

CAAC Meeting for Tuesday December 17, 2019

Call to order/Roll Call:

Meeting was called to order at 7:07 PM

In attendance:

- Vivian Crooks, Acting Chair
- Sherry Knapp-Brown
- Joan Hume-Cohen
- Paul Assum, Parks Board Representative
- Brittany Theilman, Community Events Coordinator, City of Fairfield
- Absent: Loretta Cadle, Patricia Davis, Victoria Bailey, Trisha Lutterbie, Tricia Paugstat

Minutes:

- Minutes of November 19, 2019 meeting were reviewed. Not approved due to lack of quorum.

Report from Parks Staff:

- Theilman announced that Heidi Schiller has left employment with City of Fairfield. Other Parks Department employees are covering her former responsibilities.
- Art Gallery
 - Gail Cobb will show her artwork in gallery from January 4 – February 15 2020.
- Theatre Events
 - All performances of the Nutcracker by Miami Valley Ballet on Dec 6-8 and Dec 13-15 were sold out.
 - Jeff Boyers will perform the “Big Bubble Bonanza” on January 24
 - Craig Karges will perform in theatre on January 25.
- Community Events
 - The December 1 Fairfield Festival of Lights was a great success despite wet and cold weather. At least 29 floats/entrants participated in the parade. The Parks Department float won first prize.
 - Pancakes with Santa was held December 14. Over 150 people attended.
 - Applications are available for food vendors and musical performers for the Summer 2020 outdoor concerts. New food vendor requirements include a \$25 prepaid fee and proof of license and insurance. There will be six Friday concerts on 2nd and 4th Fridays in June and July, and 1st and 3rd Fridays in August.

New Business:

- Ron Woods has submitted an application to display in the Art Gallery for February 29 – April 11, 2020. Members reviewed his application and all four members present indicated acceptance. However due to lack of quorum, a final decision could not be made. Theilman will seek voting decision from absent members through email.
- Reviewed email forwarded from Knapp- Brown regarding a “High Tea” event offered by Communiversity and Churchill’s Tea. This led to discussion regarding a previous plan initiated by Victoria Bailey for CAAC to plan a High Tea about 2 years ago. This event was never held. Members agreed to consider offering such an event in 2020. Knapp-Brown agreed to obtain more information about the High Tea offered by Communiversity/Churchill’s and bring to future meeting.

Old Business: None

Next CAAC Meeting: Tuesday January 21, 2020

Fairfield Community Arts Center

Adjournment: The meeting was adjourned at 7:50 PM