

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

TUESDAY, JUNE 9, 2009

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, June 9, 2009 at the Fairfield Community Arts Center. Chair Carol Oler called the meeting to order at 5:30 PM. Board members in attendance were: Carol Oler, Bob Myron, Don Hassler, Doug Meece, Tim Meyers and Bob Breen. Board Member Preston Johnson was excused. Staff members present were: James A. Bell, Parks and Recreation Director; Bob Schappacher, Park Facilities Manager; Heidi Schiller, Community Arts Center Manager; Cindi Lewellyn, Recreation Manager and Cyndi Kreke, Secretary.

COMMENTS FROM THE AUDIENCE: None

MINUTES FROM THE PREVIOUS MEETING: The minutes from the April 2009 and the May 2009 meetings were approved as presented.

REPORT FROM THE DIRECTOR:

Operations Reports: Jim Bell reviewed the April 2009 operations reports regarding revenues, expenses, and participation/programming numbers from the Golf Courses, Community Arts Center and the Recreation programs (attached).

Field of Dreams Update: Jim Bell reviewed the proposed agreement between the City and the Butler County Therapeutic Recreation/Community Foundation/Nuxhall Foundation for the Field of Dreams project on Groh Lane (attached). The agreement is similar to current agreements with other youth sports organizations and is being reviewed by the Law Director. The City staff had been meeting with the Field of Dreams committee to review the construction plans. The Field of Dreams committee continues with its fund raising efforts.

Nuxhall Pavilion/Sculpture Dedication: Jim Bell reminded that Board that the dedication ceremony for the Nuxhall Pavilion/Sculpture is June 14, 2009, 1:30 PM, at Waterworks Park.

Parks and Recreation Site Rules/Regulations Update: Jim Bell reviewed with the Board potential changes within the Parks and Recreation Sites Rules and Regulations in order to update the rules/regulations (attached). It is necessary that the proposed changes be discussed one month prior to adoption; therefore the changes may be adopted at the July Parks and Recreation Board meeting. The proposed changes are basically "housekeeping" items that relate to the Parks and Recreation Department owning the liquor licenses at the Community Arts Center and the Fairfield Greens Golf Courses; along with verbiage changes to be consistent throughout the document.

Parks and Recreation Board Policies and Procedures Update: Jim Bell reviewed with the Board potential changes within the Parks and Recreation Board Policies and Procedures in order to update the Board's procedures (attached). It is necessary that the proposed changes be discussed one month prior to adoption; therefore the changes may be adopted at the July Parks and Recreation Board meeting. The proposed changes are basically "housekeeping" items related to the name change of the Environmental Resources and Community Forest Commission and the inclusion of the Board's mission statement within the document.

Crystal/Banker-Memorial Grove Project: Jim Bell reviewed the Memorial Grove walkway project with the Board (attached). The project had been recommended by the Environmental Commission and the City's 50th Anniversary Committee. The project includes a walkway throughout the grove; consisting of environmentally/recyclable friendly materials. The cost of the project would be approximately \$18,000.00 and the installation/construction of the walkway would be done as a joint project with the Parks and Recreation Department and the Public Utilities Department.

REPORTS OF AD HOC COMMITTEES:

City Council Update: Tim Meyers reported that City Council is continuing to monitor the revenue/expenses of the City and that the Finance Director had reported that revenues were down approximately 2% in May.

Planning Commission Update: Don Hassler reported that the Planning Commission was continuing to review the proposed Mulch Operation on River Road; the proposed Group Home on Pleasant Avenue; and the City's Comprehensive Plan. Mr. Hassler would forward a copy of the Comprehensive Plan to the Parks and Recreation Board for their comments.

Environmental Commission Update: Bob Breen reported that the Environmental Commission had elected its officers for 2009-2010 (Karen Fields/Chair, Liz Hunter/Vice-Chair and Christine Hacker/Secretary) and had set its goals/objectives for the coming year.

Cultural Arts Advisory Commission Update: No report

OLD BUSINESS: None

NEW BUSINESS:

09-05 Resolution (Memorial Grove Walkway Project): The Parks and Recreation Board authorize the City Manager to appropriate the funds for the Memorial Grove Pathway Project in accordance with the proposal on file in the office of the City Manager. The resolution was approved unanimously.

EXECUTIVE SESSION: None

The Parks and Recreation Board meeting adjourned at 6:30 PM. The next monthly meeting of the Board will be held at 5:30 PM on July 14, 2009 at the Community Arts Center.

Cyndi A Kreke
Secretary