. APPROVED 7-0.

Ordinance to amend Ordinance No. 107-15 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016."

Background: City Manager Wendling recommended the following Contractual Appropriations – \$167,884 for city-wide traffic signal system; \$70,000 reimbursement of public water main; \$110, 108

Community Arts Center Chiller Replacement. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Bob Myron moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Craig Keller moved to adopt . Motion Carried 7-0. ORDINANCE NO. 82-16. APPROVED 7-0.

Ordinance to amend Ordinance No. 107-15 entitled "An Ordinance to make estimated appropriations for the expenses and other expenditures of the City of Fairfield, Ohio, during a period beginning January 1, 2016, and ending December 31, 2016."

Background: City Manager Wendling recommended the following Non-Contractual Appropriations - \$28,000 for emergency repair and re-installation of High Service Pump #4 and Filter Backwash Pump at Water Treatment Plant; \$7,500 for purchase of variable frequency drive for high service pump/motor assembly at Water Treatment Plant; \$42,400 for design, engineering and bidding/bidding preparation support services for construction of Ross Road Sanitary Relief Sewer System; \$4,950 for upgrades at Community Arts Center; \$9,208 for purchase of eight (8) tasers, holsters, cartridges and batteries for Municipal Court; \$6,155 for purchase of Ricoh MP4054SP copier for Municipal Court. Legislative Action: Councilmember Abbott presented the first reading of this ordinance.

Councilmember Tim Abbott, seconded by Councilmember Debbie Pennington moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Tim Abbott, seconded by Councilmember Mike Snyder moved to adopt . Motion Carried 7-0. ORDINANCE NO. 83-16. APPROVED 7-0.

### **Meeting Schedule**

Clerk Wilson read the following meeting schedule:

- Monday, September 26 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Tuesday, October 11 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Monday, October 24 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.

### **Executive Session of Council (if needed)**

Council adjourned to Executive Session at 7:35 PM.

### **Adjournment**

The Regular Meeting of Council adjourned at 8:05 PM.

ATTEST:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Mayor's Approval

Date Approved \_\_\_\_\_

**City of Fairfield, Ohio**  
**City Council Meeting Communication**

Date 9-12-2016

**Item:**

An ordinance modifying Chapters 1143 (General Regulations), 1157 (C-1, Neighborhood Business District), 1159 (C-2, Central Business District), 1168 (D-1, Downtown District), 1174 (D-1A, Downtown District Modified), 1179 (C-4, Commercial Transition District) and 1187 (Signs) of the Planning and Zoning Code as part of the Fairfield Codified Ordinances.

**Financial Impact:**

There is no financial impact with this request.

**Synopsis:**

It is necessary to periodically update various provisions of the code to address relevant zoning issues within the City and to clarify existing zoning regulations.

**Background:**

Code elements that are being reviewed include:

1. Modification of the downtown and commercial zoning districts (C-2, D-1 and C-4) to make clinics a conditional use.
2. An addition to the General Regulations section to define and prohibit the use of bright LED rope lights used to outline windows or buildings, in all zoning districts.
3. Modification of the D-1, Downtown District, to alter the membership of the Design Review Committee to allow up to two citizen-at-large members to fill vacant downtown business representative seats.
4. An addition to the General Regulations section to permit only the use of grass or other natural ground cover as the main method to landscape non-single-family residential lots.
5. An addition to the General Regulations section to require security bars on businesses to be retractable and located on the interior of a building.
6. Modification of the General Regulations section to permit metal roofs on all accessory structures, except carports, provided they are panel roofs that are factory-finished with rib or standing seam design and warranted against rust.
7. Clarify churches are a conditional use in the C-1 and D-1 Zoning Districts.
8. Add height restrictions to the D-1, D-1A and C-2 Zoning Districts.

**Recommendation:**

It is recommended that City Council have a first reading on this ordinance at the September 12, 2016 meeting and set the public hearing date for September 26, 2016.

**Legislative Actions:** Rules Suspension and Adoption Requested?

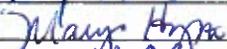
No.

Emergency Provision Needed?

No.

Prepared by: Erin Donovan (Planning Manager) 

Approved for Content by: Timothy Bealuma 

Financial Review (where applicable) Mary Hogg 

Legal Review (where applicable) John A. Clemons 

Accepted for Council Agenda: Alisa Wilson 

## **Executive Summary Proposed Zoning Code Changes**

The attached document details the proposed changes to the Planning and Zoning Code as they relate to various topics. Below is a brief synopsis of those changes.

1. **Clinic** – The Zoning Code defines clinics as a place for the care, diagnosis and treatment of sick, ailing, infirm and injured persons, but who are not provided with board or room or kept overnight on the premises. It is proposed to designate clinics as a conditional use in the D-1, and commercial zoning districts in order to monitor the siting of medical offices.
2. **String Lights** – The Code does not address the use of bright LED or similar string lights, which are typically used to outline windows or buildings. It is proposed to define them in the sign chapter and to prohibit them in all zoning districts.
3. **Design Review Committee Membership** – The Code states that 4 of the 9 members are to be business owners or operators from the downtown, one from each of the 4 quadrants. It is proposed to allow 2 members to be a business owner or operator from any quadrant in the downtown and the other 2 members to be either a business owner or operator from any quadrant in the downtown or the citizenry at large.
4. **Site Landscaping** – The Code does not address the type of ground cover required for areas not covered by structures or impervious surfaces. It is proposed to require grass or landscaping to be located in these areas and to only allow hardscape material as an accessory to landscaping or to convey stormwater run-off.
5. **Security Bars** – The Code does not address the use or aesthetics of security bars on business windows/doors. It is proposed to permit them only on the interior of the building and require them to be open during the operation of the business. In addition, it is proposed that a building permit be obtained.
6. **Metal Roof on an Accessory Structure** – The Code does not permit metal roofs on accessory structures greater than 100 square feet in area. It is proposed to prohibit metal roofs completely regardless of size, except for metal panel roofs which are factory-finished with a rib or standing seam design and warranted against rust. It is recommended that carports, attached or detached, be prohibited from having metal roofs.
7. **Church as a Conditional Use in the C-1 and D-1 Districts** – The Code states that a church is a conditional use in commercial zoning districts. However, based on the language written for the C-1 and D-1 Districts, it can be interpreted to be either a principal permitted or conditional use. It is proposed to clarify that a church is a conditional use in both the C-1 and D-1 Districts.
8. **Height Regulations in the D-1, D-1A and C-2 Zoning Districts** – The Code does not address height regulations in these zoning districts. It is proposed to add height

restrictions which are consistent with the Design Review Guidelines and similar to what is permitted in other commercial zoning districts. The proposed height restriction is 3 stories or 40 feet, whichever is lower.

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND VARIOUS CHAPTERS OF THE ZONING CODE OF ORDINANCE NO. 166-84, THE CODIFIED ORDINANCES OF FAIRFIELD, OHIO.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Chapters 1143 (General Regulations), 1157 (C-1, Neighborhood Business District), 1159 (C-2, Central Business District), 1168 (D-1 Downtown District), 1174 (D-1A, Downtown District Modified), 1179 (C-4 Commercial Transition District) and 1187 (Signs) of the Zoning Code of Ordinance No. 166-84, The Codified Ordinances of Fairfield, Ohio are hereby amended to read as follows:

SEE ATTACHED EXHIBIT "A"

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

## CLINICS

## C-2, Central Business District

## 1159.01 PRINCIPAL PERMITTED USES.

No building, structure or land shall be erected, altered, enlarged or used which is arranged or designed for other than one of the following uses, except as provided in Chapter 1198.

- (a) General. Any use permitted and as regulated in the C-1 District, except as modified herein and except that no residential uses are permitted.
- (b) Retail and Service. Art and antique shops, artist supply stores, interior decorating shops, furniture and appliance stores, self-service laundries, dry cleaning shops, department stores, variety and dime stores, dry goods and apparel stores, laundry pick-up stores, supermarkets.
- (c) Office. Business and/or professional offices; office buildings.
- (d) Bank. Banks, savings and loans and other similar financial organizations with or without drive-through facilities.
- (e) Restaurants and Fast Food Restaurants. Restaurants and fast food restaurants provided the principal building is distant not less than 100 feet from a principal structure in any A or R District. This subsection does not include drive-through facilities.
- (f) School and Studio. Trade or business schools provided machinery which is used for instruction purposes is not objectionable due to noise, fumes, smoke, odor or vibrations; photographic studios, dancing studios, radio and telecasting studios and the like.
- (g) Printing and Related Trade. Publishing, job printing, lithographing and blueprinting, etc.
- (h) ~~Clinic~~.  
(Ord. 89-15. Passed 10-13-15.)

## 1159.02 CONDITIONAL USES.

The following uses shall be permitted only if expressly authorized by the Planning Commission.

- (a) General. All conditional uses permitted and as regulated in the C-1 District, except as modified herein.
- (b) Retail and Service. Any other retail business or service establishment or use which is determined by the Commission to be of the same general character as the above principal permitted uses, but not including any use which is first permitted or which is not permitted in the C-3 District.
- (c) Veterinary Hospital or Clinic. Veterinary hospitals and clinics, excluding any outside kennels, cages, exercise runs or keeping of animals.
- (d) Drive-thru Facilities. Any establishment with drive-thru facilities as defined in Section 1133.01(29.1) except bank drive-thru facilities which are a principal permitted use.

- (e) Entertainment. Night clubs, game rooms, theaters, billiard parlors, bowling alleys, teen clubs, taverns and similar enterprises but not within 100 feet of a principal structure located in any A or R District.
- (f) Motor Vehicle Service. Motor vehicle service facility.  
(Ord. 89-15. Passed 10-13-15.)

**[(G) CLINIC.]**

**D-1, Downtown District**

**1168.02 PRINCIPAL PERMITTED USES.**

No building, structure or land shall be erected, altered, enlarged or used which is arranged or designed for other than one of the following uses, except as provided in Chapter 1198.

- (a) General. Any use permitted and as regulated in the C-1 District, except as modified herein and except that no residential uses are permitted.
- (b) Retail and Service. Art and antique shops, artist supply stores, interior decorating shops, furniture and appliance stores, self-service laundries, dry cleaning shops, department stores, variety and dime stores, dry goods and apparel stores, laundry pick-up stores, supermarkets.
- (c) Office. Business and/or professional offices; office buildings.
- (d) Financial. Banks, savings and loans and other similar financial organizations with or without drive-through facilities.
- (e) Restaurants. Restaurants without drive-through facilities.
- (f) School and Studio. Trade or business schools provided machinery which is used for instruction purposes is not objectionable due to noise, fumes, smoke, odor or vibration; photographic studios, dancing studios, radio and telecasting studios and the like.
- (g) Printing and Related Trade. Publishing, job printing, lithographing and blueprinting, etc.
- ~~(h) Clinic.  
(Ord. 36-13. Passed 4-22-13.)~~

**1168.03 CONDITIONAL USES.**

The following uses shall be permitted only if expressly authorized by the Planning Commission.

- (a) Restaurants. Restaurants as defined in Section 1133.01(70.1).
- (b) Retail and Service. Any other retail business or service establishment or use which is determined by the Commission to be of the same general character as the above principal permitted uses, but not including any use which is first permitted or which is not permitted in the C-3 District.
- (c) Veterinary Hospital or Clinic. Veterinary hospitals and clinics, excluding any outside kennels, cages, exercise runs or keeping of animals.
- (d) Drive-thru Facilities. Any establishment with drive-thru facilities as defined in Section 1133.01(29) except bank drive-thru facilities which are a principal permitted use. This is defined as an operation where transfer of goods and

services to the customer is designed to be done while the customer remains in the vehicle.

- (e) Institutional. Schools and colleges for academic instruction[, ] ~~and churches[, ]~~ **AND] including** church schools.
  - (f) Fruit and Vegetable Stores.
  - (g) Entertainment. Night clubs, game rooms, theaters, billiard parlors, bowling alleys, teen clubs, taverns and similar enterprises, but not within 100 feet of any R District and subject to all applicable regulations and such permits as may be required by law.
  - (h) Wind Turbines. An alternative energy device designed to harness the natural wind currents to produce energy.
  - (i) Motor Vehicle Fuel Dispensing Facility.
  - (j) Motor Vehicle Service. Motor vehicle service facility.
  - (k) Day Care Center.  
(Ord. 89-15. Passed 10-13-15.)
- [(L) CLINIC.]**

#### C-4, Commercial Transition District

##### 1179.01 PRINCIPAL PERMITTED USES.

No building, structure or land shall be erected, altered, enlarged or used which is arranged or designed for other than one of the following uses, except as provided herein and in Chapter 1198.

- (a) Residential. One family dwellings included rooming and boarding houses and tourist homes.
- (b) Institutional. Colleges, churches and church schools, libraries, museums, schools, seminaries, ~~health clinics, hospitals~~, art galleries, day care centers and retirement centers.
- (c) Offices. ~~Medical and~~ **[D]**ental offices, banks, savings and loans, business and professional offices, government offices, religious and public institution offices, offices of interior decorators, architects and engineers.
- (d) Retail Businesses. Art and antique shops, art supply stores, dry goods and survival gear sales, furniture and appliance stores, florist, garden supply stores, hardware stores, paint stores, variety and dime stores and mail order stores.
- (e) Service Type Businesses. Barber shops, beauty parlors, dancing and art studios, drug stores and pharmacies, dry cleaning outlet stores, funeral parlors, paper hanging shops, photographic studios, publishing operations.  
(Ord. 94-84. Passed 7-9-84.)

##### 1179.02 CONDITIONAL USES.

The following uses shall be permitted only if expressly authorized by the Planning Commission.

- (a) Service Type Businesses. Blueprinting, job printing, lithographic services, radio and television telecasting, trade and business schools, restaurants, plumbing shops and electric repair operations.

- (b) Parking Facilities. Public parking area subject to the provisions of Chapters 1183 and 1189.
  - (c) Public Utility Facility.
  - (d) Light Manufacturing. Production of goods on a limited basis, done by no more than two people, unless additional people are authorized by the Commission, as a craft or specialty trade and not to be a major production and distribution operation. This may include production of musical and technical instruments, pottery, rugs, clothes, stained and blown glass and any other items which shall constitute a non-objectionable use per Section 1179.04(d).
  - (e) Retail and Service. Any other retail business or service establishment or use which is determined by the Commission to be of the same general character as the above principal permitted uses.  
(Ord. 94-84. Passed 7-9-84.)
- [(F) CLINIC.]**

## STRING LIGHTS

### Chapter 1187, Signs

#### 1187.02 DEFINITIONS.

(a) "Sign" means any name, identification, description, illustration, symbol, statue or device illuminated or nonilluminated which is visible from any public place or is located on private property and exposed to the public view from outside the property where located and which directs attention to a product, service, place, activity, person, institution, business or solicitation, or any emblem, painting, banner, pennant, placard or temporary sign designed to advertise, identify or convey information, to include any landscaping wherein letters or numbers are used for the purpose of directing the public's attention to a product or location. For the purpose of removal, signs shall also include all sign structures. The entire translucent area of an internally illuminated or backlit awning, canopy or other exterior area of a building or an attachment to the building which is located outside of the enclosed building and is visible from any public street shall be included as a sign, whether or not it has lettering or other symbols or illustrations thereon.

The word "sign" does not include: a flag or pennant of any nation, state, city or other political unit, or of any educational, charitable, philanthropic, civic, professional, religious organizations or like campaign, drive, movement or event; commemorative plaques approved by Council; any name plate sign in residential areas or any board, sign or surface used to display any official notices issued or posted by any court or public officer in the performance of a public duty; window displays; signs within a stadium, shopping center, residential complex, arena or other use, which cannot be viewed from any public streets; any signs for control of traffic and other regulatory purposes, governmental identification and directional signs, including signs for identification and location of entryways and public facilities and events and geographic areas of the City, street signs, warning signs, railroad crossing signs and signs of public service

companies for the purpose of public safety. All signs excluded herein shall meet any applicable building or structural requirements.

The following are types of signs:

(1 - 30) .....

**[(30.1) "STRING LIGHTS" MEANS LED LIGHTS OR OTHER CONTINUOUS OR CONNECTED SERIES OF LIGHTS THAT ARE FLEXIBLE OR RIGID IN CONSTRUCTION USED TO OUTLINE OR DECORATE ANY STRUCTURE, INCLUDING WINDOWS AND DOOR FRAMES WHETHER LOCATED INSIDE OR OUTSIDE THE STRUCTURE. THIS DOES NOT INCLUDE SEASONAL LIGHTING.]**

1187.03 GENERAL REQUIREMENTS.

(a - v) .....

**[(W) STRING LIGHTS. STRING LIGHTS ARE NOT PERMITTED.]**

## **DESIGN REVIEW COMMITTEE MEMBERSHIP**

### **D-1, Downtown District**

1168.12 PROCEDURE.

(a) The provisions of any other part of these Codified Ordinances notwithstanding, before the issuance of any building permit or zoning certificate, the Design Review Committee shall review the plans to ensure that the proposed project complies with the Design Guidelines set forth in this chapter. The Design Review Committee shall recommend to the Planning Commission their findings of a project review. They may recommend alternatives or modifications to a plan. The Planning Commission shall review all plans detailing the matters described in this chapter to determine compliance with the provisions of this chapter and to fulfill the purposes stated in Section 1168.01.

(b) The Design Review Committee shall have thirty days in order to accomplish the review required. The Committee shall have thirty days after the plans are submitted to the Planning Department to review the plans for guideline compliance.

(c) There shall be created a Design Review Committee consisting of nine members to be determined as follows:

- (1) One member shall be appointed by a majority vote of Council from among its membership. Such member may be removed from the Committee, without cause, by a majority vote of the Council members;
- (2) One member shall be appointed by a majority vote of the Planning Commission from among its members. Such member may be removed

- from the Committee, without cause, by a majority vote of the Planning Commission;
- (3) One member shall be the Director of the ~~Planning~~**[DEVELOPMENT SERVICES]** Department, or a staff representative appointed by the ~~Planning~~ **[DEVELOPMENT SERVICES]** Director;
  - (4) One member shall be the City's Building Division Superintendent; (Ord. 130-94. Passed 9-26-94.)
  - (5) One member shall be a citizen at large from the citizenry. ~~This member shall be appointed by the City Manager and is subject to confirmation by City Council.~~ Such member shall have no financial interests to Town Center businesses or residences. The citizen at large member shall serve for a two year term. (Ord. 154-96. Passed 10-15-96.)
  - (6) ~~Four~~ **[TWO]** members shall be business owners or operators from the ~~four~~ Town Center ~~quadrants.~~ ~~One person representing each quadrant.~~ ~~These members shall be appointed by the City Manager and are subject to confirmation by Council.~~ The ~~quadrant~~ **[TOWN CENTER BUSINESS]** members shall serve for ~~[A] overlapping terms of two years~~ **[TERM.]** each, ~~except that the members first appointed shall serve for the following terms of office: two quadrant members shall serve for one year and the other two members serve for two year terms; and thereafter, each member shall serve for a term of two years.~~
  - [(7) TWO MEMBERS SHALL BE BUSINESS OWNERS OR OPERATORS FROM THE TOWN CENTER OR SHALL BE CITIZENS AT LARGE FROM THE CITIZENRY.]**

## SITE LANDSCAPING

### Chapter 1143, General Regulations

#### **[1143.29 SITE LANDSCAPING.**

**IN ALL ZONING DISTRICTS, EXCEPT SINGLE-FAMILY RESIDENTIAL, ALL AREAS NOT OCCUPIED BY STRUCTURES, PATHWAYS, PARKING LOTS OR LOADING AREAS SHALL BE PLANTED WITH LANDSCAPING, GRASS OR NATURAL GROUND COVER. HARDSCAPE, SUCH AS ROCK, SHALL ONLY BE PERMITTED TO CONVEY STORMWATER RUN-OFF OR AS AN ACCESSORY TO LANDSCAPING.]**

## SECURITY BARS

### Chapter 1143, General Regulations

#### **[1143.30 SECURITY BARS.**

**SECURITY BARS, GRILLES OR SIMILAR DEVICES SHALL ONLY BE INSTALLED ON THE INTERIOR OF THE WINDOW OR DOOR FRAME, RETRACTABLE AND COMPLETELY CONCEALED AT ALL TIMES DURING WHICH THE BUILDING IS OPEN FOR BUSINESS. A BUILDING PERMIT SHALL BE REQUIRED PRIOR TO INSTALLATION OF SECURITY BARS, GRILLES OR SIMILAR DEVICES.]**

## METAL ROOF ON ACCESSORY STRUCTURE

### Chapter 1143, General Regulations

#### 1143.06 ACCESSORY USES IN A OR R DISTRICTS AND ON PROPERTY USED FOR RESIDENTIAL PURPOSES IN ANY OTHER ZONING DISTRICT.

(a) Buildings and Parking Space. In any A or R District, and all property used for residential purposes in any other zoning district, accessory buildings or structures may be erected ~~;~~ detached from the principal building or may be erected as an integral part of the principal building, or may be connected therewith by a breezeway or similar structure. Except as provided in Section 1180.03, no accessory building shall be erected in any required yard or court, except a rear yard, and shall not occupy more area than thirty-five percent (35%) of the required rear yard. The exterior wall surface of an accessory building or structure, if greater than 100 square feet, shall not be made of metal, resin, plastic or non-finished composite material. ~~and a~~ **[A]**ccessory buildings or structures shall not exceed 500 square feet except on parcels zoned A-1 which are two acres or more in size. Metal roofs are not permitted for ~~any~~ accessory structure ~~[S] greater than 100 square feet except on parcels zoned A-1 which are two acres or more in size~~ **[EXCEPT METAL PANEL ROOFS WHICH ARE FACTORY-FINISHED WITH A RIB OR STANDING SEAM DESIGN AND WARRANTED AGAINST RUST SHALL BE PERMITTED ON ACCESSORY STRUCTURES EXCEPT CARPORTS.]** Accessory buildings and structures shall be distant at least six feet from any dwelling situated on the same lot, unless erected as an integral part thereof, and at least six feet from all lot lines or adjoining lots which are within any A or R District or are used for residential purposes. An accessory paved parking space may be located in any yard except a front yard. The accessory use area of a building or structure which is constructed both contemporaneously with and as an integral part of the original principal residence shall not be included in the calculation of allowable accessory building or structure area under this subsection.

(b) Corner Lots. In any A or R District, where a corner lot adjoins in the rear a lot fronting on the side street, no part of an accessory building or structure on such corner shall be near a side street lot line than the least depth of the front yard required along such side street for a dwelling on such adjoining lot.

(c) Front Setback. No accessory use or structure in any A or R District, except an off- street parking area subject to the provisions of Chapter 1183, shall be permitted nearer to any front lot line than sixty feet, unless such use or structure is contained within, or connected by breezeway or similar structure to, the principal structure.

(d) Yard Requirements. Except as provided in Section 1180.03, an accessory building or structure, if not located in the rear yard, shall be erected as an integral part of, or connected by a breezeway or similar structure with, the principal building to which it is accessory, and shall be so placed as to meet all yard and court requirements for a principal building of the same height and other dimensions as such accessory building or structure.

(e) Without Main Buildings. In any A or R District, no accessory building or structure shall be erected or constructed prior to the erection or construction of the principal or main building.

(f) Paved Ingress and Egress. An accessory building or structure which has a door opening(s) greater than six feet in width must have paved access in accordance with subsection 1183.05(c).

(g) Height of Accessory Building. In no case shall the height of an accessory building or structure exceed the height of the principal structure that occupies the same lot or parcel except on parcels zoned A-1 which are two acres or greater in size.

(Ord. 36-13. Passed 4-22-13.)

## **CHURCH AS A CONDITIONAL USE IN THE C-1 AND D-1 DISTRICTS**

### **C-1, Neighborhood Business District**

#### **1157.02 CONDITIONAL USES.**

The following uses shall be permitted only if expressly authorized by the Planning Commission.

- (a) General. All conditional uses permitted and as regulated in the R-1 District except as modified herein.
- (b) Restaurant. Restaurants as defined in Section 1133.01(70.1).
- (c) Clinic.

- (d) Retail and Service. Any retail business or service establishment not a principal permitted use and which is determined by the Commission to be of the same general character as one of the principal permitted uses; but not including those uses which are first permitted, or are not permitted, in the C-3 District, unless demonstrated as necessary for normal day-to-day needs.
- (e) Institutional. Schools and colleges for academic instruction[,] ~~and~~ churches[, ~~AND~~] ~~including~~ church schools.
- (f) Motor Vehicle Fuel Dispensing Facility. (Ord. 94-84. Passed 7-9-84.)
- (g) Fruit and Vegetable Stores. (Ord. 103-84. Passed 8-13-84.)
- (h) Wind Turbines. An alternative energy device designed to harness the natural wind currents to produce energy. (Ord. 98-10. Passed 11-8-10.)

D-1, Downtown District

See Modification under Conditional Uses on Page 1 – Section 1168.03(e).

**HEIGHT REGULATIONS IN THE C-2, D-1, AND D-1A ZONING DISTRICTS**

C-2, Central Business District

**[1159.07 HEIGHT REGULATIONS.**

**NO PRINCIPAL OR ACCESSORY STRUCTURE SHALL EXCEED A HEIGHT OF THREE STORIES OR 40 FEET, WHICHEVER IS LOWER, EXCEPT AS PROVIDED IN SECTION 1180.02 AND EXCEPT WHEN EXPRESSLY AUTHORIZED AS A CONDITIONAL USE BY PLANNING COMMISSION.]**

D-1, Downtown District

**1168.07 LOT AREA, FRONTAGE[, HEIGHT REGULATIONS] AND YARD REQUIREMENTS.**

The following minimum requirements shall be observed, except as provided in Chapter 1180.

- (a) Lots legally existing at the time of application of this chapter to such lots shall be considered legal conforming lots and shall not be classified as nonconforming use. Lots created subsequent to the application of this chapter to the property must conform to the provisions of this chapter.

**[(B) HEIGHT REGULATIONS. NO PRINCIPAL OR ACCESSORY STRUCTURE SHALL EXCEED A HEIGHT OF THREE STORIES OR FORTY FEET, WHICHEVER IS LOWER, EXCEPT AS PROVIDED IN**

**SECTION 1180.02 AND EXCEPT WHEN EXPRESSLY AUTHORIZED AS A CONDITIONAL USE BY PLANNING COMMISSION.]**

	<u>Lot Area (Sq. Ft.)</u>	<u>Lot Frontage (Feet)</u>	<u>Front Yard Depth (Feet)</u>	<u>Side Yard Width (Feet)</u>	<u>Rear Yard Depth (Feet)</u>
Nonresidential uses	10,000	75	25	None; except when adjoining an A or R District; then no less than ten feet.	None; except when adjoining an A or R District; then no less than ten feet.
<b>Residential</b>	<b>Prohibited</b>				

Screening and Buffering

<u>Zone</u>	<u>Use</u>	<u>Buffering (Horizontal Dimension)</u>	<u>Screening (Vertical Screen Dimension)</u>
D-1	Business	25' adjoining A and R Districts	6' adjoining A and R Districts

(Ord. 130-94. Passed 9-26-94.)

D-1A, Downtown District Modified

1174.05 LOT AREA, FRONTAGE[, **HEIGHT REGULATIONS**] AND YARD REQUIREMENTS.

The following minimum requirements shall be observed, except as provided in Chapter 1180.

**[(A) HEIGHT REGULATIONS. NO PRINCIPAL OR ACCESSORY STRUCTURE SHALL EXCEED A HEIGHT OF THREE STORIES OR FORTY FEET, WHICHEVER IS LOWER, EXCEPT AS PROVIDED IN SECTION 1180.02 AND EXCEPT WHEN EXPRESSLY AUTHORIZED AS A CONDITIONAL USE BY PLANNING COMMISSION.]**

	<u>Lot Area (Sq.Ft.)</u>	<u>Lot Frontage (Feet)</u>	<u>Front Yard Depth (Feet)</u>	<u>Side Yard Width (Feet)</u>	<u>Rear Yard Depth (Feet)</u>
Non-residential uses	10,000	None	90	None; except when adjoining an	None; except when adjoining an

				A or R District; then no less than ten feet.	A or R District; then no less than ten feet.
--	--	--	--	--	--

Lots legally existing at the time of application of this chapter to such lots shall be considered legal conforming lots and shall not be classified as a nonconforming use. Lots created subsequent to the application of this chapter to the property must conform to the provisions of this chapter.

Residential Prohibited.

Screening and Buffering

<u>Zone</u>	<u>Use</u>	<u>Buffering (Horizontal Dimension)</u>	<u>Screening (Vertical Screen Dimension)</u>
D-1A	Business	25' adjoining A and R Districts	6' adjoining A and R Districts

(Ord. 46-95. Passed 4-24-95.)

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 11(A)(2)

Item

September 26, 2016

Budget Review Meetings and the November/December Meeting Schedule

Financial Impact

None

Synopsis/Background

Each year, it is necessary for City Council to adjust the normal Council meeting schedule in order to accommodate the upcoming holiday season.

Recommendation

It is recommended that Council, via simple motion, approve the following meeting schedule for November and December 2016.

Monday, November 28, 2016

5:30 PM – Council/Manager Briefing

7:00 PM – Regular Meeting

Monday, December 5, 2016

6:00 PM – Council/Manager Briefing

7:00 PM – Regular Meeting

Monday, December 12, 2016

6:00 PM – Council/Manager Briefing

7:00 PM – Regular Meeting and Public Hearing regarding the 2017 Operating Budget

Monday, December 19 & 26, 2016 – No Meetings

LEGISLATIVE ACTION:

SIMPLE MOTION OF COUNCIL

Prepared by: Michelle Wilson

Approved for Content by: Michelle Wilson

Financial Review (where applicable) by: May Hays

Legal Review (where applicable) by: John Clemmons

Accepted by Council Agenda: Michelle Wilson

**City of Fairfield, Ohio**  
**City Council Meeting Communication**

**Date: 9-26-16**

**Item:**

An ordinance authorizing the City Manager to execute the FY 2017 Community Development Block Grant (CDBG) application.

**Financial Impact:**

The requested grant allocation is for \$112,100. The CDBG Cooperation Agreement between the City of Fairfield and Butler County entitles Fairfield to no less than 10% of the CDBG funds the County receives in that program year. Ten percent of the allocation for 2017 is estimated to be \$112,780.

**Synopsis:**

The proposed project is to replace the existing playground equipment, which is over 25 years old and in disrepair with new and updated equipment in Good Neighbors Park.

**Background:**

The CBDG is a source of funding to support areas that are designated as Low to Moderate Income (LMI) such as this neighborhood. The proposed play equipment meets the national objective of benefitting a low to moderate income neighborhood.

**Recommendation:**

It is recommended that City Council authorize the City Manager to execute the FY 2017 CDBG application which is due to Butler County by November 3, 2016.

**Legislative Actions:**

Rules Suspension and Adoption Requested? No.

Emergency Provision Needed? No.

Prepared by: Eric Dawson (Planning Manager)

Approved for Content by: \_\_\_\_\_

Financial Review (where applicable): Mary Hym

Legal Review (where applicable): John A. Clemmons

Accepted for Council Agenda: Eric Dawson





A PLAYCORE Company

c/o David Williams & Associates, Inc.
P.O. Box 208 Harrison, OH 45030
800-762-7936 Toll Free
330-821-4505 Fax
www.davidwilliamsassociates.com

QUOTE #44641

09/14/2016

City of Fairfield - Good Neighbor Park

Fairfield, City of
Attn: Bob Schappacher
411 Wessel Drive
Fairfield, OH 45014-4999
Phone: 513-867-5348
Fax: 513-867-6070
bschappacher@fairfield-city.org

Project #: P20827
Ship To Zip: 45014

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Rows include items like Gametime - PrimeTime Play Structure, Freestanding Play Components, 4-Bay Xscape Swing, GT Impax wood fiber, and Playground Border.

Total Amount: \$112,075.92

Pricing valid for 30 days. Please request a new price after that time. Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment.

Payment terms: Payment in full, net 30 days subject to credit approval. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment will be invoiced separately from other services and shall be payable in advance of those services and project completion.

To order: Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested.

This quote does not include any state or local sales taxes. Sales tax will be added to the order if required, unless otherwise noted.

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Please issue one purchase order for the equipment and a separate purchase order for surfacing and/or equipment installation services.

GameTime Shipping Time: Standard shipping time for GameTime is 21-28 days. Allow an additional 4-7 days for transit.

Short Ship Claims: Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.

GTImpax Engineered Wood Fiber Delivery Time: Typical lead time for delivery is minimum 2 weeks. Delivery is based on a single delivery to one location per truck, additional drops not included unless specifically noted above. Please confirm current delivery time when placing order. Note: Delayed shipping permitted up to 4 months, at which time surfacing needs to be delivered or paid in full.

Bulk material ships via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative.



Neighbors Park

Fairfield, OH



**DAVID**  
**WILLIAMS**  
**ASSOCIATES**

Parks and Recreation Equipment

1-800-762-7936 ~ [www.davidwilliamsassociates.com](http://www.davidwilliamsassociates.com)

**Game**



ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE FY 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION AND AGREEMENT AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute the FY 2017 Community Development Block Grant (CDBG) application and agreement in accordance with the application and agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the application must be filed by November 3, 2016; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____	
		Mayor's Approval	
Posted	_____		
First Reading	_____	Rules Suspended	_____
Second Reading	_____	Emergency	_____
Third Reading	_____		

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

DATE: September 26, 2016

**ITEM:**

Contract with Ann M. Henry and Nancy R. Helm for purchase of the Muskopf property at the corner of River and John Gray Roads known as 6460 River Road, Fairfield, Ohio.

**FINANCIAL IMPACT:**

The proposed purchase price is \$265,000.00 contingent upon receipt by the City of a Clean Ohio funding grant in the approximate amount of \$157,500.00

**SYNOPSIS:**

This property consists of 3.309 gross acres with a net of 2.874 acres and is improved with a dwelling, bank-barn, three-car detached garage and two other farm-related outbuildings.

**BACKGROUND:**

This property abuts the Marsh Park property on two sides and will be utilized as an extension of Marsh Park. This purchase was included in the 2016 CIP for the Parks Department as project PRK-16-011.

**RECOMMENDATION:**

It is recommended that the Council adopt an ordinance to authorize the City Manager to execute the contract and appropriate the funds for said purchase in the amount of \$265,000.00. Rules suspension and the emergency clause are requested so that the contract can be executed before the October 7, 2016 application deadline for Clean Ohio grant funding.

**LEGISLATIVE ACTION:**

Suspension of Rules and Adoption Requested?  Yes  No  
If yes, explain above.

Emergency Provision Needed?  Yes  No  
If yes, explain above.

Prepared by: John H. Clemmons

Approved for Content by: John H. Clemmons

Financial Review (where applicable): Maya Hyatt

Legal Review (where applicable): John H. Clemmons

Accepted for Council Agenda: John H. Clemmons

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ANN M. HENRY AND NANCY R. HELM FOR PURCHASE OF THE MUSKOPF PROPERTY AT THE CORNER OF RIVER AND GRAY ROADS KNOWN AS 6460 RIVER ROAD, FAIRFIELD, OHIO AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a contract with Ann M. Henry and Nancy R. Helm for purchase of the Muskopf property at the corner of River and Gray Roads known as 6460 River Road, Fairfield, Ohio in accordance with the contract on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the contract can be executed before the October 7, 2016 Clean Ohio funding application deadline; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 11026

DATE: 9/26/2016

**ITEM:**

Ohio Public Works Commission (OPWC) Clean Ohio - Grant Application for Purchase of the Muskopf Property.

**FINANCIAL IMPACT:**

No immediate financial impact.

**SYNOPSIS:**

It is necessary for City Council to authorize the City Manager to execute a grant application with OPWC for financial assistance for the purchase of the Muskopf property at 6460 River Road. This project is for purchase of approximately 3 acres adjacent to the existing Marsh Lake Park property.

**BACKGROUND:**

The filling of the grant application is necessary for the purchase of property. This property location will be a useful addition to the existing park area and will fit into the concept plan currently being developed for Marsh Lake by the City with assistance from the Kleingers Group.

The Marsh Lake project and potential acquisition is programmed in the current 2016-2020 CIP as PRK-16-011. If approved, OPWC District 10 would be funding up to 74% of the acquisition expenses or \$250,000. The local share would be \$85,969 (approximately 26%) of the project. The total Clean Ohio project cost is \$335,969 which includes site improvements, survey and acquisition expenses in addition to the \$285,000 purchase cost.

**STAFF RECOMMENDATION:**

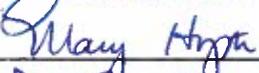
It is recommended that City Council authorize the preparation of legislation, with rules suspension and emergency provision, authorizing the City Manager to execute and file the application for financial assistance, and enter into an agreement with OPWC for a grant to fund a portion of the Muskopf Property Acquisition. The final application is due by October 7<sup>th</sup>, therefore a suspension of the rules and emergency provisions are being requested.

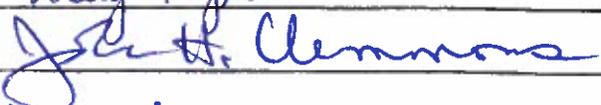
**LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?**              
If yes, explain above.      **yes**      **no**

**Emergency Provision Needed?**              
If yes, explain above.      **yes**      **no**

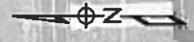
Prepared by: 

Approved for Content by: 

Financial Review (where applicable): 

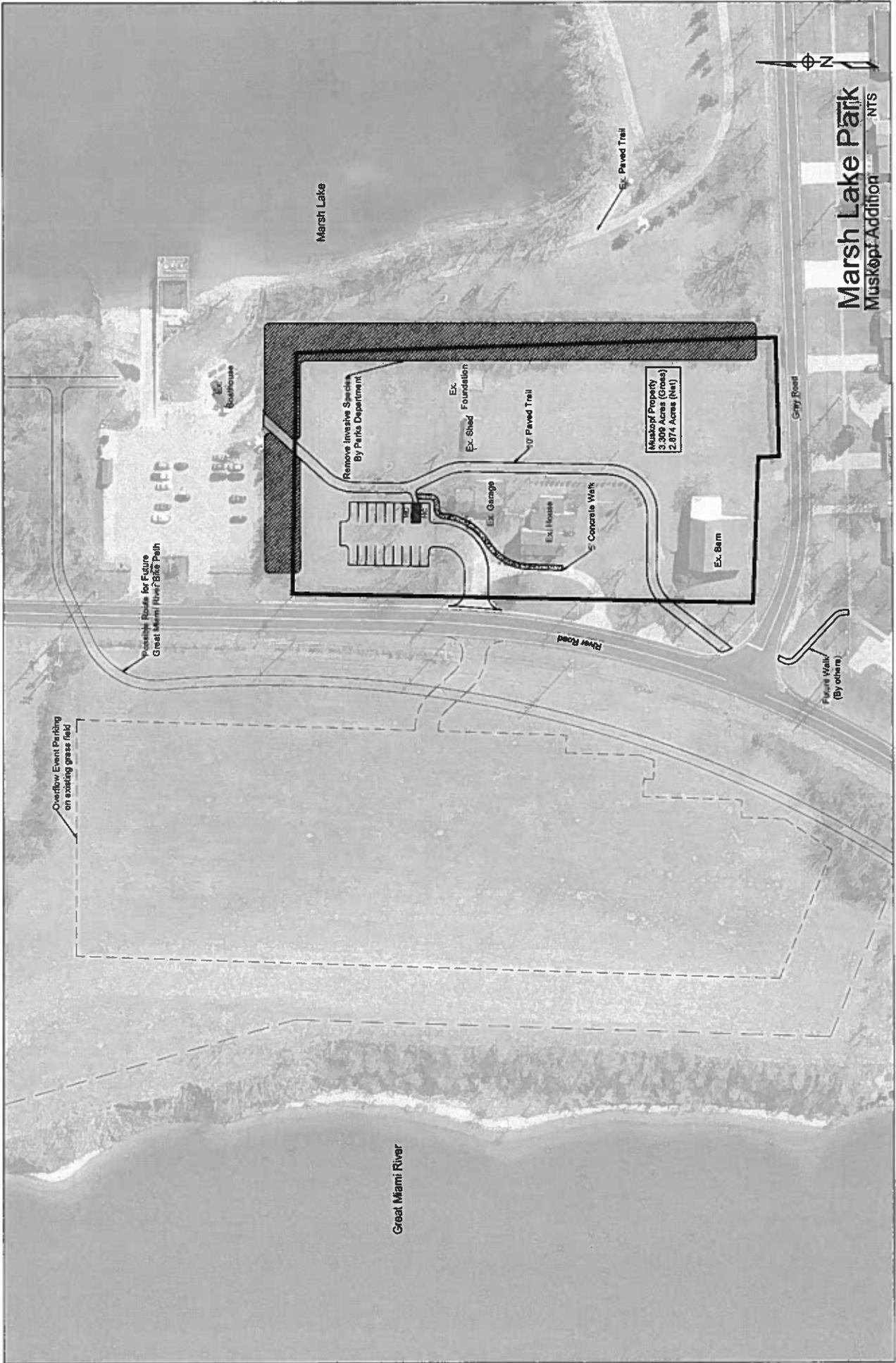
Legal Review (where applicable): 

Accepted for Council Agenda: 



# Marsh Lake Park

Muskegon Addition NTS



Marsh Lake

Ex. Paved Trail

Proposed Boardwalk For Future Great Miami River Bike Path

Overflow Event Parking on existing grass field

Great Miami River

River Road

City Road

Figure Walk (By others)

Remove Invasive Species By Parks Department

Ex. Shed Foundation

10' Paved Trail

Ex. Garage

Ex. House

5 Concrete Walk

Ex. Barn

Muskegon Property 2.37 Acres (Grass) 2.074 Acres (Net)



Ohio Public Works Commission  
**Clean Ohio Fund - Green Space Conservation Program**  
*Application for Financial Assistance*

**IMPORTANT:** Please consult "Instructions for Financial Assistance", for guidance in completion of this form.

**Applicant**

Applicant: City of Fairfield Public Works

District Number: 10 Subdivision Code: 017-25970 Date: 10/07/2016

Contact: Ben Mann Phone: (513) 867-4213  
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Email: bmann@fairfield-city.org FAX: (513) 867-4205

Project Name: Marsh Lake Park - Muskopf Addition

County: Butler Zip Code: 45014

**Project**

Applicant Type	Funding Request Summary
<p>(Select one)</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input type="checkbox"/> County (1)</p> <p><input checked="" type="checkbox"/> City (2)</p> <p><input type="checkbox"/> Township (3)</p> <p><input type="checkbox"/> Village (4)</p> <p><input type="checkbox"/> Nonprofit Organization (10)</p> <p><input type="checkbox"/> Other (11) _____</p> </div> <div style="width: 45%;"> <p><input type="checkbox"/> Conservation District (6)</p> <p><input type="checkbox"/> Soil &amp; Water (7)</p> <p><input type="checkbox"/> Joint Recreational District (8)</p> <p><input type="checkbox"/> Park District / Authority (9)</p> </div> </div>	<p>(Automatically populates from page 2)</p> <p>Total Project Cost: <u>335,969</u> .00</p> <p>Funding Requested: <u>250,000</u> .00</p>
	<p><b>Project Emphasis</b></p> <p>(Automatically populates from Attachment A)</p> <p>Primary: <u>Recreational, economic and aesthetic benefits (11)</u></p> <p>Secondary: <u>Water quality (6)</u></p>

**NRAC Recommendation** (To be completed by the NRAC)

NRAC Priority: \_\_\_\_\_

Amount: \_\_\_\_\_ .00

**For OPWC Use Only**

Status	Funding Summary
Project Number: <u>C</u> _____	Grant Amount: _____ .00
Release Date: _____	Local Participation: _____ %
OPWC Approval: _____	OPWC Participation: _____ %

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

**Acquisition**

Fee Simple	a.)	<u>265,000</u>	.00
Easement	b.)	_____	.00
Total Acquisition Costs	c.)	<u>265,000</u>	.00

**Planning and Implementation**

Appraisal	d.)	<u>4,000</u>	.00
Survey	e.)	<u>2,000</u>	.00
Title Work	f.)	<u>2,000</u>	.00
Closing Costs	g.)	<u>3,000</u>	.00
Environmental Assessments	h.)	_____	.00
Other _____	i.)	_____	.00
_____		_____	.00
_____		_____	.00
_____		_____	.00
Total Planning and Implementation	k.)	<u>11,000</u>	.00
Site Improvements	l.)	<u>53,608</u>	.00
Permits, Advertising, Legal _____ 0 %	m.)	<u>1,000</u>	.00
Contingencies	n.)	<u>5,361</u>	.00 <u>2 %</u>
Total Estimated Costs	o.)	<u>335,969</u>	.00 <u>100 %</u>

1.2 Project Financial Resources

**Local Resources**

Local In-Kind or Force Account	a.)	_____	.00
Applicant Contributions	b.)	<u>85,969</u>	.00
Other Public Revenues			
Land Water Conservation Fund	d.)	_____	.00
Nature Works	e.)	_____	.00
Ohio Environmental Protection Agency	f.)	_____	.00
Ohio Department of Natural Resources	g.)	_____	.00
Other _____	h.)	_____	.00
Private Contributions: (e.g. Land Donation)	i.)	_____	.00
Subtotal Local Resources	j.)	<u>85,969</u>	.00 <u>26 %</u>

**Clean Ohio Funds**

Funds this NRAC	k.)	<u>250,000</u>	.00
Funds another NRAC	l.)	_____	.00
Subtotal Clean Ohio Funds	m.)	<u>250,000</u>	.00 <u>74 %</u>
Total Financial Resources	n.)	<u>335,969</u>	.00 <u>100 %</u>

### 1.3 Availability of Local Funds

Attach a statement signed by the *Chief Financial Officer* listed in section 5.2 certifying *all local resources* required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

### 1.4 Partnerships

List any partnership with other sources (i.e. is this part of a larger project or plan):

The City of Fairfield will be responsible for the management of the Marsh Park - Muskopf Addition Project acquisition and maintenance. The City has extensive experience in land acquisition and park maintenance. This project will serve as an extension and enhancement of the existing bike path and park area in the City of Fairfield. This project will further protect the Great Miami Buried Aquifer.

## 2.0 Project Schedule

2.1 Planning and Implementation	Begin Date: <u>11/01/2016</u>	End Date: <u>04/30/2017</u>
2.2 Land Acquisition / Easements	Begin Date: <u>11/01/2016</u>	End Date: <u>04/30/2017</u>
2.3 Site Improvements	Begin Date: <u>04/30/2017</u>	End Date: <u>12/31/2017</u>

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

### 3.0 Project Description

- A: SPECIFIC LOCATION** (Supply a written location description that includes the project boundaries; although a map is required it does not replace this requirement. Include parcel numbers, noting if partial, and the number of deeds.) 1000 character limit.

The Marsh Lake - Muskopf Addition project is located at 6460 River Road in the City of Fairfield, Ohio. It is a 3.309 acre (approximately) tract of land on the east side of River Road at the northeast corner of River Road and Gray Road. The property has accessibility from Firebird Drive off of Union Centre Boulevard.

The property is bordered by the existing Marsh Park and an existing bike trail which is a potential route for the Great Miami Bike Trail system. The property is bordered to the south by residential neighborhoods and to the west by the existing Martin Marietta gravel quarry.

- B: PROJECT COMPONENTS** (Describe the various components and attach proposed deed restrictions) 2,000 character limit.

The Marsh Lake Park - Muskopf Addition project consists of the fee simple purchase of approximately 3.309 acres of land. The project will be contiguous to the existing Marsh Lake Park as well as being across from the proposed route for the Great Miami Bike Trail. This property is agricultural and is currently being used as a single family residence. The purchase of this land will protect the character of the existing park and bike path setting and use. The purchase will also protect the Great Miami Buried Aquifer. The existing land will be utilized for passive park activities, extension of existing recreational trails, a small parking area, and possible educational opportunities.

The project will be incorporated into the nature educational activities of the City of Fairfield which include a partnership with the Fairfield City Schools and Huffman Park, a natural discovery center.

The vast majority of the site will be returned to a natural state that will be managed by City forces. Mowed walking trails will be included in the maintenance plan in order to allow for the environment to be linked to humanity in a harmonious manner. The City of Fairfield will utilize the existing bike path to expand the trails and outdoor educational opportunities offered by this tract of land.

- C: Terms of Easements: 500 character limit.**

The City of Fairfield will purchase the property in fee simple with the associated encumbrances required of the Clean Ohio Fund. The City understands that all Clean Ohio encumbrances are permanent in nature and will be recorded as deed restrictions.

- D: Access: (Location, if open to public, hours, public participation in planning process) 500 character limit.**

The site will be accessed by existing access points from River Road and possibly from Gray. Bicycle and pedestrian traffic will be able to access the property internally from Marsh Park. The site will be incorporated into the overall parks district operation for the City of Fairfield and will be open to the public during normal park hours.

- E: Ownership / Management / Operation: 500 character limit.**

The property will be owned, managed, and operated by the City of Fairfield. The City's Parks Department maintains full and part time staff for the maintenance of the City's park system including park rangers to ensure the safety of the many park properties throughout the City.

## 4.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

### 4.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: Mark Wendling  
Title: City Manager  
Address: 5350 Pleasant Avenue  
  
City: Fairfield State: OH Zip: 45014  
Phone: 513-867-5350  
FAX: 513-867-5388  
E-Mail: mwendling@fairfield-city.org

### 4.2 Chief Financial Officer (Can not also serve as CEO)

Name: Mary Hopton  
Title: Finance Director  
Address: 5350 Pleasant Avenue  
  
City: Fairfield State: OH Zip: 45014  
Phone: 513-867-5315  
FAX: 513-867-5325  
E-Mail: mhopton@fairfield-city.org

### 4.3 Project Manager

Name: Ben Mann, P.E.  
Title: City Engineer  
Address: 8870 North Gilmore Road  
  
City: Fairfield State: OH Zip: 45014  
Phone: 513-867-4213  
FAX: 513-867-4205  
E-Mail: bmann@fairfield-city.org

## 5.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the authorization by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 6.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of *all local share* funds required for the project will be available on or before the dates listed in the Project Schedule section.
- A cooperative agreement (if the project involves more than one entity) which identifies the fiscal and administrative responsibilities of each participant.
- Resolution of Support (Please refer to section 164.23(B)(1) of the Ohio Revised Code for guidance).
- OPWC Proposed Declaration of Restrictions; also include restrictions for any other funding sources.
- Information concerning the coordination and / or participation by local subdivisions, state agencies, federal agencies, community organizations, conservation organizations, and local business groups.
- For site improvements: Formal estimate by architect, landscape architect, or other professional, or quotes.
- Supporting Documentation: Materials such as additional project description, photographs, and / or other information to assist your NRAC in ranking your project including supplements which may be required by your local NRAC. Appraisals must be in conformance with OPWC appraisal standards.

## 6.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that the project as defined in the application has NOT resulted in any transfer of title or rights to land or begun any type of physical improvements prior to the execution of a Project Agreement with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding.**

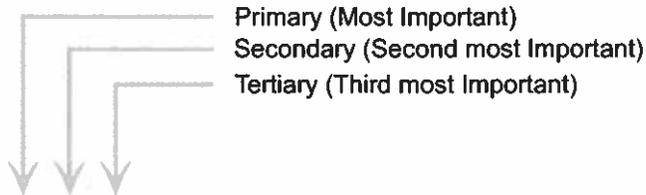
Mark Wendling, City Manager

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature / Date Signed

## Attachment A Project Emphasis (ORC 164.22)

Select the projects primary emphasis in the first column. If the project has more than one emphasis, then prioritize in order of decreasing emphasis using the second and third columns. Select one item for each column. You may add a supplemental sheet if you want to provide additional information on the project's value.



- |                                     |                                     |                                     |   |
|-------------------------------------|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Supports comprehensive open space planning; Incorporates aesthetically pleasing and ecologically informed design  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Enhances economic development that relies on recreation and ecotourism in areas with relatively high unemployment and lower incomes   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Protects habitat for rare, threatened, and endangered species or the preservation of high quality, viable habitat for plant and animal species  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Preserves existing high quality wetlands or other scarce natural resources  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Enhances educational opportunities and provides physical links to schools and after-school centers  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Preserves or restores water quality, natural stream channels, functioning floodplains, wetlands, and/or streamside forests. Preserves or restores other natural features that contribute to the quality of life and to state's natural heritage |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Reduces or eliminates nonnative, invasive species of plants or animals  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Allows proper management of areas where safe fishing, hunting, and trapping may take place in a manner that will preserve a balanced natural ecosystem  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Increases habitat protection  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Included as part of a stream corridor-wide or watershed-wide plan   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Provides multiple recreational, economic, and aesthetic preservation benefits   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Preserves or restores floodplain and streamside forest functions  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Preserves headwater streams   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Restores and preserves aquatic biological communities   |

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN OHIO PUBLIC WORKS COMMISSION (OPWC) CLEAN OHIO GRANT APPLICATION AND AGREEMENT FOR THE PURCHASE OF THE MUSKOPF PROPERTY AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to execute an Ohio Public Works Commission (OPWC) Clean Ohio Grant Application and Agreement for the purchase of the Muskopf property in accordance with the application and agreement on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that the application be filed by the October 7, 2016 deadline; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council





August 30, 2016

**Attention: Ben Mann, City Engineer**  
City of Fairfield  
Construction Services Division  
8870 North Gilmore Road  
Fairfield, Ohio 45014

Dear Mr. Mann,

**Reference: Request for Proposal, Geotechnical Testing Services**

Stantec Consulting Services Inc. (Stantec) is pleased to present the attached proposal to provide Geotechnical Testing services to the City of Fairfield. As a former holder of this contract for several terms, we understand the level of quality and service you expect to help you meet your mission. Located nearby in Sharonville, we can provide cost effective service with quick response. Unlike firms that only provide geotechnical testing services, we are a full service firm that can provide a wide range of design and environmental services when needed.

We would be glad to meet with you and discuss our proposal at your convenience. We look forward to hearing from you. Please note that Jim Fox is no longer with our firm. Please forward future correspondence concerning geotechnical services to me. Regards,

**Stantec Consulting Service Inc.**

A handwritten signature in blue ink that reads "Stan Harris".

Stan Harris, PE  
Senior Principal  
Stan.harris@stantec.com

Attachment: Geotechnical Testing Services Proposal

## GEOTECHNICAL TESTING SERVICES

<u>Service</u>	<u>Fee</u>
Moisture Content	<u>\$8.00</u>
Atterberg Limits	<u>\$65.00</u>
Shrinkage Limits	<u>\$30.00</u>
Dry Sieve Analysis	<u>\$45.00</u>
Hydrometer Analysis	<u>\$45.00</u>
Standard Proctor	<u>\$150.00</u>
Modified Proctor	<u>\$200.00</u>
Nuclear Density	<u>\$Included with Technician</u>
CBR	<u>\$160.00</u>
Molding Concrete Cylinders, Slump & Air Test (hour)	<u>\$50.00</u>
Comprehensive Strength of Concrete Cylinders -	
a. curing and breaking cylinders	<u>\$15.00</u>
b. handling and curing cylinders not tested	<u>\$0.00</u>
Drill Rig Mobilization	<u>\$150.00</u>
Soil Drilling and Sampling --	
a. rig, driller and helper (hour)	<u>\$150.00</u>
b. mechanical auger sounding (foot)	<u>\$9.00</u>
c. soil profile auger boring (foot)	<u>\$10.00</u>
d. hollow stem auger boring (foot)	<u>\$12.00</u>
e. undisturbed thin-wall (Shelby Tube) sample	<u>\$45.00</u>
f. standard penetration test	<u>\$25.00</u>
g. NX rock coring (foot)	<u>\$35.00</u>
Quantitative Extraction of Bitumen (ASTM D2172)	<u>\$100.00</u>
Bulk Specific Gravity & Density of Asphalt (ASTM D2726)	<u>\$50.00</u>
Theoretical Maximum Specific Gravity & Density of Bituminous Paving Mixtures (ASTM D2041)	<u>\$80.00</u>
Travel Expense (Mileage)	<u>\$0.75</u>
Senior Engineer	<u>\$120.00</u>
Staff Engineer	<u>\$90.00</u>
Senior Technician	<u>\$70.00</u>
Staff Technician	<u>\$60.00</u>
Overtime Senior Technician	<u>\$80.00</u>
Overtime Staff Technician	<u>\$70.00</u>



*thelenassoc.com*  
*geotechnology.com*

1780 Carillon Boulevard, Cincinnati, Ohio 45240-2795 / 513-825-4350 / Fax 513-825-4756

© 2016 Thelen Associates, A Division of Geotechnology, Inc.  
September 8, 2016

City of Fairfield  
Construction Services Division  
8870 North Gilmore Road  
Fairfield, Ohio 45014-3567

Attention: Mr. Ben Mann, P.E.

Re: Proposal Agreement P028300.01  
Three (3) Year Contract  
Geotechnical Testing Services Contract  
Fairfield, Ohio

Mr. Mann:

Pursuant to your proposal request letter dated August 22, 2016, we are pleased to submit the completed fee schedule for a three (3) year contract to provide Geotechnical-Testing services to the City of Fairfield.

Thelen Associates, A Division of Geotechnology, Inc., has approximately one hundred (100) local employees and our Ohio office is located approximately three (3) miles south of the City of Fairfield. We believe the close proximity of our office enhances our efforts to provide the City of Fairfield professional Geotechnical-Testing services in a timely and cost effective manner. We have appreciated the opportunity to provide services to the City of Fairfield under the three (3) previous three (3) year contracts and look forward to continuing with our successful relationship.

We appreciate the opportunity to submit the completed fee schedule in support of our selection as the City of Fairfield's Geotechnical-Testing Consultant. If you or other

members of the evaluation committee have any questions concerning the enclosed information, or if we may be of further service at this time, please do not hesitate to contact us by phone at 513-825-4350.

Respectfully submitted,  
**THELEN ASSOCIATES,**  
**A DIVISION OF GEOTECHNOLOGY, INC.**



Steven D. Proffitt  
Senior Business Development Associate



Nancy M. Goins, CPSM  
Senior Sales and Marketing Associate

SDP/NMG:alp

Enclosure: Fee Schedule



**GEOTECHNICAL TESTING SERVICES**

Firm Name: **Thelen Associates, A Division of Geotechnology, Inc.**

<u>Service</u>	<u>Fee</u>
Moisture Content	\$ 8.00 each
Atterberg Limits	\$ 70.00 each
Shrinkage Limits	\$ 80.00 each
Dry Sieve Analysis	\$ 70.00 each
Hydrometer Analysis	\$ 85.00 each
Standard Proctor	\$ 175.00 each
Modified Proctor	\$ 185.00 each
Nuclear Density	\$ 40.00 day
CBR	\$ 200.00 each
Molding Concrete Cylinders, Slump & Air Test	\$ 45.00 hour
Comprehensive Strength of Concrete Cylinders -	
a. curing and breaking cylinders	\$ 15.00 each cylinder
b. handling and curing cylinders not tested	\$ N/A
Drill Rig Mobilization	\$ 275.00 each
Soil Drilling and Sampling -	
a. rig, driller and helper	\$ 185.00 hour
b. mechanical auger sounding	\$ 12.00 foot
c. soil profile auger boring	\$ 16.50 foot
d. hollow stem auger boring	\$ 16.50 foot
e. undisturbed thin-wall (Shelby Tube) sample	\$ 75.00 each
f. standard penetration test	\$ 20.00 each
g. NX rock coring	\$ 35.00 foot
	\$ 140.00 setup charge
Quantitative Extraction of Bitumen (ASTM D2172)	\$ 190.00 each
Bulk Specific Gravity & Density of Asphalt (ASTM D2726)	\$ 65.00 each
Theoretical Maximum Specific Gravity & Density of Bituminous Paving Mixtures (ASTM D2041)	\$ 130.00 each
Travel Expense (Mileage)	\$ 0.70 mile
Senior Engineer	\$ 135.00 hour
Staff Engineer	\$ 100.00 hour
Senior Technician	\$ 50.00 hour
Staff Technician	\$ 42.00 hour
Overtime Senior Technician	\$ 58.00 hour
Overtime Staff Technician	\$ 50.00 hour

Note: All field services will be provided with No Minimum Charges. Our Ohio office is located approximately three (3) miles south of the City of Fairfield Corporation Line.



August 22, 2016

Sheila Sennet  
TesTech, Inc.  
8534 Yankee Street  
Dayton, Ohio 45458

**Re: Geotechnical Testing Services**

Dear Ms. Sennet:

The City of Fairfield is requesting a proposal from your firm to furnish various geotechnical testing services under a three year contract. If you would like to submit a proposal, please direct it to the City of Fairfield, Construction Services Division, 8870 North Gilmore Road, Fairfield, Ohio 45014, attention Ben Mann, on the enclosed form by Friday, September 9, 2016.

If you have any questions, please contact me at [bmann@fairfield-city.org](mailto:bmann@fairfield-city.org) or by phone at (513) 867-4213.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ben Mann', is written over the typed name.

Ben Mann  
City Engineer/  
Deputy Public Works Director

BM:ml  
Enclosure  
cc: File

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A THREE (3) YEAR CONTRACT WITH STANTEC FOR GEOTECHNICAL AND TESTING SERVICES AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. The City Manager is hereby authorized to enter into a three (3) year contract with Stantec for Geotechnical and Testing Services in accordance with the proposal on file in the office of the City Manager.

Section 2. This Ordinance is hereby declared to be an emergency measure necessary for the urgent benefit and protection of the City and its inhabitants for the reason that services be continuous with the current contract which expires this year; wherefore, this ordinance shall take effect immediately upon its passage.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	Emergency _____
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

ITEM NO. 11.0252

DATE: 09/26/2016

**ITEM:**

Preliminary Legislation for Bridge Inspection Services

**FINANCIAL IMPACT:**

None at this time.

**SYNOPSIS:**

The Ohio Department of Transportation will continue to perform bridge load rating calculations, scour assessments, bridge inspections and fracture critical plan development for all City bridges.

**BACKGROUND:**

The Ohio Department of Transportation is letting a contract for Bridge Inspection Program Services to perform bridge load rating calculations, scour assessments, bridge inspections and fracture critical plan development. ODOT has kept an inventory of these activities for local bridges in the past, but has required the work be done by the governing jurisdiction. ODOT initially let a program to provide these services in 2014. This will be for 2017-2019.

This project will evaluate bridges in order to keep the City's bridge inventory in compliance with the National Bridge Inspection Standards. This inventory must be kept in compliance to be eligible for federal funding.

City staff has contracted this work out to consultants prior to 2014.

**RECOMMENDATION:**

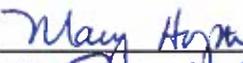
It is recommended that the City Council authorize the City Manager to enter into a preliminary legislation agreement with the Ohio Department of Transportation for Bridge Inspection Program Services.

