

2020 Fairfield Festival of Trees

The City of Fairfield Parks and Recreation Department is hosting its annual “Festival of Trees” at the Fairfield Community Arts Center (FCAC) this holiday season. This display is a holiday tradition that attracts families to the Arts Center and enhances the overall community spirit throughout the upcoming season. The Festival of Trees has its very own Art Gallery Opening event on *Wednesday, December 2, from 4:00pm – 7:00pm* in conjunction with the indoor Winter Fairfield Farmers Market. The event is open to everyone and is advertised to the community.

Tree Sponsorships

To participate in this tradition, businesses and organizations purchase a sponsorship of a tree, which is the placement of one tree provided by the City. Your organization provides decorations and the people needed to decorate it.

\$150 Tree Sponsorship - There are four (4) exclusive tree sponsorships opportunity's in **prime locations** in the FCAC available. These spots are located on either side of the two revolving-door entrances to the FCAC.

\$100 Tree Sponsorship - These trees are on display in the FCAC's Art Gallery or in the FCAC's hallway.

The benefits of participating in this program include:

- A unique and impactful means of advertising for your business or organization
 - ✚ Signage is provided that prominently displays your organization's name and theme
 - ✚ Tree decorations can match your business and business cards/flyers can be placed on the tree skirt
 - ✚ The trees are a popular display for attendees who visit the Arts Center
- Team-building opportunity for your business or organization
- Support a local family in need by donating your decorated tree (*optional*)
- Proceeds provide funding for Children's Programs through Fairfield Parks & Recreation
- Provides the community with a festive display and gathering to celebrate the holiday season

Event Timeline:

Decorating Time: November 23rd - December 2nd during the Arts Center hours.

All trees must be fully decorated no later than Wednesday, December 2nd, at 2:00pm in order to be ready for the official Festival of Trees Gallery Opening that day.

Display Time: December 2nd – December 31st

Donated trees will be removed on December 17th to be given to a local family in need.

Removal: December 28th -31st

If the tree is not designated for donation, its decorations should be removed, at your convenience, December 28th - 31st

Brittany Theilman | Community Events Coordinator | Btheilman@fairfieldoh.gov | 513-896-8439



Sponsorship Form

Sponsor Business / Organization: _____

Contact Person: _____

Phone: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail address: _____

Sponsorship type (select one):

_____ \$150 Sponsorship (*only four (4) available*)

_____ \$100 Sponsorship

Theme of Tree (for display sign):

All Sponsorships includes one tree, electric, and signage. Your business or organization needs only to provide decorations (ornaments, lights, tree skirt and/or tree topper).

Decorating occurs from November 23 – December 2, during the Community Arts Center hours:

- November 23 – 25 & 30 (8:00 am - 5:00 pm)
 - **Closed Nov. 26 & 27**
- December 1 (8:00 am - 5:00 pm)
- December 2 (8:00 am - 2:00 pm)

Please indicate the date and time you plan to decorate your tree below:

Date: _____ **Approximate Time:** _____

DONATION:

Do you want to donate the decorated tree to a local family in need? Yes _____ No _____

If yes, do you need assistance locating a family? Yes _____ No _____

Sponsors:

- If paying by CC, please call the front desk at 513-867-5348. *Please note your sponsorship type.*
- Please make checks payable to the "City of Fairfield"

Please return the form to:

Brittany Theilman | Festival of Trees
411 Wessel Drive
Fairfield, OH 45014

Brittany Theilman | [Community Events Coordinator](#) | Btheilman@fairfieldoh.gov | 513-896-8439

