

FAIRFIELD PARKS AND RECREATION BOARD
MINUTES
June 18, 2019

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, June 18, 2019 at 6PM. The meeting was originally scheduled to be conducted at Good Neighbor Park. However, due to inclement weather, the meeting was diverted to the Fairfield Community Arts Center. Board member, Craig Keller called the meeting to order at 6:00 PM. Board Members in attendance were: Craig Keller, Don Carpenter, Dale Paullus, Christine Zboril and Paul Assum. A motion was made and seconded to excuse members Doug Meece and Gwen Ritchie. Staff members in attendance were Tiphonie Howard, Parks and Recreation Director; Brad Williams, Recreation Superintendent; Heidi Schiller, Arts & Hospitality Superintendent; Bob Schappacher, Park Maintenance Superintendent and Cyndi Kreke, Board Secretary. Audience member in attendance was Cincinnati Off-Road Alliance representative, Alex Maier.

SPECIAL PRESENTATIONS & CITIZEN COMMENTS:

None

APPROVAL OF MINUTES:

A name error was corrected in the draft minutes for the May 21, 2019 meeting. Mr. Keller requested a motion to approve the Parks and Recreation Board meeting minutes from May 21, 2019. A motion was made and seconded and the May 21, 2019 minutes were approved as corrected.

REPORT OF OTHER BOARDS & COMMISSIONS / AD HOC COMMITTEES:

Planning Commission: Dale Paullus reported the Planning Commission approved a right of way at 9194 Seward Road. The Commission denied a shed request at 4742 Circle Drive and referred the request to City Council because of PUD. Mr. Paullus stated the Planning Commission had a discussion involving the "Fairfield Forward" plan.

Environmental Commission: Gwen Ritchie was not present at the meeting. Staff member, Bob Schappacher informed the Board that the Butler County Recycling and Solid Waste and Rumpke Recycling received a grant to conduct a study pertaining to the revamping of Rumpke recycling in Fairfield. It was reported that 38% of the recycling material collected in Fairfield is bad recycling. Plastic bags and clothing were the top two bad items that are being put in recycling bins. Mr. Schappacher also stated that Kevin Lester, Arborist, was present at the meeting and gave a very informative presentation about trees.

Cultural Arts Advisory Commission: Staff member, Heidi Schiller, reported for the Cultural Arts Advisory Commission. Ms. Schiller said that the last meeting of the CAAC was a short one. The Commission reviewed the cultural events for the month and the Crossword Puzzle Tournament that will be held in November. The puzzles will be provided by the New York Times. The entry fee will be \$10.00.

School Board Report: Christine Zboril stated that she was very happy to report that she had nothing to report due to the summer break. She did mention that they had a new school board member who would be filling out a vacant spot until time for elections.

Golf Course Ad Hoc Committee: Doug Meece was not present at the meeting. Staff member, Brad Williams stated that the Golf Course Ad Hoc Committee has not had a recent meeting. Mr. Williams informed the Board that the courses were improving and staff has had overwhelming positive responses from customers. The June rain has been an issue for the daily operations. He explained to the Board that the improvements will take time and staff has a plan in place that includes going greener in the processes implemented at the golf courses. Mr. Williams discussed the irrigation process and the steps being taken to update this process.

Don Carpenter complimented the Staff on the improvements that have been made and the hard work the department been doing.

Tiphonie Howard, Parks and Recreation Director, informed the Board that there are plans for a survey and customer feedback as well as aerial production of the golf courses. Ms. Howard also stated online T-Times are now available at www.fairfieldgreens.com.

City Council Report: Councilman Craig Keller stated the previous City Council meeting was also a short meeting. Mr. Keller reported that the Aquatic Center received an "Exceeds Expectations" award from their Ellis audit that occurred in June. Councilman Keller informed the Board that Mercy Hospital had purchased a "Lucas" machine (artificial CPR) costing approximately 20,000.00 for use by the Fairfield Fire Department. This machine will be instrumental in the CPR process. The City was very thankful to Mercy Hospital for this addition.

REPORT FROM THE DIRECTOR:

Request to amend a portion of the Parks and Recreation Rules and Regulations:

Tiphonie Howard reviewed the proposed changes to the Parks Rules and Regulations with the Board members. Ms. Howard explained the necessity for the section changes. These included normal updating issues, definitions, new verbiage for boat rentals on Marsh Lake, leash regulations for dogs due to the new Dog Park and requirements for aviation in Parks.

Project Updates:

Tiphonie Howard relayed to the Board that the Historical Marker Ceremony at the Miami Chapel Cemetery occurred on Saturday, June 15, 2019. Ms. Howard distributed the official certificates received for the Board's review as well as mementos from the occasion.

The Dog Park is moving along as weather permits. The Board was informed that the naming of the new Dog Park was completed. The citizens voted in favor of "FurField".

The new play structure has been installed at the Aquatic Center. Customer feedback has been very positive.

Director's Mid-Year State of the Department Report:

Ms. Howard stressed the fact that the Department is an accredited agency and what a huge achievement it is to receive that status. Only 11 other Parks agencies in Ohio are accredited. She complimented her Staff on their professionalism and hard work. Having worked with numerous other agencies, Ms. Howard emphasized that this department is above average with the services they provide.

Ms. Howard distributed information to the Board that encompassed the Director's Mid-Year State of the Department Report. (attached) Ms. Howard gave detailed presentations of the Year to Date Financials and the 2019 Agency Performance Review. The Board was very appreciative of the information provided and impressed with the performance of the department.

OLD BUSINESS:

None

NEW BUSINESS:

Resolution 2019-07: Site Rules and Regulation Changes

A motion was made and seconded to suspend the second and third readings and to adopt Resolution 2019-07 to amend the Site Rules and Regulations per discussion above. A roll call vote was taken. Craig Keller, yes; Don Carpenter, yes; Dale Paullus, yes; Christine Zboril, yes and Paul Assum, yes. The motion passed unanimously.

EXECUTIVE SESSION:

None

ADJOURNMENT:

A motion for adjournment was made and seconded. The Parks and Recreation Board meeting adjourned at 6:57PM.

MEETING SCHEDULE:

The next regular meeting of the Parks and Recreation Board is scheduled for Tuesday, July 16, 2019, 6:00 PM, at Huffman Park.

Cyndi A Kreke
Board Secretary