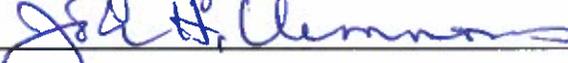
**LEGISLATIVE ACTION: Suspension of Rules and Adoption Requested?**                  **If yes, explain above.**  
yes      no

**Emergency Provision Needed?**                  **If yes, explain above.**  
yes      no

Prepared by: 

Approved for Content by: 

Financial Review (where applicable): 

Legal Review (where applicable): 

Accepted for Council Agenda: 

**Ben Mann**

---

**From:** Omar.Abu-Hajar@dot.ohio.gov  
**Sent:** Tuesday, September 06, 2016 1:50 PM  
**To:** bungardcd@allianceoh.gov; slahrmer@amberleyvillage.org; utilities3@amherstohio.org; kremser.shane@ashland-ohio.com; lratermann@ashtabulacity.com; astone@ci.athens.oh.us; rknopf@cityofavon.com; jrreitz@avonlake.org; balticvillage@roadrunner.com; Mvinay@cityofbarberton.com; mohler1773@roadrunner.com; sthomas@cityofbayvillage.com; dale.pekarek@beachwoodohio.com; moorman@ci.beavercreek.oh.us; bierut@cvelimited.com; scottporter.bellairegov@outlook.com; m.schlagheck@cityofbellbrook.org; kevin.scagnetti@cityofbellevue.com; Mayor@bellvilleohio.net; belpremayor@wirefire.com; tarmagno@cityofberea.org; showard@blanchester.org; mehaffiej@bluffton-ohio.com; dgkrock@bostonheightsvillage.com; keaton@brookvilleohio.com; rcummins@brunswick.oh.us; blclerk@roadrunner.com; ssd@cityofbucyrusoh.us; incometax@neo.rr.com; camb-engr@cambridgeoh.org; vocadm@udata.com; scallahan@carlisleoh.org; Pterrell@cedarville.us; ssdir@celinaohio.org; DSpitler@centervilleohio.gov; ben@chagrin-falls.org; rsharpe@chardon.cc; tom.day@ci.chillicothe.oh.us; Valerie.Goeller@ci.circleville.oh.us; wagner.doug@att.net; Rose@Clayton.OH.US; amannarino@clvhts.com; pfiser@clydeohio.org; lwillard@cityofcolumbiana.org; cgadmin@q1.net; pwd3@suite224.net; villageofcorning@sbcglobal.net; mmilliron@crestlineoh.com; administrator@crooksville.com; engineering@cityofcf.com; lrausch@cityofdefiance.com; bferrigno@delawareohio.net; sgeorge@cityofdelphos.com; Bpeebles@villageofdelta.org; dennmayor@att.net; deshclerk@embarqmail.com; dave.douglas@doverohio.com; dturner@eastcleveland.org; elcowan@gmail.com; ep-manager@comcast.net; Rimmerfrm@hotmail.com; butler@englewood.oh.us; don.oconnor@ci.fairborn.oh.us; Ben Mann; statene@ci.fairlawn.oh.us; sblue@villageoffayette.com; swilson@findlayohio.com; rdiller@fortrecovery.org; cityengineer@fostoriaohio.gov; slewis@franklinohio.org; tfredericksen@fremontohio.org; Robert.Priestas@gahanna.gov; nicoleward@ci.galion.oh.us; streets@genevaohio.com; yoderj@poggemeyer.com; jlambert@cityofgirard.com; lrokey@glendaleohio.org; glousterwe@nelsonvillev.com; villageadmin@villageofgreenwich.com; hamlermayor@gmail.com; dkibler@neo.rr.com; jgroff@heathohio.gov; wsnyder@villageofholgate.com; maintenance@hollandohio.com; rbergman@hhoh.org; tsheridan@hudson.oh.us; cgibboney@cityofhuron.org; rammdo@independenceohio.org; irondalevillage@gmail.com; mayor@ironton-ohio.com; wsheward@jacksonohio.us; bowlingj@kent-ohio.org; 1ssd@windstream.net; mnoland@ci.lancaster.oh.us; dowens@lebanonohio.gov; administrator@leetonia.org; kirk.niemeyer@cityhall.lima.oh.us; davidk@lockland.com; jmosier@ci.london.oh.us; planningzoning@lordstownvillage.cc; C.Young@Loudonville-oh.us; citymanager@louisvilleohio.org; cklopfenstein@lovelandoh.com; rbianchi@ci.mansfield.oh.us; MantuaSD@sbcglobal.net; joetucker@mariettaoh.net; servicedirectorcbennett@gmail.com; jhoyt@marysvilleohio.org; kseiler@masonoh.org; kdylewski@massillonohio.com; camp-joe@maumee.org; ppatton@medinaoh.org; swiger@cityofmentor.com; Metamora@embarqmail.com; Bob.Stanley@CityofMiamisburg.org; dweir@middlefieldohio.com; robertn@cityofmiddletown.org; ngiardina@middlefieldohio.com; mid453@yahoo.com; bwhite@milfordohio.org; dharp@ci.minerva.oh.us; admin@mingojct.us; brockb@monroeohio.org; briblet@ci.montgomery.oh.us; chaught@moraineoh.org; engineer@mountvernonohio.org; clulfs@napoleonohio.com; citymanger@cityofnelsonville.com; bmorehead@newarkohio.net;

**To:** mayor@newcomerstownoh.com; nladmin@rrohio.com; nladmin@newlondonohio.com; jzucal@newphilaoh.com; groberts@newrichmond.org; nwwater@newwashington.us; shanepatrone@yahoo.com; jbenekos@northcantonohio.com; swangler@nridgeville.org; Engineer@norwalkoh.com; ssd@norwood-ohio.com; RRoberts@cityofoberlin.com; ltimmer@ontarioohio.org; rshultz@ci.oregon.oh.us; swheeler@orrville.com; thompsonm@ottawahills.org; vpopescu@cityofoxford.org; rlesiecki@painesville.com; dneff@neff-assoc.com; john.grosse@stantec.com; villpeeb@bright.net; wsheehy@cvelimited.com; ddariano@ci.perrysburg.oh.us; STourville@pickerington.net; administrator@villageofpioneer.com; jjordan@plain-city.com; cweghorst@portsmouthoh.org; bob.finnery@ci.ravenna.oh.us; dcourtney@readingohio.org; epepper@krockesser.com; mmiller@riverside.oh.us; rpd43777@sbcglobal.net; roswellvillage@aol.com; Administrator@russiaoh.com; salinevillemayor@yahoo.com; aklein@ci.sandusky.oh.us; service@sevenhillsohio.org; msoos@comcast.net; JKempe@cityofsharonville.com; joegies@shelbyohio.org; RMagoto@SidneyOH.com; ablackley@hovancsek.com; schapman@spencervilleoh.com; elmer@cityofspringboro.com; jagricola@springdale.org; jonnacronebaugh@yahoo.com; chris.thompson@strongsville.org; gstjohn@midohio.twcbc.com; jgoch@villageofswantonohio.us; kaller@cityofsylvania.com; tmitchel@cityofwch.com; Dennis.Richardson@cityofwauseon.com; wellstonengr1@midohio.twcbc.com; Administrator@wellsvilleohio.us; servicedir@westcarrollton.org; susan.banbury@westerville.org; MLivojevic@tiffinohio.gov; donnellyj@tippcity.net; ts@brdband.com; rshooper@embarqmail.com; dhines@trotwood.org; Jill.Rhodes@troyohio.gov; amohr@twinsburg.oh.us; xvmayor@att.net; jthiel@uaoh.net; webmonkey@valleyviewohio.org; bgalvin@vandaliaohio.org; blawson@vanwert.org; malloym@ksassociates.com; ttucker@wadsworthcity.org; stuckyd@waltonhillsohio.gov; mruck@wapakoneta.net; pmakosky@warren.org; Zach.Woodruff@whitehall-oh.us; jdaugherty@whitehouseoh.gov; PDiFranco@RLBA.com; BShidaker@Wilmingtonoh.org; rkobilarcsik@woosteroh.com; cberger@ci.xenia.oh.us; yorkvillesewage@frontier.com; CSaunders@coz.org; dgalli@cityofbayvillage.com; nickb@bedfordheights.gov; D.wilson@cityofbellbrook.org; b.goncy@bostonheightsvillage.com; Wright@BrookvilleOhio.com; dcasson@carlisleoh.org; RJames@centervilleohio.gov; david@chagrin-falls.org; phornyak@chardon.cc; john.ankrom@ci.circleville.oh.us; jsexton@clayton.oh.us; service@cityofcf.com; dallen@villageofdelta.org; pschmelzer@findlayohio.com; tomoleary@ci.galion.oh.us; kgladden@genoahio.org; awhite@cityofhuron.org; dkennedy@lovelandoh.com; tinalones@mariettaoh.net; jezak-john@maumee.org; cvance6977@gmail.com; scottt@cityofmiddletown.org; arthurd@monroeohio.org; dkennedy@newrichmond.org; citymgr@painesville.com; buckles@parmaheightsoh.gov; bking@ci.pataskala.oh.us; flewis@portsmouthoh.org; troth@ci.sandusky.oh.us; GClough@Sidneyoh.com; brediger@midohio.twcbc.com; jpalmer@uaoh.net; Ray.Ogden@whitehall-oh.us; natecatania@willoughbyhills-oh.gov; closser3@comcast.net

**Subject:** RE: Municipal Bridge Inspection Program Renewal

Please note the correction. February 2016 should be be rather November 2016.

Dear Sir/ Madam:

The current bridge inspection programing is about to end in December 2016, so ODOT is in the process of renewing this program for three more years. It will be for the inspections done in 2017, 2018, and 2019. We are hiring four consultants to perform similar tasks as before, such as bridge inspections, load ratings, and any other requirements set by FHWA in the 23 metrics. We will need a new legislation to renew the agreement between ODOT and your municipality, please see the consent form provided in the attachment. Please have it filled out, signed by the Mayor and

Council, and return it to my attention to secure the signature from our Director. We will send you back a signed copy for your records. Included in the attachments with this email are the consultant Scope of Services by ODOT and the NBIS Oversight Program by FHWA. Please see attachments for reference to these documents.

To track progress, please respond to this email indicating your wish to remain in this program and have the signed legislation returned by mail or email within the month of February, 2016. Respectfully.

Regards,

Omar Abu-Hajar, P.E.  
Local Bridge Program Manager  
Ohio Department of Transportation  
3rd Floor - Mail Stop 5180  
1980 West Broad Street  
Columbus, Ohio 43223  
[omar.abu-hajar@dot.ohio.gov](mailto:omar.abu-hajar@dot.ohio.gov)  
Tel: 614-387-1257  
Fax: 614-887-4047

**GENERAL ENGINEERING SERVICES  
Central Office, Office of Structural Engineering  
Scope of Services**

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Consultants must be prequalified for Level 1 Bridge Inspection services, which may include but are not limited to the following:

**Task 1 - Scour Tasks**

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

**Task 2 - Load Rating Tasks**

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

**Task 3 – SMS Structure Inventory and Review**

**Task 4 – Inspection Procedures**

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

**Task 5 - Bridge Inspection**

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO Publication
- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049, Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027, Publication Year: 2010
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Latest Version

All work shall be performed on an actual cost basis. The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders.

The duration of the agreement will be thirty-six (36) months from the authorization date of the agreement.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided in to four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with with municipal inspection responsibility obtained from SMS data as of July 2016:

**Project: SP01 - District (1, 2, &3), Total Structures = 406\***

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
<b>Single Span</b>	157	149	21	0	<b>327</b>
<b>Multi-Span</b>	20	19	27	13	<b>79</b>
<b>Culvert</b>	116	33	0	0	<b>149</b>
<b>Truss</b>	0	7	14	0	<b>3</b>
<b>Underwater Inspection</b>	0	0	0	0	<b>0</b>
<b>Fracture Critical Inspection</b>	0	2	2	0	<b>4</b>

\* Level 1 bridge inspection structures

**General Engineering Services Scope of Services  
Central Office, Office of Structural Engineering  
PID No. 102554**

**Project: SP02 - District (4, 11, &12), Total Structures = 211\***

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	70	71	20	0	161
Multi-Span	6	7	22	15	50
Culvert	51	23	1	0	75
Truss	13	12	38	0	6
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	4	0	5

\* Level 1 Bridge Inspection structures

**Project: SP03 - District (5, 6, &10), Total Structures = 285\***

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	104	99	24	0	227
Multi-Span	4	6	31	17	58
Culvert	72	32	4	0	108
Truss	0	0	54	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	0	7	0	7

\* Level 1 bridge inspection structures

**Project: SP04 - District (7, 8 &9), Total Structures = 377\***

Type	Span =< 20'	20' < Span =< 60'	60' < Span =< 200'	Span > 200'	Total
Single Span	121	118	22	0	261
Multi-Span	23	44	37	12	116
Culvert	109	86	4	0	199
Truss	0	7	21	12	5
Underwater Inspection	0	0	1	0	1
Fracture Critical Inspection	0	2	3	1	6

\* Level 1 bridge inspection structures

Please note that the total number of structure types is estimated based on current SMS data and may be adjusted when tasks are assigned. The estimated annual contract price value for each sub-project is as follows:

SP01 \$280,000  
SP02 \$200,000  
SP03 \$230,000  
SP04 \$290,000

CONSULTANT shall clearly designate in the letter of intent the SP(s) they wish to be considered for.

Three (3) copies of the letter of intent shall be submitted. The letter of intent shall demonstrate that the CONSULTANT has a clear understanding of the scope of services.

**Price Proposal Due Date: \*\*/\*\*/\*\***

### **UNDERSTANDING**

1. Inspections shall be completed by firms prequalified with ODOT for Level 1 bridge inspection with full time staff according to Manual of Bridge Inspection.
2. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
  - a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
  - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
  - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, and .xls formats).
3. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
  - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

**TASK 1 - SCOUR TASKS**

**Task 1A – Scour Critical Susceptibility NBIS Item 113)** - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge owner to properly maintain their bridge files.

**Task 1B - Scour Plan-of-Action** - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

**TASK 2 – LOAD RATING TASKS**

**Task 2A - Field Measurements for Load Rating** - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

**Task 2B - Load Rating Calculations** – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, and NRL) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live

load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.

### **TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW**

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website. The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

## **TASK 4 – INSPECTION PROCEDURES**

**Task 4A – Fracture Critical Plan** – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
  - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.
  - b. Use an elevation view for trusses.
  - c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
  - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
  - b. Location of each occurrence of detail
  - c. AASHTO Fatigue Category of detail
  - d. Identify retrofits previously installed
3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

**Task 4B – Underwater Inspection Procedures** – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection.

## **TASK 5 – BRIDGE INSPECTION**

**Task 5A – Routine Bridge Inspection (SMS Input)** - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

**Task 5B – Fracture Critical Inspection** - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

**Task 5C – Underwater Dive Inspection** – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.

**Agreement Administration Procedures**

- I. Type I Task Order Notification and Authorization Procedures for task orders less than \$10,000 with a well-defined scope of services**
  - A. Central Office will identify a task order, assign a task order number and develop a detailed scope of services.
  - B. Central Office will authorize the CONSULTANT to perform the task by standard authorization letter that includes:
    1. A detailed scope of services for the task order.
    2. The completion time from authorization.
    3. The maximum compensation (including net fee).
      - a. The net fee shall be calculated as 11% of actual cost (labor + overhead + direct non-salary expenses). Subconsultant net fees shall be calculated in the same manner but the prime CONSULTANT shall not earn net fees on subconsultant costs.
  
