



# SITE PLAN CHECKLIST

PROJECT NAME \_\_\_\_\_

PROJECT NO. \_\_\_\_\_

DATE \_\_\_\_\_

## PROJECT DATA

1. Name and Address of project.....YES/NO/NA
2. Vicinity Map.....YES/NO/NA
3. North Arrow and Scale (BETWEEN 1"=20' & 1"=100').....YES/NO/NA
4. Owner, Developer, Engineer, Architect or Surveyor .....YES/NO/NA
5. Engineers', Architects', or Surveyors', certification stamp/sign .....YES/NO/NA
6. Revision block for dates and type. ....YES/NO/NA
7. Zoning of property/Screening or Buffer Zone if necessary.....YES/NO/NA
8. Flood Data-Federal Insurance Rate Map flood zone and M.O.E. ....YES/NO/NA
9. Contact Information (including Public Works, Water Dept., Sanitary Dept. etc.) .....YES/NO/NA
10. Site Plan Application completed .....YES/NO/NA
11. Subject to PC/BZA/PUD Conditions of Approval .....YES/NO/NA

## PROJECT SITE

12. Site Plan (legal boundaries, survey makers and easements.) .....YES/NO/NA
13. Contour Map-existing and proposed topo grading plan. ....YES/NO/NA
14. Rainwater Management Plan and Detention calculations .....YES/NO/NA
15. Temporary Construction Entrance and details.....YES/NO/NA
16. Sedimentation Plan (Erosion control details) .....YES/NO/NA
17. National Pollution Discharge Elimination System; OEPA permit .....YES/NO/NA
18. Buildings or additions (dimensions and setbacks).....YES/NO/NA
19. Building Floor Elevations. (three - ft. vertical sanitary sewer separation).....YES/NO/NA
20. Building square footage (fire protection and PUD).....YES/NO/NA
21. Driveway Apron (City of Fairfield Standard).....YES/NO/NA
22. Off street Parking space (180 sq. ft. min.) and ADA parking. ....YES/NO/NA
23. Parking Pavement and Curb Details.....YES/NO/NA
24. Street Right of Way and Building Setback. ....YES/NO/NA
25. Dumpster on concrete pad and screening.....YES/NO/NA
26. Demolition required as part of project?.....YES/NO/NA

## PROJECT UTILITIES

- 27 Water Utility- Domestic (size, material, meter pit location, valves, standard drawings) .....YES/NO/NA
28. Water Fire Protection (size, material, fire vault, FDC, PIV, hydrant, valves, standard drawings) .....YES/NO/NA
29. Sanitary Sewer Utility (size, material, manhole, inverts, trench, clean-out, standard drawings).....YES/NO/NA
30. Sanitary Profile Drawing.....YES/NO/NA
31. Storm Water Utility (size, material, manhole, catch basin, inverts and details) .....YES/NO/NA
32. Approval required from City of Hamilton or Butler County utilities. ....YES/NO/NA
33. Other pertinent underground or overhead utilities etc.....YES/NO/NA
34. Water/Sewer Service Application required?.....YES/NO/NA
35. BMP/O&M Plan? .....YES/NO/NA