



Application for Overlay District Waiver

City of Fairfield Development Services Department
5350 Pleasant Ave
Fairfield, Ohio 45014
(513) 867-5345
www.fairfield-city.org

For Staff Use Only

Project ID:

Date Application
Submitted:

PC Meeting Date:

Overlay District Waiver Submission Requirements

If a project within an overlay district does not meet the applicable regulations for that overlay district, the applicant may apply to the Planning Commission for a waiver of such regulation(s).

The overlay districts contained in the Planning and Zoning Code are intended to supplement, but not replace the base zoning district regulations in the area where the overlay districts are applied.

1. Prior to the submission of an application for an Overlay District Waiver, please refer to Chapters 1132.2-1132.06 of the Planning and Zoning Code for review of the Overlay District Regulations.
2. Incomplete or incorrect applications will not be accepted.
3. One (1) hard copy of a site plan, drawn to scale, must be submitted, showing the shape and dimensions of the lot, existing and proposed buildings, existing streets, existing and intended use of each building and/or proposed building, parking areas, walkways, curb cuts, and such other information with regard to the lot and adjacent lots as may be necessary to determine and provide for the proper hearing of the application.
4. Building elevations, landscape plan, and/or other information deemed necessary by the Development Services Director, must be submitted.
5. An electronic copy of the submission must be emailed to development@fairfield-city.org.
6. Filing fee of \$200 is due at the time the application is submitted.
7. Planning Commission meets on the second and fourth Wednesday of each month. The full application, including the filing fee, must be submitted at least two weeks prior to the meeting.

Site Information

Date:

Address of the property of Overlay District Waiver request:

Overlay District (check one): Route 4 ☐ Town Center ☐ John Gray/Pleasant ☐ South Gilmore/Mack ☐

Structure/Development: New ☐ Existing ☐

Zoning District:

Total Acreage:

Waiver Request(s) and Chapter Number(s):

Description of Waiver Request:

Applicant Information

Applicant Name:

Company:

Street Address:

Email Address:

Phone Number:

Property Owner Information

Property Owner Name (if different from applicant):

Street Address:

Email Address:

Phone Number:

Signatures

The undersigned applicant certifies that all materials submitted with this application are true and correct.

Signature of Applicant

Date

The property owner (if different from the applicant) acknowledges by signature below that they are aware of this application.

Signature of Property Owner

Date