- II. Type II Task Order Proposal Request, Review and Authorization Procedures for task orders greater than \$10,000**
  - A. Central Office will identify a task order, assign a task order number and develop a detailed scope of services
  - B. Central Office will prepare a request for a task order proposal in the format included herein and transmit it to the CONSULTANT. Review of the task order request and task order proposal preparation are allowable costs and shall be shown as a separate line item in the proposal.
  - C. Standard Proposal Format - Each Task Order Proposal shall include the following elements:
    1. Letter of transmittal with reference to include:
      - a. Central Office General Engineering Services Agreement
      - b. PID No.
      - c. Agreement No.
      - d. Task Order No.The project for which the task order is being performed shall NOT be in the letter of transmittal reference, but shall be referenced in the body of the letter.
    2. All other proposal requirements shall conform to Chapter 6, Price Proposals for Agreements and Modifications, of the current Specifications for Consulting Services.
    3. Appendix A of the CONSULTANT's proposal shall include the task order proposal request transmitted to the CONSULTANT by the District.
  - D. Central Office will review the CONSULTANT's proposal for:
    1. Adherence to submittal requirements.
    2. Compliance with the scope of services.
    3. Mathematical accuracy.
    4. Labor hours and rates.
    5. Net fee percentage.
  - E. Central Office will resolve any issues with the CONSULTANT and obtain a revised proposal (if necessary).
  - F. Central Office will authorize the CONSULTANT to proceed with the task.

**III. Task Order Identification and Numbering**

- A. The task order numbering system shall be a three component series consisting of the Sub-Project (SP) number assigned to each consultant under this PID, second number is for the year, third is for sequential number of task orders.
  - 1. For example, the first task order issued in in 2017 for SP01 is SP01-2017(1).
    - a. Continuing task orders on that project would be numbered SP01-2017(2).
  - 2. A new task order number shall be assigned rather than increase the fee of an existing task order.

**IV. Invoice and Project Schedule Requirements**

- A. The CONSULTANT shall provide monthly invoices and project schedules in the format transmitted with the executed agreement. Each invoice shall include all task orders authorized, a summary of the total amount authorized, the total amount invoiced and appropriate project schedules.

**Authorization to Proceed - Type I Task Order**

Consultant Name and Address

Re: Central Office, Office of Structural Engineering  
General Engineering Services Agreement  
PID No.  
Agreement No.  
Task Order Number (FIPS Code) - (Number)

Dear Consultant:

Effective this date you are hereby authorized to proceed with the subject task order.

**Project Identification**

- a. Bridge List
- b. Tasks required on each bridge

**Services Requested**

(Detailed description of services required.)

**Documents Furnished by the Agency (attached)**

**Additional Scope of Services Notes**

**Task Order Completion Time**

\_\_\_ days from Notice to Proceed.

**Prime Compensation**

The State agrees to compensate the CONSULTANT for the performance of the task order specified in accordance with Agreement No. \_\_\_\_\_, as follows:

Actual costs plus a net fee. The Maximum Prime Compensation shall not exceed \_\_\_\_\_ (\$ \_\_\_\_\_). The net fee shall be calculated as 11% of actual cost (labor + overhead + direct non-salary expenses). Subconsultant net fees shall be calculated in the same manner but the prime CONSULTANT shall not earn net fees on subconsultant costs.

**General Engineering Services Scope of Services  
Central Office, Office of Structural Engineering  
PID No. 102554**

Please address your written acknowledgment of this communication to:

Omar Abu-Hajar

[Omar.Abu-Hajar@dot.ohio.gov](mailto:Omar.Abu-Hajar@dot.ohio.gov)

Office of Structural Engineering  
Ohio Department of Transportation  
1980 West Broad Street  
3rd Floor - Mail Stop 5180  
Columbus, OH 43223-1102

Respectfully,

cc: Tim Keller, file

**Request for Task Order Proposal - Type II Task Order**

Consultant Name and Address

Re: Central Office, Office of Structural Engineering  
General Engineering Services Agreement  
PID No.  
Agreement No.  
Task Order Number SP0X - (Number)

Dear Consultant:

Please provide a cost proposal for the subject task order as follows:

**Project Identification**

- a. Bridge List
- b. Tasks required on each bridge

**Services Requested**

(Detailed description of services required.)

**Documents Furnished by the State (attached)**

**Additional Scope of Services Notes**

**Task Order Completion Time**

\_\_\_ days from Notice to Proceed.

**Due date for Cost Proposal:**

**General Engineering Services Scope of Services  
Central Office, Office of Structural Engineering  
PID No. 102554**

Please submit your proposal to:

Omar Abu-Hajar

[Omar.Abu-Hajar@dot.ohio.gov](mailto:Omar.Abu-Hajar@dot.ohio.gov)

Office of Structural Engineering  
Ohio Department of Transportation  
1980 West Broad Street  
3rd Floor - Mail Stop 5180  
Columbus, OH 43223-1102

Respectfully,

cc: Tim Keller, file

If you have any questions or comments regarding this request, please contact this office prior to submitting your proposal.

Respectfully,

Attachments:

cc: file

**Authorization to Proceed - Type II Task Order**

Consultant Name and Address

Re: Central Office, Office of Structural Engineering  
General Engineering Services Agreement  
PID No.  
Agreement No.  
Task Order Number SP0X-(Number)

Dear Consultant:

Reference is made to your task order proposal dated \_\_\_\_\_, requesting compensation for the identified task.

Effective this date you are hereby authorized to proceed with the subject task order.

**Prime Compensation**

The State agrees to compensate the CONSULTANT for the performance of the task order specified in accordance with Agreement No. \_\_\_\_\_, as follows:

Actual costs plus a net fee of \_\_\_\_\_ (\$ \_\_\_\_\_). The maximum prime compensation shall not exceed \_\_\_\_\_ (\$ \_\_\_\_\_).

Please address your written acknowledgment of this communication to:

Omar Abu-Hajar

[Omar.Abu-Hajar@dot.ohio.gov](mailto:Omar.Abu-Hajar@dot.ohio.gov)

Office of Structural Engineering  
Ohio Department of Transportation  
1980 West Broad Street  
3rd Floor - Mail Stop 5180  
Columbus, OH 43223-1102

Respectfully,

cc: Tim Keller, file

# PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

Ordinance/Resolution # : \_\_\_\_\_

PID No. : 102554

County/Route/Section : \_\_\_\_\_

The following is a/an \_\_\_\_\_ enacted by the \_\_\_\_\_ of \_\_\_\_\_  
(Ordinance/Resolution) (Local Public Agency)  
County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

## SECTION I – Project Description

WHEREAS, the (LPA) has determined the need for the described project:

*Bridge Inspection Program Services, including, but not limited to bridge load rating calculations, scour assessments, bridge inspections, and fracture critical plan development.*

NOW THEREFORE, be it ordained by the \_\_\_\_\_ of \_\_\_\_\_ County, Ohio.  
(LPA)

## SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

## SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

*The State shall assume and bear 100% of all of the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).*

*The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A.*

**SECTION IV – Utilities and Right-of-Way Statement**

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

**SECTION V Authority to Sign**

I, \_\_\_\_\_ of said \_\_\_\_\_ is hereby empowered on behalf of the  
(Contractual Agent) (LPA)  
\_\_\_\_\_ to enter into contracts with the Director of Transportation which is necessary to  
(LPA)  
complete the above described project.

Passed: \_\_\_\_\_, 2 \_\_\_\_\_.  
(Date)

Attested: \_\_\_\_\_ (Clerk) \_\_\_\_\_ (Contractual Agent of LPA – title)

Attested: \_\_\_\_\_ (Title) \_\_\_\_\_ (President of Council)

The \_\_\_\_\_ is hereby declared to be an emergency measure to expedite the highway project and  
(Ordinance/Resolution)  
to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

**CERTIFICATE OF COPY  
STATE OF OHIO**

\_\_\_\_\_ of \_\_\_\_\_ County, Ohio  
(LPA)

I, \_\_\_\_\_, as Clerk of the \_\_\_\_\_  
(LPA)  
of \_\_\_\_\_ County, Ohio, do hereby certify that the foregoing is a true and correct copy of  
\_\_\_\_\_ adopted by the legislative Authority of the said  
(Ordinance/Resolution)

\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.  
(LPA)

That the publication of such \_\_\_\_\_ has been made and certified of record according to  
(Ordinance/Resolution)

Law; that no proceedings looking to a referendum upon such \_\_\_\_\_ have been taken;  
(Ordinance/Resolution)

and that such \_\_\_\_\_ and certificate of publication thereof are of record in \_\_\_\_\_,  
Page \_\_\_\_\_.  
(Record No.) (Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable,  
this \_\_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_.

\_\_\_\_\_  
(Clerk)

**(CITY SEAL)**

\_\_\_\_\_ of \_\_\_\_\_ County, Ohio  
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.)

The foregoing is accepted as a basis for proceeding with the project herein described.  
For the \_\_\_\_\_ of \_\_\_\_\_ County, Ohio.  
(LPA)

Attested: \_\_\_\_\_ Date \_\_\_\_\_  
(Contractual Agent)



For the State of Ohio

Attested: \_\_\_\_\_ Date \_\_\_\_\_  
(Director, Ohio Department of Transportation)

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION

ITEM:

September 26, 2016

Request for appropriation for **contractual** agenda items

FINANCIAL IMPACT:

\$265,000.00 from noted funding source

SYNOPSIS:

The following appropriations have been requested to fund a contract appearing under New Business on Council's meeting agenda dated September 26, 2016:

\$265,000 for purchase of Muskopf property

BACKGROUND:

Please refer to specific Council Communications dated September 26, 2016 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:

Suspension of Rules & Adoption Requested?

yes

If yes, explain  
no above

Emergency Provision Needed?

yes

If yes, explain  
no above

Prepared by: Theresa Wilson

Approved for Content by: Theresa Wilson

Financial Review (where applicable) by: Alan Hays

Legal Review (where applicable) by: Scott Clemmons

Accepted by Council Agenda: Theresa Wilson

ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND ORDINANCE NO. 107-15 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 107-15, the 2016 Appropriation Ordinance, is hereby amended in the following respects:

**From: Unappropriated Capital Improvement Fund \$265,000**

**To: 40216025-251000 Land \$265,000**  
*(Purchase of Muskopf Property at River and Gray Roads)*

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL COMMUNICATION

ITEM:

September 26, 2016

Request for appropriation for non-contractual agenda items

FINANCIAL IMPACT:

\$76,584.00 from noted funding source

SYNOPSIS:

The following appropriations have been requested:

- \$40,000 for drainage improvements on Ann Court;
- \$26,629 for facilities energy upgrades;
- \$9,955 for renovation at Miami Chapel Cemetery.

BACKGROUND:

Please refer to specific Council Communications dated September 26, 2016 for a description of these items.

RECOMMENDATIONS:

It is recommended that City Council suspend the rules requiring a second and third reading of this Ordinance and adopt the appropriations listed above.

LEGISLATIVE ACTIONS:	Suspension of Rules & Adoption Requested?	<input checked="" type="checkbox"/>	<input type="checkbox"/> If yes, explain
		yes	no above
	Emergency Provision Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/> If yes, explain
		yes	no above

Prepared by: Theresa Wilson

Approved for Content by: Theresa Wilson

Financial Review (where applicable) by: Mary Hays

Legal Review (where applicable) by: John Chembayko

Accepted by Council Agenda: Theresa Wilson

**CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION**

**ITEM:**DATE: September 26, 2016

Facilities Energy Upgrades

**FINANCIAL IMPACT:**

\$26,629 (\$15,589 for parking lot lighting replacement + \$1,300 for Justice Center pendant light upgrade + \$1,425 for Street Light upgrade + \$2,315 for Wi-Fi Thermostats + \$6,000 for contingencies and miscellaneous repairs and upgrades to the City Buildings) from the Capital Improvement Fund.

**SYNOPSIS:**

This request is for the replacement of the parking lot exterior lighting at the Community Arts Center and the Justice Center. The current Metal Halide/High Pressure Sodium Lighting will be replaced with new energy efficient L.E.D. (Light Emitting Diode) lighting to reduce energy. The parking lot lighting will be replaced by Smartwatt Energy Inc. which is in partner with Duke Energy to provide the lighting upgrades while applying Duke Incentives. The total Smartwatt Energy Inc. price after incentives have been applied is \$15,589. Pricing for \$16,462 was also received from Gexpro to purchase comparable lights and perform the labor in-house. This request will also change out (27) decorative acorn street lights from high pressure sodium bulbs to L.E.D. bulbs for \$1,425 which will yield an 11 month ROI. This request also includes the purchase of (20) L.E.D strips to replace current CFL lighting in the courtroom pendant lights for \$1,300 which will yield a 7 month ROI. Also included in this request is the replacement of Municipal Building wall packs, and the purchase of Wi-Fi thermostats to be used around the city for better energy monitoring.

**BACKGROUND:**

This request is for the installation of parking lot exterior L.E.D. lighting at the Community Arts Center, Justice Center, decorative acorn street lights, and Wi-Fi programmable thermostats to reduce energy consumption and lower the City's carbon footprint. The simple Return on Investment (ROI) for this project from energy savings is 1.9 years. The actual ROI including maintenance labor costs is 1.7 years since L.E.D. lights require less maintenance for bulb and ballast replacement verses our current lights. By freeing up in house labor for other duties it would mean that the city would incur less outside labor costs.

Location	Project Cost	Duke Energy Incentives	Total Cost of project after incentives	Annual Energy Savings	Simple Energy ROI (years)	Annual Labor Savings	Total ROI w/labor (years)
Justice Center Parking Lot	\$6,574	\$1,300	\$5,254	\$1,853	2.8	\$2454	1.6
CAC Parking Lot	\$11,635	\$ 1,300	\$10,335	\$3,308	3.1	\$2454	1.8
Justice Center Court Pendant	\$2,100	\$800	\$1,300	\$1,609	.8	\$704	.6
Street Light Acorns	\$4,675	\$3,250	\$1,425	\$1,570	.91	\$1,056	1.3
<b>Total</b>	<b>\$24,984</b>	<b>\$6,650</b>	<b>\$18,314</b>	<b>\$8,340</b>	<b>1.9 year avg.</b>	<b>\$6,668</b>	<b>1.7 year avg.</b>

These repairs are listed in the CIP as # FAC-16-501 Parks Department Repairs and Upgrades (\$30,000), # FAC-16-701 Justice Center Repairs and Upgrades (\$35,000), and #FAC-16-001 Municipal Building Repairs and Upgrades (\$90,000)

**RECOMMENDATION:**

It is recommended that the City Council authorize and direct the preparation of legislation authorizing the appropriation of funding in the amount of \$26,629 for this project.





