



## Application for Final Plat

City of Fairfield Development Services Department  
5350 Pleasant Ave  
Fairfield, Ohio 45014  
(513) 867-5345  
[www.fairfield-city.org](http://www.fairfield-city.org)

For Staff Use Only

Project ID:

Date Application  
Submitted:

PC Meeting Date:

### Final Plat Submission Requirements

1. Prior to the submission of an application for a Final Plat, please refer to Chapter 1191.0 of the Planning and Zoning Code for procedural requirements. The Final Plat for all or any portion of the subdivision may be submitted upon completion of all improvements, as identified on the approved construction plans, or upon submission of a performance bond per Chapter 1193.01(A) of the Planning and Zoning Code.
2. Incomplete or incorrect applications will not be accepted.
3. Five (5) hard copies of the Preliminary Plat, drawn to scale, in conformation with Chapter 1199.02 of the Planning and Zoning Code.
4. Copy of the legal description.
5. Copy of the deed restrictions, if proposed.
6. An electronic copy of the submission must be emailed to [development@fairfield-city.org](mailto:development@fairfield-city.org).
7. Filing fee of \$300 is due at the time the application is submitted.
8. Planning Commission meets on the second and fourth Wednesday of each month. The full application, including the filing fee, must be submitted at least two weeks prior to the meeting.

### Plat Information

Date:

Name of Subdivision:

Location/Address:

Parcel ID(s):

Existing  
Zoning District:

Total Acreage:

Number of Proposed Lots:

Phase:

Have any changes been made since this plat was last before Planning Commission? If yes, please describe:

### Applicant Information

Applicant Name:

Company:

Street Address:

Email Address:

Phone Number:

### Property Owner Information

Property Owner Name (If different from applicant):

Street Address:

Email Address:

Phone Number:

### Engineer or Surveyor Information

Engineer/Surveyor Name:

Company:

Street Address:

Email Address:

Phone Number:

### Signatures

The undersigned applicant certifies that all materials submitted with this application are true and correct.

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Signature of Applicant

Date

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The property owner (if different from the applicant) acknowledges by signature below that they are aware of this application.

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Signature of Property Owner

Date