



City of Fairfield Utility Billing & Collections

5350 Pleasant Avenue
Fairfield, OH 45014
Phone: (513) 867-5370
Fax: (513) 867-5353
utility_billing@fairfieldoh.gov

Today's Date: _____

Name: _____

Service Address: _____

I will be leaving on _____ and request my

water be turned off. I will be returning on or about _____.

- I understand I must be gone for a minimum of two (2) consecutive months in order to temporarily cease billing.
- I understand that I must contact the Utility Billing Office at least one (1) business day in advance to have services reconnected.
- If I should return to the service address within the dates listed above, I realize that I may be billed for usage, or charged for additional disconnection or reconnection trips.
- In certain circumstances, the City of Fairfield may not be able to turn water service off at the street valve. I understand that it is my responsibility to turn water service off at the main valve inside the home in order to prevent water leaks and water damage. The City of Fairfield shall not be responsible for compensatory damages due to water leakage in the home during my absence.

Homeowner's Signature

OFFICE USE:

Account # _____