



CONDITIONAL USE APPLICATION FOR MOTOR VEHICLE SERVICE FACILITIES & MOTOR VEHICLE REPAIR GARAGES

The Codified Ordinances of the City of Fairfield, Ohio designate that Motor Vehicle Service Facilities and Motor Vehicle Repair Garages require conditional use zoning approval from the Planning Commission. The application is attached. *All applications must include a site plan – TO SCALE – that meets the requirements as stated in the application.*

A. Motor Vehicle Service Facility (Conditional Use in C-2, C-3, C-3A, & D-1)

“Motor vehicle service facility” means any establishment or place of business which is maintained and operated for the primary purpose of performing routine maintenance of motor vehicles such as removal and replacement of lubricants, tires and batteries for the public and which may include retail sales of fuels, lubricants, air and/or for washing operable motor vehicles. This definition does not include any establishment, place of business or property upon which storage or repair of any unlicensed, partially dismantled or inoperable motor vehicles takes place.

B. Motor Vehicle Repair Garage (Conditional Use in C-3, C-3A, M-1, & M-2)

"Motor vehicle repair garage" means any establishment or place of business which is maintained and operated for the primary purpose of making general repair, rebuilding or reconstruction of engines or making general repair to motor vehicle quarter panels, doors, fenders, bumpers, other parts of auto body, frames or other exterior surfaces or providing collision services including but not limited to painting, frame straightening or frame dissecting. This definition does not include any establishment, place of business or property upon which ten (10) or more unlicensed, partially disassembled, wrecked or inoperable motor vehicles are kept or stored.

Effective January 1, 2020



**APPLICATION FOR CONDITIONAL USE
FAIRFIELD PLANNING COMMISSION
(REFERENCE CODIFIED ORDINANCE NO. 166-84)**

DATE: _____

SECTION I

The undersigned requests a Conditional Use for the use specified below. Should this application be approved, it is understood that it shall only authorize that particular use described in this application and any conditions or safeguards required by the Planning Commission.

The undersigned hereby applies for permission to:

in accordance with plans, application, and all information hereto attached and made a part of this application.

The **Applicant** hereby acknowledges that if this application is granted and this permit is approved, the undersigned does hereby covenant and agree to comply with all provisions and ordinances of the City of Fairfield, Ohio pertaining to same and to erect and/or modify the structure according to plans and specifications, as approved by the Building Division.

Applicant: _____

Signature: _____

Sworn to and subscribed before me, this _____ day of _____

Notary Public: _____

The **Property Owner, (if different than applicant)**, acknowledges by signature below, that he/she is aware of this application. Should this permit be approved, the undersigned does hereby covenant and agree to comply with all provisions and ordinances of the City of Fairfield, Ohio pertaining to same and to erect and/or modify the structure according to plans and specification, as approved by the Building Division.

Property Owner: _____

Signature: _____

Sworn to and subscribed before me, this _____ day of _____

Notary Public: _____

SECTION II

ADDRESS OF PROJECT:

Applicant Information

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Information Required

1. Plans, drawn to scale, showing the floor plan, actual shape and dimensions of the lot, existing buildings, proposed and existing streets, existing and intended use of each building and/or proposed building, parking areas, walkways, curb cuts, and other such information with regard to the lot and adjacent lots as may be necessary to determine and provide for the proper hearing of the application.
2. Attach plans along with a \$50 filing fee or send electronically to development@fairfieldoh.gov.
3. Planning Commission meets the **second** and **fourth** Wednesday of every month. **The full application, including the filing fee, must be submitted at least 10 days prior to the meeting.** If you have any questions pertaining to your application, please contact the Development Services Department at (513) 867-5345 or development@fairfieldoh.gov.