



COMMERCIAL ROOFING PERMIT REQUIREMENTS

1. PLAN – a simple drawing or aerial photo showing the area(s) of the roofing work (include area/square footage)
2. SECTION DETAIL – a drawing or detailed description of the existing condition including:
 - Type/size of roof deck
 - Thickness and type of existing insulation
 - Type of existing roofing system(s)
 - Description of proposed roofing work (if roof re-cover)
3. MANUFACTURER'S PRODUCT DATA – cut sheets & specs for proposed roofing system, insulation, fastening method, and accessories
4. MANUFACTURER'S TYPICAL DETAILS – roofing edge / gravel stop, curb flashing, penetration flashings, roof / wall interface, etc.