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2021 SEP -7 PM 2:00

ADMINISTRATIVE ORDER 2021-002

FAIRFIELD
MUNICIPAL COURT

**THIRD AMENDED ADMINISTRATIVE ORDER IN RESPONSE TO THE
COVID-19 (CORONAVIRUS) PUBLIC HEALTH CRISIS**

The Judge of the City of Fairfield Municipal Court makes the following Findings of Fact:

1. On May 12, 2021, Ohio Governor DeWine announced that the vast majority of Ohio's covid-19 health orders will be rescinded on June 2, 2021;
2. On May 17, 2021, the Director of the Ohio Department of Health, Stephanie McCloud, issued, in accordance with the Centers for Disease Control and Prevention, a *Second Amended Order for Social Distancing, Facial Coverings and Non-Congregating*, which remained in effect until June 2, 2021;
3. On June 1, 2021, the Director of the Ohio Department of Health, Stephanie McCloud, issued an Order effective June 2, 2021, rescinding various health orders which were directed at preventing the spread of covid-19;
4. On August 26, 2021, the Ohio Department of Health continues to report a surge in infectious cases from exposure to Covid-19 and its variants; and
4. Based upon these Findings of Fact, the City of Fairfield Municipal Court continues to develop responses intended to protect public health, maintain essential court functions, and to continue to protect the rights of all individuals subject to the authority of the Court.

THEREFORE, IT IS HEREBY ORDERED:

1. Prior Administrative Orders 2020-001, 2020-002 and 2021-001, are modified as stated herein.
2. Limited Access. Only those individuals with Court business are permitted to enter the building. This includes: Attorneys, Plaintiffs, Defendants, Subpoenaed Witnesses, Police Officers and Victims. If requested, a Victim may be accompanied by one support person.
3. Facial Covering. You may continue to wear a mask covering the nose and mouth at your discretion. When testifying during a hearing or when addressing the Court, please remove your mask so that your statements will be clearly recorded.
4. Maintain 6 feet distancing. Sit only in the designated chairs in the courtroom and maintain 6 feet of social distancing in the hallway and the Clerk's counter area. The use of hand sanitizer is highly encouraged and is available in front of the Clerk's counter.

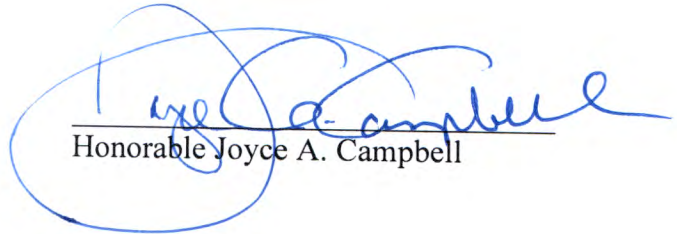
5. Fever or flu-like symptoms. If you are sick please stay home. Anyone with a temperature over 100.4 F degrees or who has been instructed to quarantine by a doctor or health agency is not permitted to enter the building.

6. Arraignments and Initial Appearances for incarcerated Defendants will continue to be held by video. For consultations and trial preparation, Attorneys are directed to meet with their clients at the Butler County Jail or through their tele-communication options. The Court is not equipped at this time to provide meeting rooms to insure recommended social distancing when communicating with clients.

7. The Court continues to have the lawful authority, within Constitutional limits, to do and direct to be done all things necessary to ensure the orderly and efficient administration of justice for the duration of the declared public health emergency.

8. This Administrative Order 2021-002 shall continue in full force and effect until withdrawn.

IT IS SO ORDERED.



Honorable Joyce A. Campbell

FILED

2021 JUN -2 PM 3:49

FAIRFIELD
MUNICIPAL COURT

ADMINISTRATIVE ORDER 2021-001

**SECOND AMENDED ADMINISTRATIVE ORDER IN RESPONSE TO THE
COVID-19 (CORONAVIRUS) PUBLIC HEALTH CRISIS**

The Judge of the City of Fairfield Municipal Court makes the following Findings of Fact:

1. On May 12, 2021, Ohio Governor DeWine announced that the vast majority of Ohio's covid-19 health orders will be rescinded on June 2, 2021;
2. On May 17, 2021, the Director of the Ohio Department of Health, Stephanie McCloud, issued, in accordance with the Centers for Disease Control and Prevention, a *Second Amended Order for Social Distancing, Facial Coverings and Non-Congregating*, which remained in effect until June 2, 2021;
3. On June 1, 2021, the Director of the Ohio Department of Health, Stephanie McCloud, issued an Order effective June 2, 2021, rescinding various health orders which were directed at preventing the spread of covid-19; and
4. Based upon these Findings of Fact, the City of Fairfield Municipal Court continues to develop responses intended to protect public health, maintain essential court functions, and to continue to protect the rights of all individuals subject to the authority of the Court.