Energy Efficient LED Lighting Project for:

# City of Fairfield, OH

Community Arts Building

And

Municipal Court

(Fairfield, OH)

Prepared By:

David Kluskens

Project Director - Lighting, Midwest

P. 708.955.5565

E. [dklusens@smartwattinc.com](mailto:dklusens@smartwattinc.com)



ALLISON 937 226 1341



Action #	Building Name	Location Description	Pre-Install (Baseline)						Post-Install (Proposed)						Lighting Energy Savings		Energy Savings	
			# of Baseline Fixtures	Pre-Install Fixture Code	Pre Watts Per Fixture	Pre Kw Demand	Pre Hours of Annual Operation	Pre Kwh	Proposed # of Fixtures	Proposed Fixture Code	Proposed Watts per Fixture	Proposed Kw Demand	Proposed Hours of Annual Operation	Annual Proposed kwh	Kw Demand Saved	Kwh Saved	Kw Demand Saved	Kwh Saved
1	411 Wessel Dr	Interior Floors	12	I/60	60	0.72	4,693	3,379	12	Replace existing with new LED Lamp	12	0.14	4,693	676	0.58	2,703	0.58	2,703
2	412 Wessel Dr	Interior M16	23	I/40	40	0.92	4,693	4,317	23	Replace existing with new LED Lamp	6	0.14	4,693	648	0.78	3,670	0.78	3,670
3	413 Wessel Dr	Exterior Building	16	I/60	60	0.96	4,693	4,505	16	Replace existing with new LED Lamp	8	0.13	4,693	601	0.83	3,904	0.83	3,904
4	414 Wessel Dr	Exterior Poles	17	MH/250	295	5.02	4,380	21,966	17	Replace existing Area Light with new LED Area Light	71	1.21	4,380	5,287	3.81	16,679	3.81	16,679
5	415 Wessel Dr	Flag Pole Floods	3	MH/250	295	0.89	4,380	3,876	3	Replace existing Area Light with new LED Area Light	56	0.17	4,380	736	0.72	3,140	0.72	3,140
6	675 Nilles Road	Exterior Lights	11	MH/400	458	5.04	4,380	22,066	11	Replace existing Area Light with new LED Area Light	108	1.19	4,380	5,203	3.85	16,863	3.85	16,863
			82			15.54	60,110	82			2.97		15,150	10.57	46,960	11	46,960	

### Executive Summary

#### Overall System Investment:

Lighting Investment (Material, Disposal and Labor Costs):	\$	18,208.93
Sales Tax:	\$	-
<b>Total Investment:</b>	<b>\$</b>	<b>18,208.93</b>
Utility Incentives:	\$	(2,620.00)
<b>* Investment After Rebate:</b>	<b>\$</b>	<b>15,588.93</b>

#### Value Analysis:

Annual Energy Savings (Lighting):	\$	5,160.89
Annual Energy Savings (Interactive):	\$	-
Annual Energy Savings:	\$	5,160.89
Monthly Energy Savings:	\$	430.07
Simple Payback Period (Months):		36.25
Simple Payback Period (Years):		3.02

#### Maintenance Summary

Annual Maintenance Savings:	\$	939.78
Payback After Maintenance Savings (Months):		30.66
Payback After Maintenance Savings (Years):		2.56

*\*Pricing is guaranteed within 90 days of proposal date.*



**Area Breakdown**

Building Name	Project Cost		Rebate	Project Cost		Annual Cost Savings	Simple Payback (Years)
	Before Rebate	After Rebate		After Rebate	After Rebate		
411 Wessel Dr	\$11,634.71	\$1,300.00	\$1,300.00	\$10,334.71	\$3,307.64	3.12	
675 Nilles Road	\$6,574.22	\$1,320.00	\$1,320.00	\$5,254.22	\$1,853.24	2.84	
<b>Grand Total</b>	<b>\$18,208.93</b>	<b>\$2,620.00</b>	<b>\$2,620.00</b>	<b>\$15,588.93</b>	<b>\$5,160.89</b>	<b>3.02</b>	

8000 + 462 846  
4456

**How can lighting damage the environment?**

Although it appears innocuous, lighting causes air pollution. Each day, your local power plant will commonly burn coal, oil, and gas to generate electricity for your lighting system as well as for your other electrical needs. While burning these fossil fuels produces a readily available and instantaneous supply of electricity, it also generates air pollutants: carbon dioxide (CO<sub>2</sub>), sulfur dioxide (SO<sub>2</sub>), and nitrogen oxides (NO<sub>x</sub>).

**Air pollution causes global warming, acid rain, and smog.**

Each of these pollutants causes environmental damage. Carbon dioxide (CO<sub>2</sub>) causes global warming, sulfur dioxide (SO<sub>2</sub>) causes acid rain, and nitrogen oxides (NO<sub>x</sub>) cause both acid rain and smog.

**Your lighting project will help to decrease air pollution and environmental damage by the following amounts each year:**



<b>70,440</b>	pounds of Carbon Dioxide
<b>117,400</b>	grams of Sulfur Dioxide
<b>272,367</b>	grams of Nitrogen Oxides

**By removing these quantities of pollutants from the air, your lighting project will have the same affect on the environment as:**



Planting	<b>10</b>	acres of trees
Removing	<b>7</b>	cars from the road each year or
Saving	<b>4,269</b>	gallons of gasoline each year

Source: U.S. Environmental Protection Agency

# QUOTATION

Winstel Controls Inc.  
 208 North B Street  
 Hamilton, OH 45013  
 513-863-8600

Order Number	
1381630	
Order Date	Page
7/13/2016 13:11:55	1 of 1

Quote Expires On 8/12/2016

**Bill To:**

FAIRFIELD CITY SCHOOLS  
 ADMINISTRATION BUILDING  
 4641 BACH LANE  
 FAIRFIELD, OH 45014

**Ship To:**

FAIRFIELD CITY SCHOOLS  
 ADMINISTRATION BUILDING  
 4641 BACH LANE  
 FAIRFIELD, OH 45014

513-829-6300

Requested By: Mr. BRIAN ROSE

Customer ID: 108805

<i>PO Number</i>	<i>Ship Route</i>	<i>Taker</i>
THERMOSTATS		MRJ1

<i>Quantities</i>					<i>Item ID</i> <i>Item Description</i>	<i>Pricing UOM</i> <i>Unit Size</i>	<i>Unit Price</i>	<i>Extended Price</i>
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM</i> <i>Unit Size</i>	<i>Disp.</i>				
12.0000	0.0000	12.0000	EA		MHTH8320R1003	EA	162.9539	1,955.45
				1.0	VISIONPRO TSTAT 3H/2C 7DAY NEW STYLE	1.0		

4.0000	0.0000	4.0000	EA		MHTHM6000R1002	EA	89.9015	359.61
				1.0	REDLINK INTERNET GATEWAY	1.0		

**OPTION 2 SUBTOTAL** \_\_\_\_\_  
**Total for Option 2: 2,315.06**

Total Lines: 2

**SUB-TOTAL:** 2,315.06  
**TAX:** 0.00  
**AMOUNT DUE:** 2,315.06  
 U.S. Dollars



# QUOTATION

THE JOHN A BECKER COMPANY  
 11310 MOSTELLER RD  
 CINCINNATI, OH 45241  
 USA  
 513-771-2550

Order Number	
4630855	
Order Date	Page
9/14/2016 08:29:08	1 of 1

**Bill To:**

CITY OF FAIRFIELD - LIGHTING UPGRADE  
 PURCHASING DEPARTMENT  
 5350 PLEASANT AVE  
 FAIRFIELD, OH 45014-5358

**Ship To:**

CITY OF FAIRFIELD - LIGHTING UPGRADE  
 5350 PLEASANT AVE  
 FAIRFIELD, OH 45014-5358

513-867-5358

Customer ID: 119046

PO Number					Ship Route	Taker			
CORNCOBS					HOUSE	ACORNELL			
Quantities					Item ID Item Description	Pricing UOM	Unit Price	Extended Price	
Ordered	Allocated	Remaining	UOM Unit Size	Disp.		Unit Size			
50.00	0.00	50.00	EA		SUNLITE 80495	EA	93.5000	4,675.00	
				1.0	SUNLITE 80495 54W LED		1.0		

Total Lines: 1

**SUB-TOTAL:** 4,675.00  
**TAX:** 0.00  
**ENERGY REBATE DUKE :** -3,250.00  
**AMOUNT DUE:** 1,425.00

U.S. Dollars



Electrical Supplies, Power and Service

Greg Johnson - Outside Sales  
Cincinnati, Ohio 45241

11400 Messler Rd  
513-326-2146 or fax 972-649-1428

To: Brian Rose | City of Fairfield

6/7/2016

SUBJECT: Firehouse JUSTICE CENTER LED Lighting Quote

QTY	DESCRIPTION / CATALOG	Unit Price	Rebate	After Rebate	TOTAL
20	GC 45HID/850/277/EX39 Confirm Voltage LED CORN COB	\$ 79.00	\$ 10.00	\$ 69.00	\$ 1,380.00
Type P1					
6	GC 45HID/850/277/EX39 Confirm Voltage LED CORN COB	\$ 79.00	\$ 10.00	\$ 69.00	\$ 414.00
Type P2					
12	GC 45HID/850/277/EX39 Confirm Voltage LED CORN COB	\$ 79.00	\$ 10.00	\$ 69.00	\$ 828.00
Type P2					
12	KAXW LED P3 40K R3 MVOLT DDBXD WALL MOUNT	\$ 366.00	\$ 65.00	\$ 300.00	\$ 3,600.00
Type WM					
6	KAX1 LED P3 40K R3 MVOLT DDBXD POLE MOUNT	\$ 520.00	\$ 120.00	\$ 400.00	\$ 2,400.00
Type P					
4	KAX1 LED P3 40K R3 MVOLT DDBXD POLE MOUNT	\$ 520.00	\$ 120.00	\$ 400.00	\$ 1,600.00
Type PP					
24	OFL1 LED P2 40K MVOLT THK DDBXD / DSXF1/2TS DDBXD	\$ 199.00	\$ 45.00	\$ 154.00	\$ 3,696.00
Type FL					
4	OFL1 LED P2 40K MVOLT THK DDBXD / DSXF1/2TS DDBXD Flood light - confirm mounting	\$ 199.00	\$ 45.00	\$ 154.00	\$ 616.00
Type FL1					
<b>TOTAL QUOTE less Tax</b>					<b>\$ 14,534.00</b>

All sales are subject to Gexpro's Terms & Conditions of Sale in effect at the time of the quotation. Gexpro's Standard Terms and Conditions of Sale are available at [www.gexpro.com/terms](http://www.gexpro.com/terms). This quotation supersedes all previous quotations relating to this transaction. Due to market conditions, all products or items set forth in this quotation are subject to price increases through time of shipment unless this quotation expressly states that pricing for any such product or item is firm and fixed. Any services included in this quotation and listed as not being performed by Gexpro shall be provided on a pass-through basis with the actual service provider's terms and conditions governing the provision of the services.

Notwithstanding anything to the contrary in Customer's purchase order or any subsequent documents, Gexpro expressly objects to any additional or different terms proposed by Customer, and no such terms will be binding on Gexpro unless specifically agreed to in writing by a Gexpro officer or person holding a valid delegation of authority from the Company evidenced by a Secretary's Certificate bearing the corporate seal.

*Handwritten notes:*  
 \$49800  
 \$11,200  
 \$462  
 16962

ITEM NO. 11 (E)2)A-2

CITY OF FAIRFIELD, OHIO  
CITY COUNCIL MEETING COMMUNICATION

**ITEM:**

DATE: 9/26/16

It is necessary for City Council to authorize an appropriation for renovation at Miami Chapel Cemetery.

**FINANCIAL IMPACT:**

An appropriation of \$9,955.00 will be necessary to fund this proposal.

**SYNOPSIS:**

It is necessary for City Council to authorize an appropriation for upgrades for Miami Chapel Cemetery.

**BACKGROUND:**

In the Parks and Recreation Board's 2016-2020 Capital Improvement Program, the Board identified a series of upgrades and/or maintenance items for the Miami Chapel Cemetery (PRK-16-007). Proposals were solicited and Stewart Iron Works provided the lowest and best price for building an iron archway over the entrance to the cemetery.

**RECOMMENDATION:**

It is recommended that the City Council authorize and direct the preparation of legislation authorizing an appropriation for the renovation of the Miami Chapel Cemetery.

**LEGISLATIVE ACTION:**

Suspension of Rules/Adoption Requested: YES ( ) NO (X) If yes, explain above.

Emergency Provision Needed: YES ( ) NO (X) If yes, explain above.

Prepared by: B. Schappacher  
Approved for Content by: [Signature]  
Financial Review (where applicable): [Signature]  
Legal Review (where applicable): Scott H. Clemmons  
Accepted for Council Agenda: [Signature]

**Project Number:** PRK-16-007  
**Dept:** PARKS

**Bid Date:** 04/01/2016  
**Priority:** Minor  
**Need:** Quality Of Life Development Driven

**Miami Chapel Cemetery Restoration**  
 Restoration of cemetery's fence and entry



2016	2017	2018	2019	2020
\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00

**City Funding Source:** Capital Improvement Fund  
**Amount:** \$30,000.00  
**Outside Funding Source:** Outside Donation  
**Amount:**

**Planning / Engineering / Legal:** \$0.00  
**Acquisition of Property / ROW:** \$0.00  
**Construction:** \$30,000.00  
**Equipment / Vehicle:** \$0.00  
**City's Cost:** \$30,000.00  
**Outside Funding:** \$0.00  
**Total Cost:** \$30,000.00

# Quotation

Quote is valid for 30 days from listed date



## STEWART IRON WORKS

A Covington Ironworks, LLC Company

Date: 9-14-16

Quotation #: 160216

SIW Contact: SLB

Bill To: City of Fairfield

Fairfield, OH

Phone: 513-503-3159

Contact: Bob Schappacher

Project: Miami Chapel Cemetery Arch

Email: bschappacher@fairfield-city.org

Qty	Product Description: includes submittal drawings	Unit Price	Total Cost
1	<p><b>Option #2</b>  <b>Miami Chapel Cemetery Entryway Arch: 17'-5"high x 14.5'o.c.</b>                      Details: (2) 2"sq. tube arch rails, (2) 6"sq. posts with base plates and (8) 15" x 1" all-thread anchors mounted on top of existing piers, 10" high "MIAMI CHAPEL" letters, scroll detail at top of arch</p>		\$6,440.00
1	Field Verification Services		\$225.00
1	Installation Services		\$2,890.00
	Finish: e-coat substrate primer with satin black powder top coat		
<b>Payment Terms:</b>	<p>50% deposit when placing order, balance prior to shipping.                      *Sales tax, if applicable, is not included in the Project Total but will be applied to all final billing per state requirements. Please submit tax exempt forms when ordering. Optional AIA or progressive payment billing available, please contact your SIW rep for details.</p>	<b>Project Total</b>	<b>\$9,555.00</b>

**ACCEPTANCE;** When properly signed by the buyer and accepted by The Stewart Iron Works Company, this proposal becomes a contract, upon the terms and conditions expressly set out herein and on pages 2 and 3. If pages 2 and 3 are not included with this quotation, please contact your Stewart Iron Works Contact listed above.

Purchaser's Signature

Date

*Sheri Bomkamp* 9-14-16  
 Sheri Bomkamp Date

Title

Head of Design

### Stewart Iron Works

30 Kenton Lands Rd. Suite B, Erlanger, KY 41018

Phone 859.431.1985, fax 859.431.2035

## TERMS AND CONDITIONS THE STEWART IRON WORKS COMPANY

1. **TERMS.** Buyer shall provide written authorization and a 50% deposit when placing an order, unless the quotation specifies otherwise. The payment balance is due prior to shipment. Written authorization can be in the form of a signed purchase order, AIA contract, or a signed copy of a Stewart Iron Works Company quotation. The Terms and Conditions of this writing, however, shall be incorporated by reference into any contract. This quotation is valid for 30 days.

2. **PROPERTY OWNERSHIP.** Buyer represents to seller that buyer owns or otherwise has the right to have the work done on the property involved in the sale or installation.

3. **CHANGES AND DELAYS.** The installation price is based on the entire job being done at one time.

(a) If the buyer delays or interrupts the progress of the installation work or causes changes to be made, or if there is a lack of proper ground preparation by the buyer, then the buyer shall reimburse the seller for any additional expenses resulting from such causes.

(b) In case the installation commences and is then in any way delayed by the buyer or by any cause beyond the control of seller, and such delay is in excess of thirty (30) days, the entire order price including installation shall become immediately due and payable regardless of the installation being incomplete or unfinished.

(c) Because of delay, as aforesaid, should the buyer desire seller to complete the installation at some future date, the seller shall have the option to cancel the contract or to complete the work at revised prices based on costs and conditions prevailing at the time the final installation is made or completed.

(d) In case of such delay and/or work subsequent completion, the buyer agrees to pay the seller, any extras in the form of storage, labor and/or material to cover such extra work as may be incurred over and above the normal execution of the contract.

4. **CANCELLATION AND ASSIGNMENT.** Cancellation or suspension of the purchase contract will be accepted only under conditions which will fully indemnify seller against loss, including recovery of all direct costs and expenses incurred, attendant normal indirect and overhead charges, and a reasonable profit. The contract shall not be assigned or otherwise transferred by buyer except with the prior written consent of seller.

