

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

THURSDAY, SEPTEMBER 2, 2010

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Thursday September 2, 2010 at the Thomas O. Marsh Park. Chair Doug Meece called the meeting to order at 5:46 PM. Board Members in attendance were: Bob Breen, Dr. Stanley Goodman, Don Hassler, Doug Meece, Tim Meyers, Bob Myron and Dick Wood. Staff members present were: Jim Bell, Parks and Recreation Director; Bob Schappacher, Parks Facilities Manager; Cindi Lewellyn, Recreation Manager; Brad Williams, Senior Programmer and Cyndi Kreke, Secretary.

COMMENTS FROM THE AUDIENCE: None

MINUTES FROM THE PREVIOUS MEETING:

A motion was made and seconded to approve the minutes from the August 10, 2010 meeting. The August minutes were approved as presented.

REPORT FROM THE DIRECTOR:

Marsh Park Fishing Lake Report: Jim Bell introduced Steve Rook, Marsh Park Fishing Lake Manager. Mr. Rook reported on the 2010 Marsh Park fishing season (report attached).

Operations Reports (July 2010): Jim Bell reviewed the July 2010 operations reports for revenues, expenses, and participation/programming numbers from the Golf Courses, Community Arts Center and the Recreation programs (attached).

Public Safety Tribute Project: Jim Bell reviewed the RFP for the project and recommended that the low bidder be awarded the project (report attached). The Board concurred.

Great Miami Boat Ramp Project: Jim Bell reviewed the bid analysis for the Great Miami Boat Ramp project and recommended that the low bidder be awarded the project (report attached). The Board concurred.

2011 Operating Budget: Jim Bell reviewed the 2011 Parks and Recreation Department's operations budget with the Board (attached). Mr. Bell stated that, due to the economic climate, the 2011 budget was flat and/or negative within all divisions.

Tour of Marsh Park – Phase 2 Site: Jim Bell stated that the staff had prepared a tour of the adjacent Martin-Marietta property (Marsh Park/Phase 2); but requested that the Board complete the meeting then tour the site. The Board concurred.

REPORTS OF AD HOC COMMITTEES:

Council Update: None

Planning Commission Update: None

Environmental Commission Update: Bob Breen reported that the EC had been working with Parks staff on identifying potential sites for the Neighborhood Beautification project.

Cultural Arts Advisory Commission Update: Doctor Goodman reported on the upcoming CAAC meeting (September 7th), the Sun Bonnet Days festival (August 13th and 14th), and the recently completed Heroes Ride/Concert (August 28th).

OLD BUSINESS: None

NEW BUSINESS:

Resolution 10-04: It was moved and seconded that the Fairfield Boat Ramp Project be awarded to Barry L. Brown Paving Company in accordance with the bids on file in the office of the City Manager. The Resolution passed unanimously.

Resolution 10-05: It was moved and seconded that the Public Safety Tribute Project be awarded to Barry L. Brown Paving Company in accordance with the RFP on file in the office of the City Manager. The Resolution passed unanimously.

EXECUTIVE SESSION: None

The Board adjourned the meeting at 6:25 PM. The next monthly meeting of the Board is scheduled to be held at 5:30 PM on October 12, 2010, at the Fairfield Community Arts Center.

Cyndi A Kreke
Secretary