THEREFORE, IT IS HEREBY ORDERED:

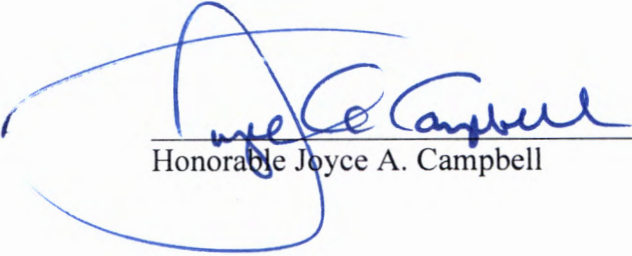
1. Administrative Order 2020-001 issued on March 16, 2020, and Administrative Order 2020-002 issued on May 14, 2020, are modified to the following Orders herein.
2. Limited Access. Only those individuals with Court business are permitted to enter the building. This includes: Attorneys, Plaintiffs, Defendants, Subpoenaed Witnesses, Police Officers and Victims. If requested, a Victim may be accompanied by one support person.
3. Facial Covering. You may continue to wear a mask covering the nose and mouth at your discretion. When testifying during a hearing or when addressing the Court, please lower your mask so that your statements will be clearly recorded.
4. Maintain 6 feet distancing. Sit only in the designated chairs in the courtroom and maintain 6 feet of social distancing in the hallway and the Clerk's counter area. The use of hand sanitizer is highly encouraged and is available in front of the Clerk's counter.
5. Fever or flu-like symptoms. If you are sick please stay home. Anyone with a temperature over 100.4 F degrees or who has been instructed to quarantine by a doctor or health agency is not permitted to enter the building.

6. Arraignments and Initial Appearances for incarcerated Defendants will continue to be held by video. For consultations and trial preparation, Attorneys are directed to meet with their clients at the Butler County Jail or through their tele-communication options. The Court is not equipped at this time to provide meeting rooms to insure recommended social distancing when communicating with clients.

7. The Court continues to have the lawful authority, within Constitutional limits, to do and direct to be done all things necessary to ensure the orderly and efficient administration of justice for the duration of the declared public health emergency.

8. This Administrative Order 2021-001 shall expire on September 6, 2021.

IT IS SO ORDERED.



Honorable Joyce A. Campbell

FAIRFIELD MUNICIPAL COURT

CIVIL DIVISION

JOYCE A. CAMPBELL

JUDGE

675 Nilles Road • Fairfield, Ohio 45014-2931 • 513-867-6002 • Fax 513-867-6001

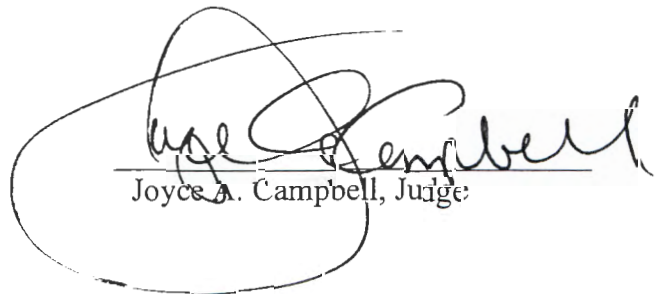
**NOTICE OF SERVICE OF CIVIL ACTION
COMPLAINT AND SUMMONS DURING THE
COVID-19 PUBLIC HEALTH CRISIS**

The Court has been made aware that the United States Postal Service is not in all cases obtaining a signature for Certified Mail delivery but rather is marking the return receipt green card with "Covid-19". Pursuant to Rule 4 of the Ohio Civil Rules of Procedure any certified mail that is returned with "COVID-19" marked on the return receipt green card is **NOT** Certified Mail service.

In order to obtain proper service you may file your additional service request, along with the commensurate court fees, for one of the following:

1. Re-Issue for Certified Mail service by the United States Postal Service.
2. Service by Commercial Carrier Service.
3. Personal Service by a Fairfield Municipal Court Bailiff or designated Special Process Server.
4. Residence Service by the Sheriff, Bailiff or designated Special Process Server.

If you have any additional questions please refer to the court's website under court costs or you may contact the civil division at (513) 867-6002.



Handwritten signature of Joyce A. Campbell, Judge, in black ink. The signature is written over a horizontal line. Below the line, the text "Joyce A. Campbell, Judge" is printed.

