

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

AUGUST 18, 2015

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, August 18, 2015, at Marsh Park. Chair Doug Meece called the meeting to order at 6:05 PM. Board Members in attendance were: Dean Bruewer, Doug Meece, Bob Myron, Debbie Pennington and Billy Smith. Board Member Craig Keller was excused. Staff members in attendance were James Bell, Director; Bob Schappacher, Facilities/Operations Manager; Brad Williams, Operations Coordinator and Cyndi Kreke, Secretary.

COMMENTS FROM THE AUDIENCE: None

MINUTES FROM THE PREVIOUS MEETING: The July 2015 meeting minutes were approved as submitted.

REPORT FROM THE DIRECTOR:

Harbin Park Design Study: Jim Bell stated that the formal discussion related to the selection of the Architectural/Engineering firm for the Harbin Park project is postponed until the September meeting. The staff review should be completed by late summer; the review committee had interviewed the finalists (Brandstetter/Carroll, The Kleingers Group, and McGill Smith Punshon) and was in the process of touring several relevant area park sites that had been completed by the various firms. The review committee would be making their recommendation to the Parks and Recreation Board at the September meeting.

2016 Operating Budget: Jim Bell reported that the Department was in the process of compiling its 2016 Operations Budget requests. The Department's 2015 budget was approximately \$5,002,000 and it was anticipated that the 2016 budget would remain relatively flat. Mr. Bell reviewed the General Fund Accounts, the Recreation Facility Fund Accounts and the Recreation Activity Accounts; along with the various parks and recreation divisions that are funded by the various accounts (Administration, Park Maintenance, Community Arts Center, Marsh Lake, Aquatic Center, Golf Operations, Golf Maintenance, and Recreation Activity). Mr. Bell stated that the 2016 budgetary request would be reviewed with the Board at the September meeting.

Recreation Facilities Business Plan: Jim Bell reported that part of the 2016 budgetary process included an updating of the Golf Course Business Plan. The initial plan was completed in 2007, prior to the construction of the new South Trace Clubhouse/Phalen Center. A staff committee, along with representatives of the Finance Department and the Board's Golf Ad Hoc committee has been formed to begin the process. The Recreation Facilities Business Plan will include the two golf courses and the aquatic center; which are funded by the Recreation Facilities Fund. The goal of the committee is to set a five year plan of sustainability to reduce/remove the facilities reliance on the general fund.

Marsh Park Update: Jim Bell reported that the City's team and representatives from The Kleingers Group had drafted a conceptual recreation programming plan for Board review (copies distributed). Mr. Bell reported that a public input meeting hosted by The Kleingers Group would be conducted on September 24, 2015, 7:00 – 9:00 PM, at the Community Arts Center. Notice of the public input meeting has been included in the City's fall newsletter, city's website; along with mailers to adjacent homeowners.

Mr. Bell reported that Martin-Marietta Aggregates was continuing to sell the stockpiled materials and planned to continue this process through fall 2015. The remainder of the stockpiles would be disposed on site in accordance with the preliminary grading plan. It was still Martin-Marietta's intent to have the property reclaimed and deeded to the City by end of 2015.

REPORTS OF AD HOC COMMITTEES:

City Council Update: Debbie Pennington reported that at a recent City Council meeting, the council had legislation to dispose of surplus vehicles on the Government Deals.Com website. Mrs. Pennington commented on the success of the recent Sun Bonnet Days festival and announced the upcoming Hero's Ride Celebration date.

Planning Commission Update: Bob Myron reported that at a recent Planning Commission meeting the Commission had approved plans for a restaurant's drive-thru on Kolb Drive. Mr. Myron commented that the Planning Commission was reviewing proposed zoning changes in the Commercial Districts to forward to City Council.

Environmental Commission Update: No report

Cultural Arts Advisory Commission Update: No report

Golf Course Ad Hoc Committee: No report, the Ad Hoc committee would be meeting in the near future.

OLD BUSINESS:

Huffman Park/Foundation: As reflected in the July Board Meeting's minutes the Board had discussed future plans for the park and possible funding sources including the Huffman Foundation. Jim Bell commented that one of the Foundation/Family members was having some serious health issues; so now was not the time to approach the Foundation regarding project funding.

Fairfield's 60th Anniversary Celebration: Debbie Pennington inquired the status of the upcoming 60th Anniversary Celebration for the City. Jim Bell replied that the celebration activities were planned for the weekend of October 16th; along with the October 20th activities on the official anniversary date, but did not have an exact schedule; he would have the Community Events Coordinator contact Mrs. Pennington.

NEW BUSINESS:

Tour de Cure: Dean Bruewer commented that he had participated in the American Diabetes Association's Tour de Cure bicycle rides and was inquiring if the City would be in the position to sponsor a ride. Jim Bell replied that typically fundraising events using city properties are sponsored by individuals or groups and the city assists in the coordination of the events. Mr. Bell suggested that the Tour de Cure group contact the Community Events Coordinator and he would explain the process.

COMMENTS FROM THE AUDIENCE: None

EXECUTIVE SESSION: None

The Board meeting adjourned at 6:44 PM. The next regular meeting of the Board is scheduled to be held on Tuesday, September 15, 2015, at the Fairfield Community Arts Center.

Following the meeting, staff conducted a tour of the Marsh Park site and the Martin-Marietta site.

Cyndi A. Kreke,
Secretary