5. **EXPRESS WARRANTY; DISCLAIMER OF WARRANTIES; LIMITATION OF REMEDIES.** Seller warrants that for a period of twelve (12) months from the date of delivery of the product to buyer or completion of installation thereof (if delayed, the 12 months to run from delivery to site), such structure furnished by seller hereunder shall be free from defects in workmanship or materials if properly used and maintained under normal use, and seller will replace, during the warranty period noted above, without further charge to buyer, any defective material – but only under the condition that seller is given immediate written notice, specifying the particular defect, and seller's examination establishes the claim to its satisfaction. Seller reserves the right to correct any problem that may arise and approve proposed correction by a third party. Seller shall not be liable for any direct, incidental or consequential damages of any kind, which occurred during, from or as a result of the sale or installation of material (or during removal and reinstallation of material subject to the aforesaid express warranty). THE FOREGOING EXPRESS WARRANTY CONSTITUTES SELLER'S ENTIRE WARRANTY OBLIGATION AND PURCHASER'S EXCLUSIVE REMEDY FOR AND SHALL BE IN LIEU OF ANY OTHER WARRANTIES, BE THEY EXPRESS, IMPLIED, STATUTORY OR OTHERWISE (INCLUDING NO WARRANTY AS TO THE FITNESS OF THE MATERIAL FOR ANY PARTICULAR USE). SUCH WARRANTY LIMITATION SHALL CONTINUE NOTWITHSTANDING ANY DELAY IN THE PERFORMANCE OF SELLER'S EXPRESS WARRANTY DUE TO CAUSES BEYOND ITS REASONABLE CONTROL. Buyer acknowledges that there has been no other warranty offered by seller, either orally or in writing, nor has any warranty arising through prior course of performance, usage, or trade, or course of dealing with seller.

6. **LIABILITY.** The seller shall not be liable for any delay in or inability to complete performance of this contract by reason of any of the following causes: site preparation, installation authorization, acts or failure to act of the buyer or the buyer's representatives including approval of installation plans and furnishing of necessary information, Acts of God, Acts of Public Enemy, Riot, Civil Commotion, Insurrection, Nuclear Explosion, Government Orders, Rules, Regulations, Suspensions or Requisitions of any kind, Strikes or other stoppage of labor or shortage in the supply thereof, inability to obtain fuel, material or parts, fire casualties or accidents, failure of shipping facilities, or any cause, whether of the same or different character beyond the seller's control. In such event, the time for performance of the contract shall be extended by a period equal to the time lost.

7. **INSURANCE.** Each party shall provide its own Workmen's Compensation, Public Liability and other appropriate insurance in connection with installation under this contract.

8. **INSTALLATION.** Buyer shall fully prepare site, removing all interferences or obstructions, whether permanent or temporary, necessary for installation and be responsible for replacing same upon the completion of installation. Installation at business locations will be made during regular business hours unless otherwise agreed upon.

9. **DEFAULT; LATE CHARGES.** In the event of default in any payment herein provided for, the entire unpaid balance of the price of product delivered and/or services rendered to date, shall immediately become due and payable, together with interest thereon from the date thereof to the date of payment of the rate of 1 ½% per month (18 % per annum), but limited to any lesser rate provided by prevailing law. The same interest rate shall be payable on all accounts unpaid when due under the contract. If suit need be filed to enforce this contract, the prevailing party shall be entitled to reasonable attorney's fees to be fixed by the court. The laws of the Commonwealth of Kentucky shall govern all disputes.

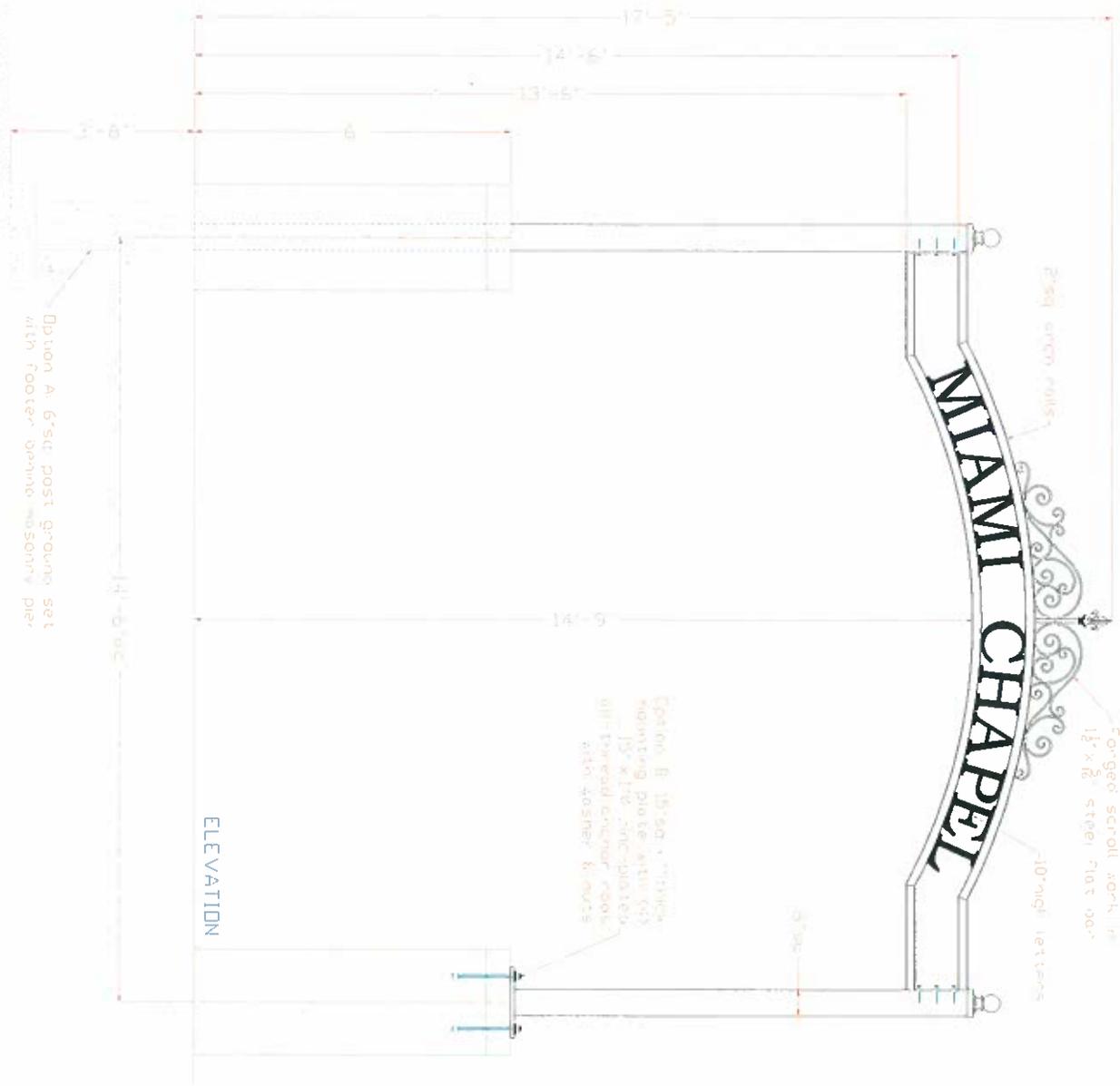
10. **SHIPMENT/DELIVERY.** Delivery and shipment shall be F.O.B., The Stewart Iron Works Company, 30 Kenton Lands Rd., Suite B Erlanger, Kentucky 41018 via a commercial common carrier or by Stewart Iron Works if applicable. All items are carefully inspected and securely packed before leaving the factory. It is the responsibility of the buyer to inspect their order upon receipt and notify the carrier immediately if their shipment has been mishandled, is damaged, or is incomplete in any way. Any shortage of materials should be reported to Stewart Iron Works within five (5) days after receipt of your order.

11. **MAINTENANCE.** Buyer assumes the responsibility for maintaining their Stewart Iron Works Company Product. This shall include, but is not limited to, periodic inspections and proper touch up when required.

12. **PERMITS, CODES & ENGINEERING.** Stewart Iron Works is unfamiliar with the codes and permits relevant to this project location. Therefore, any engineering services, custom freight requirements, building or construction permits, parking permits, licenses, dumpsters pertinent to this job site or required by city/state are the sole responsibility of the buyer, or buyer's agent.

13. **FABRICATION MODIFICATIONS.** The Stewart Iron Works Company reserves the right to make minor fabrication modifications during production without prior approval of buyer to ensure the quality, product integrity, buyer's satisfaction, and timely completion of the Stewart Iron Works product. Any modifications shall not alter the original look or design intent.

14. **ESTIMATED TAXES.** The taxes included in the quotation are estimated. The final amount billed will be based on applicable local tax laws. Buyer shall submit tax exempt forms if applicable.



ELEVATION

Option A 6" sq. post ground set with footer square masonry pier

Option B 15" sq. x 1/4" thick mounting plate with 5/8" 15' x 15' zinc-plated all-thread anchor rods with washer & nuts

2" sq. steel pipe

1 1/2" x 1/2" steel flat bar

10" angle irons

PROJECT NO.	1602616
DATE	9-8-16
DESIGNED BY	SJB
CHECKED BY	
SCALE	N/A
SHEET NO.	1

Miami Chapel Cemetery Archway

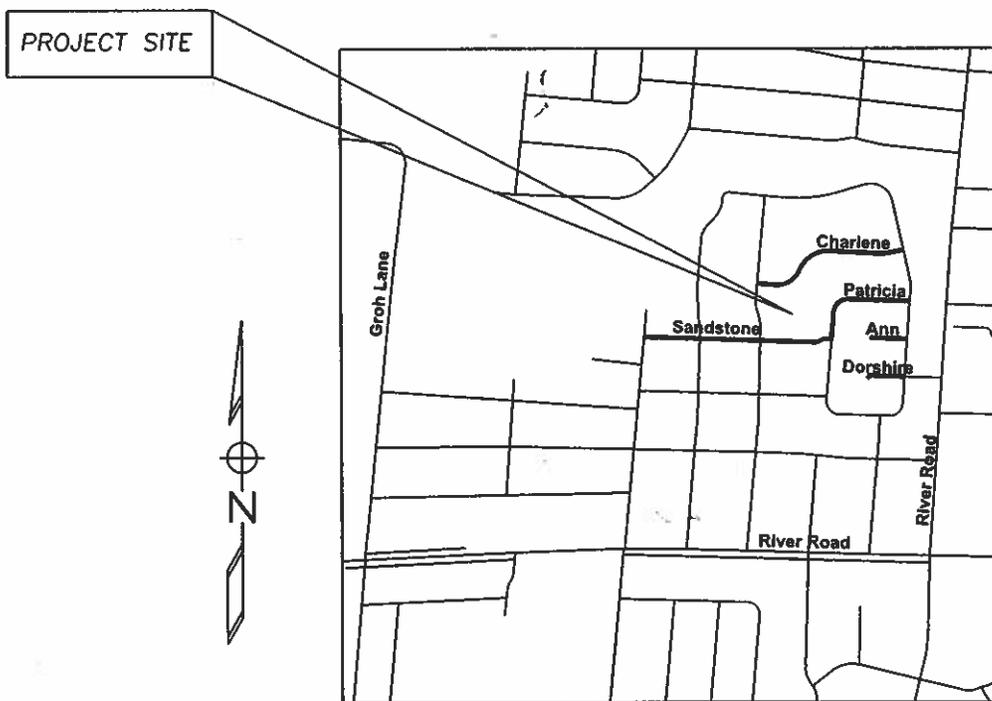
**Stewart Iron Works**  
 www.stewartironworks.com Office 859.431.1985 Fax 859.431.2035

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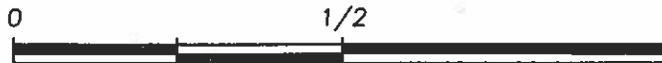




# CITY OF FAIRFIELD BUTLER COUNTY, OHIO



LOCATION MAP



SCALE OF MILES

JW Brennan

New

2016 Drainage Improvements - Ann Court

Item No.	Description	Unit of Measure	Unit Cost	Quantity	Total Cost
202	Curb and gutter, removed	FT	27.47	75	2060.25
611	12" ADS N-12 HP Storm Pipe	FT	145.54	25	3638.50
611	Drywell w/manhole lid, 19' Deep, including excavation of pavement and earth	EA	24,598.90	1	24,598.90
607	Construction Fence	FT	17.00	100	1700.00
614	Maintaining Traffic	LS	1000.00	1	1000.00
624	Mobilization	LS	3120.00	1	3120.00
Bid Total					36,117.65

611	Alternate to 19' Drywell: Drywell w/manhole lid, 12' Deep, Drywell to be overexcavated an additional 7' in depth (Total of 19') and backfilled with 7' of #2's, including excavation of pavement and earth	EA	23,227.69	1	23,227.69
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*G. E. W. Ruff Inc.*

2016 Drainage Improvements - Ann Court

Item No.	Description	Unit of Measure	Unit Cost	Quantity	Total Cost
202	Curb and gutter, removed	FT	30.00	75	2250.00
611	12" ADS N-12 HP Storm Pipe	FT	150.00	25	3750.00
611	Drywell w/manhole lid, 19' Deep, including excavation of pavement and earth	EA	25,950.00	1	25,950.00
607	Construction Fence	FT	15.00	100	1500.00
614	Maintaining Traffic	LS	1500.00	1	1500.00
624	Mobilization	LS	3500.00	1	3500.00
<b>Bld Total</b>					<b>38,450.00</b>

611	Alternate to 19' Drywell: Drywell w/manhole lid, 12' Deep, Drywell to be overexcavated an additional 7' in depth (Total of 19') and backfilled with 7' of #2's, including excavation of pavement and earth	EA	24,950.00	1	24,950.00
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Smith Corp

2016 Drainage Improvements - Ann Court

Item No.	Description	Unit of Measure	Unit Cost	Quantity	Total Cost
202	Curb and gutter, removed	FT	10. <sup>00</sup>	75	750. <sup>00</sup>
611	12" ADS N-12 HP Storm Pipe	FT	100. <sup>00</sup>	25	2500. <sup>00</sup>
611	Drywell w/manhole lid, 19' Deep, including excavation of pavement and earth	EA	N/A.	1	N/A.
607	Construction Fence	FT	5. <sup>00</sup>	100	500. <sup>00</sup>
614	Maintaining Traffic	LS	2,500. <sup>00</sup>	1	2,500. <sup>00</sup>
624	Mobilization	LS	5,000. <sup>00</sup>	1	5,000. <sup>00</sup>
Bid Total					48,250. <sup>00</sup>

611	Alternate to 19' Drywell: Drywell w/manhole lid, 12' Deep, Drywell to be overexcavated an additional 7' in depth (Total of 19') and backfilled with 7' of #2's, including excavation of pavement and earth	EA	\$3,700. <sup>00</sup>	1	\$3,700. <sup>00</sup>
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ORDINANCE NO. \_\_\_\_\_

ORDINANCE TO AMEND ORDINANCE NO. 107-15 ENTITLED "AN ORDINANCE TO MAKE ESTIMATED APPROPRIATIONS FOR THE EXPENSES AND OTHER EXPENDITURES OF THE CITY OF FAIRFIELD, OHIO, DURING A PERIOD BEGINNING JANUARY 1, 2016, AND ENDING DECEMBER 31, 2016."

BE IT ORDAINED by the Council of the City of Fairfield, Ohio, that:

Section 1. Ordinance No. 107-15, the 2016 Appropriation Ordinance, is hereby amended in the following respects:

<b>From:</b>	<b>Unappropriated Capital Improvement Fund</b>	<b>\$76,584</b>
To:	40216025-252000 Improvement Other Than Building <i>(Energy Upgrades for Various Facilities (\$26,629) and Restoration at Miami Chapel Cemetery (\$9,955))</i>	\$36,584
To:	40216025-252500 Drainage Improvements <i>(Drainage Improvements)</i>	\$40,000

Section 2. This Ordinance shall take effect at the earliest period allowed by law.

Passed	_____	_____
		Mayor's Approval
Posted	_____	
First Reading	_____	Rules Suspended _____
Second Reading	_____	
Third Reading	_____	

ATTEST:

\_\_\_\_\_  
Clerk of Council

This is to certify that this Ordinance has been duly published by posting and summary publication as provided by Charter.

\_\_\_\_\_  
Clerk of Council