ADMINISTRATIVE ORDER 2020-002

**AMENDED ADMINISTRATIVE ORDER IN RESPONSE TO THE
COVID-19 (CORONAVIRUS) PUBLIC HEALTH CRISIS**

FILED
2020 MAY 14 PM 4:09
FAIRFIELD
MUNICIPAL COURT

The Judge of the City of Fairfield Municipal Court makes the following Findings of Fact:

1. In response to Ohio Governor Mike DeWine's Executive Order 2020-01D "Declaring a State of Emergency" in response to the growing COVID-19 public health crisis and to the World Health Organization declaring COVID-19 to be a global "pandemic" requiring "urgent and aggressive action" to control the spread of the virus, this Court issued on March 16, 2020, the Administrative Order 2020-001.
2. On April 27, 2020, Ohio Governor Mike DeWine announced the Responsible RestartOhio Plan designed to protect the health of employees and the public, to support community efforts to control the spread of COVID-19, all while establishing guidelines to responsibly return back to work.
3. On April 27, 2020, The Ohio Supreme Court, in Case No. 2020-0547, issued an Entry which enumerated general health and social distancing protocols that would need to be followed before a jury trial should be commenced.
4. On May 5, 2020, the Ohio Supreme Court issued principles to guide the operations of the Ohio judicial system and to protect the health of court employees and the public. This guidance was entitled "Responsible RestartOhio Court Access."

Based upon these Findings of Fact, the City of Fairfield Municipal Court continues to develop responses intended to protect public health, maintain essential court functions, and to continue to protect the rights of all individuals subject to the authority of the Court.

THEREFORE, IT IS HEREBY ORDERED:

1. Administrative Order 2020-001 issued on March 16, 2020, remains in full force and effect unless specifically modified herein.
2. Effective Monday, May 18, 2020, the Court resumes hearing all cases: Civil, Criminal, Traffic, Small Claims and the Specialized Dockets for S.T.A.R. and Treatment Alternative Court.
3. All criminal and civil jury trials are suspended through July 30, 2020, unless a criminal case implicates constitutional "speedy trial" issues for which a time waiver from the Defendant has not been executed.

4. All in-person reporting for Probation is suspended through July 30, 2020, except for the Defendant's initial appointment. Probationers will continue to maintain contact with their Probation Officer by telephone.

5. The Community Service Program remains suspended through July 30, 2020.

6. Only those individuals with Court business will be permitted to enter the building. This includes: Attorneys, Plaintiffs, Defendants, Subpoenaed Witnesses, Police Officers and Victims. If requested a Victim may bring with them one support person.

7. Based upon the recommendation from the Responsible RestartOhio, the Center for Disease Control and Prevention, and the Ohio Supreme Court, all persons entering the Court premises will be required to wear a face covering and are to be worn in the public areas of the building and follow all social distancing and hygiene requirements. The facial covering shall cover the nose and mouth. Upon the Court's discretion, an exception to this Order may be made for the following reasons:

a. Facial coverings are not advisable due to a medically documented health reason, to comply with the Americans with Disabilities Act requirements, and for recognized good faith reasons, such as religious beliefs.

b. Facial coverings should not be place on young children, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the face covering without assistance.

c. Facial coverings are not required when an employee works alone in an assigned work area, or is otherwise able to maintain socially distance.

8. Everyone entering the building is subject to having their temperature taken by a no-touch infrared thermometer. Anyone with a temperature over 100.4 F degrees will not be permitted to enter the building.

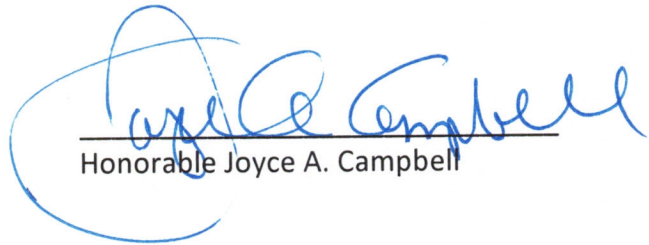
9. Sit only in the designated chairs in the courtroom and maintain 6 feet of social distancing in the hallway and the Clerk's counter area. The use of hand sanitizer is highly encouraged and available in front of the Clerk's counter.

10. Arraignments and Initial Appearances for incarcerated Defendants will continue to be held by video. For consultations and trial preparation, Attorneys are directed to meet with their clients at the Butler County Jail. The Court is not equipped at this time to provide meeting rooms to insure recommended social distancing when communicating with clients.

11. Eviction cases will resume on May 20, 2020, however, rulings on Writs may be held in abeyance pursuant to COVID-19 Emergency Rulings. It is the Landlord's responsibility to ensure compliance with the Federal CARES Act.

12. The Court continues to have the lawful authority, within Constitutional limits, to do and direct to be done all things necessary to ensure the orderly and efficient administration of justice for the duration of the declared public health emergency.

IT IS SO ORDERED.



