



## Application for Development Site Plan Review

City of Fairfield Development Services Department  
5350 Pleasant Ave  
Fairfield, Ohio 45014  
(513) 867-5345  
[www.fairfield-city.org](http://www.fairfield-city.org)

### For Staff Use Only

Project ID:

Date Application  
Submitted:

STR Meeting Date:

### Development Site Plan Review Information

1. Four sets of printed plans and a digital submittal are required to be submitted to initiate plan review.
2. Digital submittal should be emailed to [development@fairfield-city.org](mailto:development@fairfield-city.org). The initial site plan review will be performed within two weeks of plan submittal.
3. Refer to the 'Development Site Plan Checklist' located on the city's website at [www.fairfield-city.org/179/forms-applications](http://www.fairfield-city.org/179/forms-applications) for information that must be included on the plans.
4. Written comments will be sent via email to the contact person(s) on this application.
5. Application fee is due at the time the application is submitted.

### Project and Site Information

Date:

Name of Project:

Project Address:

Type of Project (check one): New ☐ Expansion ☐

Application Fees: New: \$200 Expansion: \$100

Parcel ID:

Project Description:

Design Contact Person(s):

Email Address(es):

Phone Number:

Street Address: