



Application for Minor Subdivision or Lot Combination

City of Fairfield Development Services Department
5350 Pleasant Ave
Fairfield, Ohio 45014
(513) 867-5345
www.fairfield-city.org

For Staff Use Only

Project ID:

Date Application Submitted:

STR Meeting Date:

Minor Subdivision or Lot Combination Submission Requirements

1. Prior to the submission of an application for a minor subdivision or lot combination, please refer to Chapter 1192.0 of the Planning and Zoning Code for procedural requirements.
2. A copy of the plat, drawn to scale, along with a **completed** application is required to be submitted to the Development Services Department to initiate plan review.
3. Digital submittal may be emailed to development@fairfield-city.org. The initial plan review will be performed within two weeks of plan submittal.
4. Written comments will be sent via email to applicant listed on the application.
5. Application fee of \$50 is due at the time the application is submitted.
6. The applicant for all minor subdivisions, including lot splits and lot consolidations, shall submit to the Development Services Department proof of recording. The minor subdivision shall be recorded within six months of approval by the city.

Plat Information

Date:

Application Type (check one): Lot Split Lot Combination Lot Split & Combination
Minor Replat Minor Subdivision (creation of 3-5 lots)

Location/Address:

Parcel ID(s):

Existing Zoning District:	Existing Acreage of Parcel(s):	New Acreage of Parcel(s):
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Number of Proposed Lots:

Applicant Information

Applicant Name:

Street Address:

Email Address:

Phone Number:

Property Owner Information

Property Owner Name (If different from applicant):

Street Address:

Email Address:

Phone Number:

Signature

I hereby certify that I am the property owner, or the authorized agent of the property owner being proposed for the minor subdivision or lot combination. I hereby certify that I have answered all of the questions contained herein and know the same to be true and correct.

Signature of Property Owner or Authorized Agent

Date