

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

TUESDAY, MARCH 8, 2011

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, March 8, 2011 at the Fairfield Community Arts Center. Chair Doug Meece called the meeting to order at 5:35 PM. Board Members in attendance were: Dr. Stanley Goodman, Doug Meece, Bob Myron, Bob Breen and Dick Wood. Board Members Terry Senger and Don Hassler were excused. Staff members present were: Jim Bell, Parks and Recreation Director; Heidi Schiller, Community Arts Center Manager; Bob Schappacher, Parks Facilities Manager; Ben Strickler, Parks Events Manager; Cindi Lewellyn, Recreation; Greg Morrow, Parks and Grounds Superintendent; Dave Hartman, Golf Professional; Keith Crutcher, Golf Professional; Vivian Paul, Golf Course Concessions; and Cyndi Kreke, Secretary. Also in attendance was John Clemmons, Law Director.

COMMENTS FROM THE AUDIENCE: None

MINUTES FROM THE PREVIOUS MEETING: A motion was made and seconded to approve the minutes from the February meeting. The minutes were approved as presented.

REPORT FROM THE DIRECTOR:

Operations Reports (January 2011): Jim Bell reviewed the January 2011 operations reports for revenues, expenses, and participation/programming numbers from the Golf Courses, Community Arts Center and the Recreation programs (attached).

2011 Golf Course Update Report: Jim Bell introduced Dave Hartman, Keith Crutcher, Greg Morrow and Vivian Paul to the Board. Mr. Crutcher and Ms. Paul updated the Board on the pending golf season, as it related to the leagues, outings and concessions operations. Mr. Hartman discussed the weekend guaranteed tee time program and Mr. Morrow discussed the upcoming season from the golf course maintenance viewpoint. The Board thanked the staff for the update.

Village Green Campus Area: Jim Bell introduced John Clemmons to the Board and Mr. Clemmons and Mr. Bell reviewed with the Board the Parks and Recreation Sites Rules and Regulations revisions in regards to the Village Green Campus area. Mr. Clemmons discussed the City Council's actions that designated the Village Green Campus area and the necessity to designate an area within the Parks rules and regulations to encompass the Fairfield Library property, the Village Green Park property and the Community Arts Center property (Village Green Campus), so that the rules and regulations could be enforced by the Police Rangers and Police Officers. Mr. Clemmons reviewed Ordinance 11-03 (attached) and the rationale behind the amended rules and regulations. Mr. Clemmons recommended that the Parks and Recreation Board passed Ordinance 11-03 using the same guidelines as City Council. It was moved and seconded that Ordinance 11-03 be read by title only; passed unanimously. It was moved and seconded to suspend the second and third reading of Ordinance 11-03; passed unanimously. It was moved and seconded to approve Ordinance 11-03 as an emergency;

passed unanimously. Mr. Clemmons thanked the Board and stated that he would have the Clerk of Council recorded the Ordinance. The Board thanked Mr. Clemmons for his work.

2011 Fees & Charges: Jim Bell reviewed the proposed Parks and Recreation Fees and Charges (attached). Mr. Bell stated that only modest increases were being proposed at the Aquatic Center for season passes; \$5.00/individual and \$10.00/family increase, a discount of 20% on room rental at the Fairfield Greens/South Trace if the golf course concessionaire is used as the food vendor, and an increase of \$10 for shelter house rentals across the board. Mr. Bell stated that the shelter house fees had not been increased in approximately 15 years. The Board concurred with the staff recommendations.

EC/CAAC Interviews: Mr. Bell reported that City Council had completed its interview of candidates for openings on various City Boards and Commissions and now the Parks and Recreation Board must interview potential Environmental Commission and Cultural Arts Advisory Commission candidates. The Board directed staff to contact the potential candidates and schedule interviews as part of the April Board meeting.

REPORTS OF AD HOC COMMITTEES:

Council Update: No report

Planning Commission Update: No report

Environmental Commission Update: Mr. Breen stated that the Environmental Commission was in the process of its annual review of the Street Tree Ordinances.

Cultural Arts Advisory Commission Update: Doctor Goodman reported at the CAAC had been reviewing the upcoming seasons brochure and commented on the Fairfield Historical Society.

OLD BUSINESS: None

NEW BUSINESS:

Resolution 11-02 Fees & Charges: It was moved and seconded to approve Parks and Recreation Board Resolution 11-02 in regards to the 2011 Fees and Charges. The motion passed unanimously.

Ordinance 11-03 Village Green Campus (Amended Parks and Recreation Sites Rules and Regulations: See item under Comments from the Director.

The Board adjourned the meeting at 6:25 PM. The next monthly meeting of the Board is scheduled to be held on Tuesday, April 12, 2011, 5:30 PM, at the Community Arts Center.

Cyndi A Kreke
Secretary