



## Application for Minor Modification to a Planned Unit Development (PUD)

City of Fairfield Development Services Department  
5350 Pleasant Ave  
Fairfield, Ohio 45014  
(513) 867-5345  
[www.fairfield-city.org](http://www.fairfield-city.org)

### For Staff Use Only

Project ID:

Date Application  
Submitted:

PC Meeting Date:

### Minor Modification to a PUD Submission Requirements

1. Prior to the submission of an application for a Minor Modification to a PUD, please refer to Chapter 1132.01(G) of the Planning and Zoning Code for procedural and plan requirements.
2. Incomplete or incorrect applications will not be accepted.
3. One (1) hard copy of the site plan, drawn to scale, showing the proposed modifications, if applicable.
4. An electronic copy of the submission must be emailed to [development@fairfield-city.org](mailto:development@fairfield-city.org).
5. Residential filing fee: \$50, Non-Residential filing fee: \$200. Filing fee is due at the time the application is submitted.
6. Planning Commission meets on the second and fourth Wednesday of each month. The full application, including the filing fee, must be submitted at least two weeks prior to the meeting.
7. Surrounding property owners may be notified by the City of Fairfield, which will be determined by the Development Services Director on a case by case basis.

### Site Information

Date:

Name of Planned Unit Development:

Location/Address of Minor Modification Request:

Lot Number(s):

Parcel ID(s):

Total Acreage  
of Parcel(s):

Description of Minor Modification Request:

Applicant Information	
Applicant Name:	
Company:	
Street Address:	
Email Address:	Phone Number:
Property Owner Information	
Property Owner Name (If different from applicant):	
Street Address:	
Email Address:	Phone Number:
Signatures	
<p>The undersigned applicant certifies that all materials submitted with this application are true and correct.</p> <p>_____</p> <p>Signature of Applicant<span style="float: right;">Date</span></p> <p>-----</p> <p>The property owner (if different from the applicant) acknowledges by signature below that they are aware of this application.</p> <p>_____</p> <p>Signature of Property Owner<span style="float: right;">Date</span></p>	