



Cultural Arts Advisory Commission
MEETING AGENDA

DATE: Tuesday, January 13th, 2026, TIME: 6:00 PM
LOCATION: Fairfield Community Arts Center, 411 Wessel Drive, Fairfield OH

Call to Order:

Attendance:

Dan Vitale (Chair)	Trisha Lutterbie	Mindy Muller
Victoria Bailey	Joan Hume-Cohen	Joseph Sackenheim
Vivian Crooks (Vice-Chair)	Sherry Knapp-Brown	Amanda Kreinbrink

Approval of Minutes:

Report from Other Boards/Ad Hoc Committees:

Parks and Recreation Board	Mindy Muller
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Report from Parks Staff

Parks and Recreation Update	Chris Addison & Jason Hauslein
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Old Business:

Crossword Competition
Chart of Work Ideas – Animal/object themed public art trail

New Business:

America 250 Fairfield Celebration

Next Meetings

March 10th, 2026
May 12th, 2026
July 14th, 2026

Adjournment



Cultural Arts Advisory Commission
CURRENT MEMBERS

Mindy Muller, Parks and Recreation Board Representative

Sherry Knapp-Brown, Fairfield City Schools Board Representative

Dan Vitale (Chair), Citizen Representative
Term expires: March 31, 2026

Victoria Bailey, Citizen Representative
Term expires: March 31, 2027

Vivian Crooks (Vice Chair), Citizen Representative
Term expires: March 31, 2027

Trisha Lutterbie, Citizen Representative
Term expires: March 31, 2027

Joseph Sackenheim, Citizen Representative
Term expires: March 31, 2028

Joan Hume-Cohen, Citizen Representative
Term expires: March 31, 2028

Amanda Kreinbrink, Citizen Representative
Term expires: March 31, 2028

UPDATED SUMMARY CAAC DUTIES & FUNCTIONS WITH TASKS – May 2024

1. EDUCATION – Assist the Parks and Recreation Board in the education of the public about the importance of the arts to the community.
2. MARKETING – Assist the Parks and Recreation Board in informing the public of arts activities available to the community.
3. PARTNERSHIPS – Assist the Parks and Recreation Board in developing community partnerships (civic groups, businesses, non-profits, other cultural arts groups etc.) to advance the goals of the CAAC.
4. FUNDRAISING – Assist the Parks and Recreation Board in fundraising (grants, events, donations etc.) for arts programming. Accept grants on behalf of the Parks and Recreation Board and the City of Fairfield.
5. PROGRAMMING – Assist the Parks and Recreation Board in the programming of its cultural arts facilities by exploring and presenting cultural arts opportunities for the City of Fairfield.