

CITY OF FAIRFIELD AUTHORIZATION TO RELEASE INFORMATION

The following information is requested so that a police background check can be performed:

Volunteer Name _____

Street Address _____

City/State/Zip _____

Home Phone _____

Work Phone _____

Social Security Number _____

Driver License Number _____

Birth Date _____

I hereby authorize the City of Fairfield to perform a police background check. I understand this investigation is necessary in arriving at a decision regarding my assignment as a volunteer.

_____ Signature of Applicant _____ Date

VOLUNTEER CONTRACT

STATEMENT OF AGREEMENT:

I, (print name) _____, agree to perform the volunteer duties as specified in the job description to the best of my ability and in a professional manner. This contract shall remain in effect until terminated as provided herein. If problems arise, such as scheduling, I will notify my supervisor as soon as possible.

CONFIDENTIALITY:

I agree to maintain the same strict confidentiality regarding my duties that is expected of the paid staff.

RELEASE AND INDEMNITY:

In consideration of the following insurance protection, a volunteer, authorized by the Volunteer Coordinator's Office, shall be deemed an agent of the City of Fairfield, only for the purpose of:

- Excess medical benefits for any injury sustained by him/her while engaged in the performance of a volunteer activity approved by the Volunteer Coordinator's Office of the City of Fairfield;
- Properly licensed and approved operation of City vehicles or equipment;
- Liability protection normally afforded paid employees.

The undersigned volunteer hereby releases and indemnifies the City of Fairfield, its agents and employees, from any other liability or obligation arising from, or in connection with the undersigned's volunteer activities with the City of Fairfield. This agreement may be terminated by either party upon written notification to the other. The release provisions of this contract shall survive its termination.

_____	_____	_____	_____
Club/Organization Name (If applicable)	Signature of Volunteer	Date	
_____	_____	_____	_____
Name of Volunteer Program (If applicable)	Parent/Guardian if Minor	Date	
_____	_____	_____	_____
Volunteer Coordinator, Fairfield Ohio	Office of City Manager, Fairfield, Ohio	Date	



Application for Volunteer Service



City of Fairfield
 Parks & Recreation Department
 411 Wessel Drive
 Fairfield, Ohio 45014
 Phone: 513-867-5348
 Fax: 513-867-6070
 Web Site: www.fairfield-city.org

Volunteer Coordinator
 Karen Wittmer
 Direct Phone: 513-896-8411
 E-mail: kwittmer@fairfield-city.org



The City of Fairfield Volunteer Program has been in existence since 1994.

Some of our opportunities include:

USHERS – Fairfield Community Arts Center

Many volunteers have already taken part in ushering for local theater events. We ask that the volunteer ushers arrive for duty 45 minutes before a show starts. The house opens 30 minutes before each performance, and we ask the volunteers to be in place at that time and ready to go. Volunteers who take advantage of this exciting opportunity get to see the performances for free. If you are unable to stay for the whole production, we do ask that volunteers stay through intermission to help escort patrons in and out of the theater.

SPECIAL EVENTS – City of Fairfield Parks and Recreation

Several times throughout the year, the Parks and Recreation Department put on some fun family events. We are always in need of Volunteers for the Easter Egg Hunt, Pumpkin Patch, Holly Days, Mom and Me Tea, Daddy/Daughter Dance and many other exciting events put on by our Parks and Recreation staff.

CHILDREN'S PROGRAMMING – Fairfield Community Arts Center

Volunteers are also needed for the many events going on in our Community Arts Center for children. In the summer, we are in need of volunteers to help out with our Little Naturalists program, Friday Field Trips, SMART Club (our children's art club) and Theater A-Z. These are great programs and great ways to get involved with children in our community.

SENIOR LOUNGE – Fairfield Community Arts Center

There are many volunteers already involved in our Senior programs. We have volunteers that meet and greet in our Senior Lounge. We have volunteers that are involved in some of the programs that go on here at the Center. There is shuffleboard, bocce ball, a walking club in the summer months, bingo, and many other activities where you can work with Seniors.

RASKALS

Twice a year, volunteers from the City of Fairfield go out and help our local seniors with their Spring and Fall yard work. It is a great way to give back to your community and get involved with Seniors. Volunteers rake leaves, wash windows, trim bushes, and other general yard maintenance. Please be a part of this opportunity to give back to your local seniors.



People get involved for a number of reasons. Here are a few of them:

- Gain job experience
- Be around others
- Get School credit
- Learn new skills
- To feel useful and needed
- Stay active

**Won't you be part of our
exciting program!**



Application for Volunteer Service



Name: _____ Date of birth: _____

Address: _____

Home phone: _____ Work: _____

Email: _____

How did you learn about our volunteer program? _____

Please list previous volunteer experience (include name of organization and approximate date of service):

1. _____

2. _____

Day and time of week presently available to volunteer:

Monday	Tuesday	Wednesday
Thursday	Friday	Sat/Sun

Are you presently a student? _____ School: _____

Do you need documentation of volunteer service performed? _____

Please list employment history, beginning with most recent (include approximate date of employment):

1. _____

2. _____

Do you have auto liability insurance? _____ Driver license number: _____

Auto insurance company and agent: _____

Emergency contact: _____

Address: _____

Home Phone: _____ Work: _____ Other: _____

Signature: _____ Date: _____

***All volunteers are subject to a background check.**