

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

TUESDAY, APRIL 13, 2010

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, April 13, 2010 at the Fairfield Community Arts Center. Vice Chair Doug Meece called the meeting to order at 5:35 PM. Board members in attendance were: Doug Meece, Don Hassler, Bob Myron, Bob Breen, Tim Meyers, Dick Wood and Dr. Stanley Goodman. Staff members present were: Jim Bell, Parks and Recreation Director; Bob Schappacher, Parks Facilities Manager; Heidi Schiller, Community Arts Center Manager; Cindi Lewellyn, Recreation Manager; and Cyndi Kreke, Secretary. Audience member in attendance was: Kasimir Skvorc.

COMMENTS FROM THE AUDIENCE:

Kasimir Skvorc, 5809 Red Oak Drive, Fairfield, was in attendance to question the Board regarding the official opening time of Harbin Park. Mr. Skvorc stated that in the past the park has always been open very early, 7:00 AM or earlier and recently the times seems to get later and later. Mr. Skvorc was informed the parks are open daylight to dusk; but vehicular access to the parks began at 9:00 AM. Mr. Skvorc requested that the Board explore options to opening Harbin Park to vehicles earlier than 9:00 AM. Mr. Skvorc also stated that in his opinion the park maintenance staff was not as friendly as they had been in the past. The Board directed staff to investigate opening options and Mr. Skvorc's customer service concerns and report back to the Board in May.

MINUTES FROM THE PREVIOUS MEETING:

A motion was made and seconded to approve the minutes from the March 9, 2010 meeting. The March minutes were approved as written.

REPORT FROM THE DIRECTOR:

Operations Reports (February 2010): Jim Bell reviewed the February 2010 operations reports for revenues, expenses, and participation/programming numbers from the Golf Courses, Community Arts Center and the Recreation programs (attached).

2010 Parks & Recreation Policies/Procedures Annual Review: Jim Bell distributed a copy of the Parks and Recreation Policies/Procedures to the Board members for their review. Mr. Bell stated that this was the annual review for the Board's policies/procedures and the Board's opportunity to change any procedural items (time/day of Board meetings, etc.). Mr. Bell stated that staff was recommending a change in the mission statement to include "cultural opportunities" and to remove the word "Board" from the mission statement; so that the mission statement would be

consistent throughout the Department/Board as part of the accreditation review process. The Board concurred and would vote upon these changes at the May meeting.

Memorial Grove Update: Jim Bell reported to the Board that Veronica Craig, Environmental Chairman, made a presentation to the City Council at their April 12th meeting regarding the Memorial Grove project. Ms. Craig highlighted the environmentally friendly geo-tech trail system, the removal of dead/blighted trees, and the stump removal process. Ms. Craig also commented that the project was a cooperative project between the EC, the Parks and Recreation Department, the Public Utilities Department and the Public Works Department. Mr. Bell informed the Board that there will be an Arbor Day celebration on April 30th; with a white oak tree being planted to celebrate Arbor Day.

Tim Meyers left the meeting at 5:56 PM.

Miscellaneous: Jim Bell reported that the City CIP was passed at the April 12th City Council meeting. City Council requested that the Department proceed with the Black Bottom Project and hold off funding A/E for future projects and use those funds as reserves for Black Bottom.

The Board discussed their concerns regarding the Fairfield Youth Baseball Association's care of the Nuxhall Pavilion and their on-going concessionaire issues. The Board is concerned that the concessionaire, not FYBA, is dictating the terms of any agreements at the facility. The Board is still awaiting the 2009 financial reports from FYBA. Bob Myron and Doug Meece will begin attending the FYBA meetings; the next meeting is Tuesday, April 20th and will report their findings to the Parks Board at the May meeting.

Dick Wood left the meeting at 6:17 PM.

REPORTS OF AD HOC COMMITTEES:

Council Update: None

Planning Commission Update: Don Hassler reported that the Planning Commission received notice that the MRDD building on Patterson Boulevard has been sold to a church. Mr. Hassler also reported that the VFW had been given thirty days to clean up the recently purchased "old" post office building on Patterson Boulevard and have been making remarkable progress in the clean up.

At the next Planning Commission meeting it will discuss a new housing proposal from Developer Rex Richardson on the Olde Winton Subdivision.

Environmental Commission Update: Bob Breen reported that the April meeting of the Environmental Commission the majority of the members were present. He is very impressed with the new members and the group's energy. The EC discussed the Memorial Grove project and the Chair's report to City Council.

Cultural Arts Advisory Commission Update: Bob Myron reported that the CAAC did not meet in March due to Parks and Recreation Board interviews of potential CAAC members.

OLD BUSINESS: The Board asked if there had been any news on the status of the property next to the Fairfield Greens South Trace Golf Course. Jim Bell informed the Board that according to Mr. John Clemmons, Law Director, nothing new has transpired since the last Board meeting.

Dr. Goodman requested that a dog “pooper scooper” bag dispenser be placed at the north entrance to Waterworks Park; adjacent to the bike/hike path entrance. Jim Bell stated that if an extra dispenser is available, park maintenance would install this week; if not, one will be ordered and installed upon its delivery.

NEW BUSINESS: None

EXECUTIVE SESSION: None

The Parks and Recreation Board meeting adjourned at 6:27 PM. The next monthly meeting of the Board is scheduled to be held at 5:30 PM on May 11, 2010 at the Community Arts Center.

Cyndi A Kreke
Secretary