

# FAIRFIELD PARKS AND RECREATION BOARD

## MINUTES

**MARCH 13, 2012**

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, March 13, 2012 at the Fairfield Community Arts Center. Vice-Chair Bob Myron called the meeting to order at 5:30 PM. Board Members in attendance were: Bob Breen, Dr. Stanley Goodman, Marty Judd, Doug Meece, Bob Myron, and Richard Wood. A motion was made and approved to excuse Terry Senger. Staff members in attendance were: Jim Bell, Parks and Recreation Director; Heidi Schiller, CAC Manager; Bob Schappacher, Parks Facilities Manager; Ben Strickler, Parks Events Manager; Brad Williams, Recreation Programmer and Cyndi Kreke, Secretary.

**COMMENTS FROM THE AUDIENCE:** None

**MINTUES FROM THE PREVIOUS MEETING:** A motion was made and seconded to approve the minutes from the regular Board meeting of February 14, 2012. The minutes were approved as written.

Mr. Doug Meece joined the meeting and assumed the duties of the Chair.

### **REPORT FROM THE DIRECTOR:**

**CAPRA Report:** Brad Williams updated the Board on the Department's self-assessment progress as it relates to the CAPRA Accreditation of the Department. Mr. Williams reviewed the ten CAPRA standards and the Department's progress towards each of those standards (Agency Authority, Role and Responsibility; Planning; Organization and Administration; Human Resources; Financial Management; Programs and Services Management; Facility and Land Use Management; Public Safety, Law Enforcement and Security; Risk Management; and Evaluation and Research). Mr. Meece commented that his agency had recently gone through the accreditation process and the value of such a process.

**Operations Revenue/Expense Report (January 2012):** Jim Bell reviewed the January 2012 operations revenue/expense reports with the Board (attached). Mr. Bell discussed the mild winter and its affect on the revenue/expenses.

**Miscellaneous:** The Board briefly discussed an email received by City Councilman Tim Meyers that was forwarded to the Board today regarding several suggestions from a resident. The resident suggested that the City should charge a per car fee for visiting parks (similar to the local County Park Districts) and that the City should consider combining the South Trace Golf Course and the North Trace Golf Course into one 18 hole golf course and sell the remainder of the property to a developer. The Board was not inclined to combine the golf courses and would continue these discussions at their April meeting.

### **REPORTS OF AD HOC COMMITTEES:**

**City Council Update:** Jim Bell updated the Board on a developer's proposal to sell the City approximately 84 acres of industrial zoned property in the Union Center area as park land; which the Council declined; the City may consider a donation of the property.

**Planning Commission Update:** Bob Myron reported that at the previous Planning Commission meeting the Commission had discussed the issuance of signage within the Camelot Drive area and the March 14<sup>th</sup> meeting was cancelled due to lack of agenda items. Several Board Members questioned the status of the Kroger's Fueling Station; Mr. Myron stated that it was his understanding that Kroger was attempting to meet the design conditions requested by the Commission and the Commission was awaiting a re-submittal. Dr. Goodman questioned the lack of signage at Servatti Pastry Shop on Nilles Road. Mr. Myron would discuss that matter with the Development Services Director to see if that was a Planning Commission issue or a Design Review Committee issue.

**Environmental Commission Update:** Bob Breen reported that the Environmental Commission met last month and discussed procedural issues and Ben Strickler had updated the Commission on the proposed income tax reallocation discussions. Mr. Breen commented that the Environmental Commission was pleased that the house on the Huffman Park site had been dismantled and its materials recycled/reused; rather than razed and discarded.

**Cultural Arts Advisory Commission Update:** Dr. Goodman reported that the Commission had discussed the World Choir Games and the City and School District's partnerships in applying for a Friendship Concert, as part of the World Choir Games outreach program. Heidi Schiller updated the Board on the City's participation in the Taft Museum's "Arts For All" program.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Cultural Arts Advisory Commission Interviews:** The applicant, Mariella Richardson, did not show up for her interview. The Board requested that Jim Bell contact Ms. Richardson to gauge her interest in serving on the CAAC and reschedule the interview to the April Board meeting, if there is an interest.

**Environmental Commission Interviews:** The applicant, Brian DeRoo, was unable to be interviewed this evening, due to an out-of-town work commitment. Mr. DeRoo would be interviewed at the April Board meeting.

**Environmental Commission and Cultural Arts Advisory Commission Appointments:** It was moved and seconded that City Council re-appoints Veronica Craig to the Environmental Commission and re-appoints Victoria Bailey and Darin Newcomer to the Cultural Arts Advisory Commission. The motion passed unanimously. Chairman Meece requested that Jim Bell notify the Clerk of City Council of the Board's recommendation.

**EXECUTIVE SESSION:** None

The Board adjourned the meeting at 6:15 PM. The next regular monthly meeting of the Board is scheduled to be held on Tuesday, April 10, 2012, at 5:30 PM, at the Community Arts Center.

Cyndi A Kreke  
Secretary