

## FAIRFIELD PARKS AND RECREATION BOARD

### MINUTES

TUESDAY, NOVEMBER 19, 2013

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, November 19, 2013, at the Fairfield Community Arts Center. Chair Doug Meece called the meeting to order at 6:00 PM. Board Members in attendance were: Doug Meece, Bob Breen, Terry Senger, Bob Myron, Rodney Spencer and Billy Smith. Marty Judd was excused from the meeting. Staff members in attendance were: Bob Schappacher, Facilities/Operations Manager; Heidi Schiller, Arts/Programs Manager; Brad Williams, Operations Coordinator, Dave Hartman, Golf Professional and Cyndi Kreke, Secretary.

**COMMENTS FROM THE AUDIENCE:** None

**MINUTES FROM THE PREVIOUS MEETING:** The October meeting minutes were approved as written.

#### REPORT FROM THE DIRECTOR:

**Operations Revenue/Expense and Metric Report:** Heidi Schiller reviewed the September revenue, expense and metrics reports (attached).

**Aquatic Center Update:** Bob Schappacher reported to the Board on the progress of the maintenance being conducted at the Aquatic Center. The play structure has been fixed and the baby pool leaks are being addressed. The bidding documents for the repairs and/or lining of the main pool and baby pool are being prepared by staff and Brandstetter Carroll Architects/Engineers.

The opening of the 2014 season will depend on when these repairs are completed.

**Fairfield Greens Golf Course 2013 Season Review:** Brad Williams and Dave Hartman reported to the Board on the 2013 golf season. The programs and special events increased for the season and included: Junior Golf Clinics, Night Golf, Summer Camp, Middle School Sectional Tournament, Philly Fly, Give Back Fairfield, Special Olympics Regional Qualifier, and many more. Customer Service was an area of focus and management received glowing comments about the golf staff through the Fairfield Works cards. The financials for 2013 were down approximately 10% compared to 2012. Numerous rain days and threats of inclement weather contributed to the cancellation of several weekend outings as well as walk-up play. Facility and Grounds enhancements included landscaping around the clubhouse and main entrance, tree pruning and removal, and signage on the course.

#### REPORTS OF AD HOC COMMITTEES:

**City Council Update:** Mr. Terry Senger reported that as a result of the recent election, the City has a new Mayor and three new at-large council members which will be sworn in on December 30, 2013. Mr. Senger stated that there will probably be some shuffling on who will be assigned to the various Committees and Boards.

**Planning Commission Update:** Mr. Bob Myron informed the Board that a new “Asian Center” has been approved for the location on Route 4 next to Reruns for Wee Ones. He also reported that the Kroger gas station is still in the process of being constructed.

**Environmental Commission Update:** Mr. Rodney Spencer reported that the site for the November meeting for the Environmental Commission was a tour of the Water Plant.

**Cultural Arts Advisory Commission Update:** Mr. Bob Breen reported to the Board that the 2013 season of Community events is winding down. The Fairfield Footlighters will be performing “Dracula” at the Fairfield Community Arts Center this weekend. Heidi Schiller gave a brief report on the “Ohio Arts Presenters Network” conference that she attended.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**COMMENTS FROM THE AUDIENCE:** None

**EXECUTIVE SESSION:** None

The Board adjourned the meeting at 6:30 PM. The next regular meeting of the Board is scheduled to be held on Tuesday, December 17, 2013, at 6:00 PM, at the Fairfield Community Arts Center.

Cyndi A. Kreke,  
Secretary