



**NON-PROFIT
REGISTRATION
FORM**

City of Fairfield
Income Tax Division
701 Wessel Dr
Fairfield, OH 45014
www.fairfield-city.org

Phone: 513-867-5327
Fax: 513-867-5333

As an employer in the City of Fairfield, non-profit organizations, such as churches and charities, are required to withhold income tax for their employees on the portion of wages earned within the city limits. In order to establish a new account with the City of Fairfield, or to update the information on your account, please complete this form. The information is confidential and will not be released.

Income Tax Rate 1.50%

Business Name: _____ **FEIN:** _____

Mailing Address: _____

City, State, Zip: _____

Local Address (if different from mailing address): _____

Contact Person Name: _____ **Phone:** _____

Email Address: _____

Withholding Frequency (please select one): _____

Quarterly

Monthly (over \$200/mo.)

Semi-Monthly

Name of Payroll Company (if applicable): _____

(Print Name)

(Date)

(Signature)

I hereby verify that the above information is true and correct.