



WEST CHESTER JEDD  
APPLICATION FOR  
EXTENSION OF TIME TO FILE  
LOCAL INCOME TAX RETURN  
FOR CALENDAR YEAR 2024

City of Fairfield

Income Tax Division  
701 Wessel Dr  
Fairfield, OH 45014  
www.fairfield-city.org

OR  
FISCAL YEAR \_\_\_\_\_ TO \_\_\_\_\_

**THIS FORM NOT REQUIRED TO BE FILED IF YOU HAVE REQUESTED AN EXTENSION TO FILE YOUR  
FEDERAL RETURN. PLEASE PROVIDE COPY OF THE FEDERAL EXTENSION.**

**General Information**

This application is to be filed only by taxpayers that have not requested or received an extension to file their federal return or by taxpayers that have a federal extension but are remitting an extension payment.

Upon the filing of this request in a timely fashion, you will be granted a 6-month extension to file your West Chester JEDD income tax return. The extended due date shall be the fifteenth day of the tenth month after the last day of the taxable year. For calendar year taxpayers, this is October 15, 2025. For businesses, the extended due date is November 15, 2025, or, for fiscal filers, the 15th day of the eleventh month after the last day of the 2024 tax year.

**This extension does not extend the time to pay tax due.** A 15% penalty plus interest will be charged on any taxes remitted after the original due date of the return.

Taxpayers that have requested or received a federal extension need not complete this form. Instead, please send a copy of your federal extension to our office.

For questions regarding the extension application, please call 513-867-5327.

**Due Date**

This form and payment (if applicable) must be postmarked on or before **April 15, 2025** to be considered timely filed.

Account Number \_\_\_\_\_ Federal Identification Number \_\_\_\_\_

Taxpayer \_\_\_\_\_ Social Security Number \_\_\_\_\_

Spouse \_\_\_\_\_ Social Security Number \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Signature \_\_\_\_\_

Payment of tax included with this application \$ \_\_\_\_\_

Make checks payable to: West Chester JEDD

To pay via credit card: Enter number, expiration date, CVV code, and amount authorized fully and accurately.



**To file, please submit this form to:**

West Chester JEDD                      Fax: 513-867-5333  
701 Wessel Drive  
Fairfield, OH 45014

Email: income.tax@fairfield-city.org

Card Number: \_\_\_\_\_

CVV Code: \_\_\_\_\_ Exp: \_\_\_\_\_

Amount Authorized: \$ \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_