Honorable Joyce A. Campbell

**CITY OF FAIRFIELD MUNICIPAL COURT
FAIRFIELD, OHIO**

2020 MAR 16 AM 11:15

ADMINISTRATIVE ORDER 2020-001

**ADMINISTRATIVE ORDER IN RESPONSE TO THE COVID-19 (CORONAVIRUS)
PUBLIC HEALTH CRISIS**

The Judge of the City of Fairfield Municipal Court makes the following Findings of Fact:

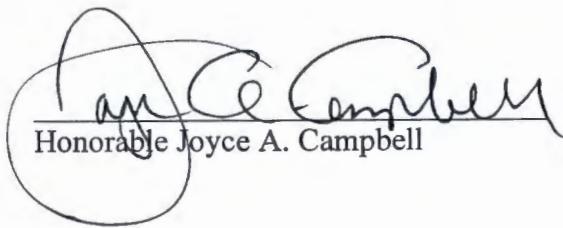
1. On March 9, 2020 Ohio Governor Mike DeWine issued Executive Order 2020-01D "Declaring a State of Emergency" in response to the growing COVID-19 public health crisis. The Governor's declaration follows the Centers for Disease Control and Prevention (CDC), "Interim Guidance," recommending that all employers consider how best to decrease the spread of COVID-19.
2. On March 11, 2020 the World Health Organization officially declared COVID-19 to be a global "pandemic" requiring "urgent and aggressive action" to control the spread of the virus.

Based upon these Findings of Fact, the City of Fairfield Municipal Court has developed a continuum of flexible responses in case the public health crisis escalates. The continuum of responses is intended to protect public health, to maintain essential court functions, and to continue to protect the rights of all individuals subject to the authority of the Court.

THEREFORE, IT IS HEREBY ORDERED:

1. The City of Fairfield Municipal Court Local Rules of Court may be temporarily adapted to allow the Court flexibility, within Constitutional limits, in response to the public health emergency.
2. The Court Security Policies may be temporarily amended or supplemented to protect public health while maintaining essential Court functions.
3. The Court authorizes the use of audiovisual devices and technologies for all actions and proceedings.
4. The public health emergency may be considered to be a finding of good cause for continuances deemed necessary by the Judge or Magistrate on a case-by-case basis.
5. All appearances for criminal and traffic cases are limited to the Defendant, victim(s) and defense counsel.
6. If you do not have personal business before the Court, you will not be permitted into the Fairfield Municipal Court Building. Personal business is defined as a warrant for your arrest, a warrant block on your driver's license, or a license forfeiture needing release, driving privileges or release of a vehicle Order.

7. All Jury Trials in civil and criminal matters are hereby suspended for thirty (30) days, or until further Order of the Court.
8. All civil trials or hearings, including Small Claims, are hereby continued for a period of thirty (30) days, or until further Order of the Court.
9. Weekly certified specialized docket status hearings shall be suspended for thirty (30) days, until further order of the Court.
10. The Court will have the lawful authority, within Constitutional limits, to do and direct to be done all things necessary to ensure the orderly and efficient administration of justice for the duration of the declared public health emergency.



Honorable Joyce A. Campbell

ADMINISTRATIVE ORDER 2020-002

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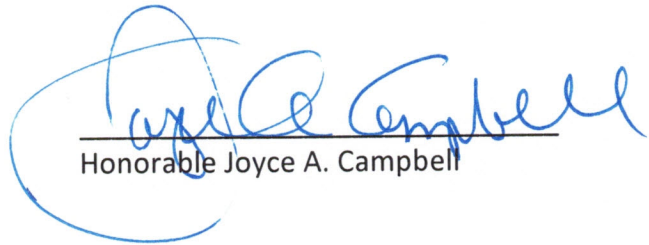
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IT IS SO ORDERED.



Honorable Joyce A. Campbell

**CITY OF FAIRFIELD MUNICIPAL COURT
FAIRFIELD, OHIO**

2020 MAR 16 AM 11:15

ADMINISTRATIVE ORDER 2020-001

**ADMINISTRATIVE ORDER IN RESPONSE TO THE COVID-19 (CORONAVIRUS)
PUBLIC HEALTH CRISIS**

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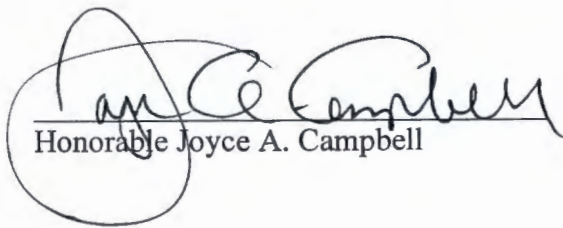
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2. The Court Security Policies may be temporarily amended or supplemented to protect public health while maintaining essential Court functions.
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7. All Jury Trials in civil and criminal matters are hereby suspended for thirty (30) days, or until further Order of the Court.
8. All civil trials or hearings, including Small Claims, are hereby continued for a period of thirty (30) days, or until further Order of the Court.
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10. The Court will have the lawful authority, within Constitutional limits, to do and direct to be done all things necessary to ensure the orderly and efficient administration of justice for the duration of the declared public health emergency.



Honorable Joyce A. Campbell