

**FAIRFIELD MUNICIPAL COURT
CIVIL DIVISION
JOYCE A. CAMPBELL
JUDGE**

675 Nilles Road • Fairfield, Ohio 45014-2931 • 513-867-6002 • Fax 513-867-6001

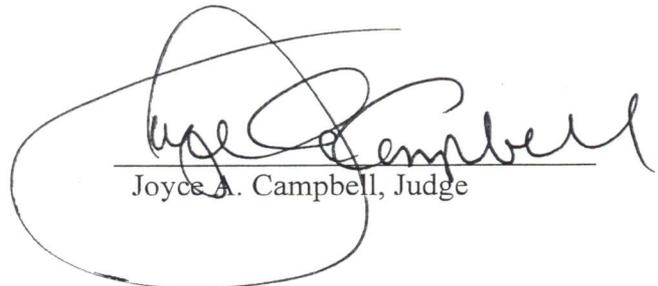
**NOTICE OF SERVICE OF CIVIL ACTION
COMPLAINT AND SUMMONS DURING THE
COVID-19 PUBLIC HEALTH CRISIS**

The Court has been made aware that the United States Postal Service is not in all cases obtaining a signature for Certified Mail delivery but rather is marking the return receipt green card with "Covid-19". Pursuant to Rule 4 of the Ohio Civil Rules of Procedure any certified mail that is returned with "COVID-19" marked on the return receipt green card is **NOT** Certified Mail service.

In order to obtain proper service you may file your additional service request, along with the commensurate court fees, for one of the following:

1. Re-Issue for Certified Mail service by the United States Postal Service.
2. Service by Commercial Carrier Service.
3. Personal Service by a Fairfield Municipal Court Bailiff or designated Special Process Server.
4. Residence Service by the Sheriff, Bailiff or designated Special Process Server.

If you have any additional questions please refer to the court's website under court costs or you may contact the civil division at (513) 867-6002.


Joyce A. Campbell, Judge